

FAMU HOUSING ONLINE APPLICATION PROCESS

FAMU Housing application process is online. This process will allow you to first, apply for housing online through your iRattler account by selecting a term and then agreeing to the terms and conditions of the FAMU Housing Agreement. Next, you will submit your housing advanced payment online through our electronic payment process with a debit/credit card. Finally, you will receive an email instructing you to navigate to the URL to select your room assignment online, one hour after making your payment.

**Please see detailed instructions on
the entire Housing Online Process
below!!**

Housing Online Process - iRattler

If you have submitted a hard copy (paper) application into the housing main office **PLEASE DO NOT** process an online housing application.

Please log into your iRattler account with your valid user ID and password credentials in the “Signon” area below.

****Note:** If you do not have an iRattler account or may need your iRattler credentials reset. Please contact the Florida A&M University Helpdesk by telephone at (850) 412- HELP (4357) or email at helpdesk@famu.edu.

For any questions concerning the online process, please contact the housing office by telephone at (850) 599 – 3651 or (850) 599 – 3652.

The screenshot displays the FAMU iRattler website interface. The browser address bar shows "FAMU iRattler - Enterprise Applications". The page header includes the "iRattler" logo, the Florida A&M University logo, a search bar, and navigation links for "Home" and "Sign out". Below the header, there are links for "Matilia", "Guest Page", and "Help".

The main content area is divided into several sections:

- Campus Links:** Includes links for Academic Life (SGA Official Website, Colleges & Schools, University Libraries, FAMU Bookstore, Housing), Academic Offices (Financial Aid, Registrar), Alumni, Donors & Friends (Alumni Affairs), Academic Catalog, and Schedule of Classes.
- iRattler Zone:** Welcomes users and provides links for iRattler UPK, iRattler PeopleSoft Training, iRattler News, and iRattler Updates.
- Signon:** Contains a "Signon" header, "Homepage Help", and a login form with "User ID:" and "Password:" input fields. A "Sign In" button is present below the form. A note states: "Please use your FAMNET ID and password to login. DO NOT ENTER THE @famu.edu." A link for "Forgot your FAMNET password?" is also provided.
- iRattler Access Form:** Includes links for "Security Access Forms" and "iRattler Access Request Form".
- Useful Information:** Lists "Local Sites" (The Famuan, About Tallahassee, Tallahassee.com) and "Government Sites".
- Keep In Touch:** Lists "FamMAIL" (FAMU's EMail link), "FAMCAST" (Florida A&M WebCAST System), and "FAMU Main Web Site" (FAMU's main web site).

A red arrow points from the "Signon" section to the "User ID:" input field.

To begin the Housing Online Payment Process, click on “iRattler Campus Solutions” link below.

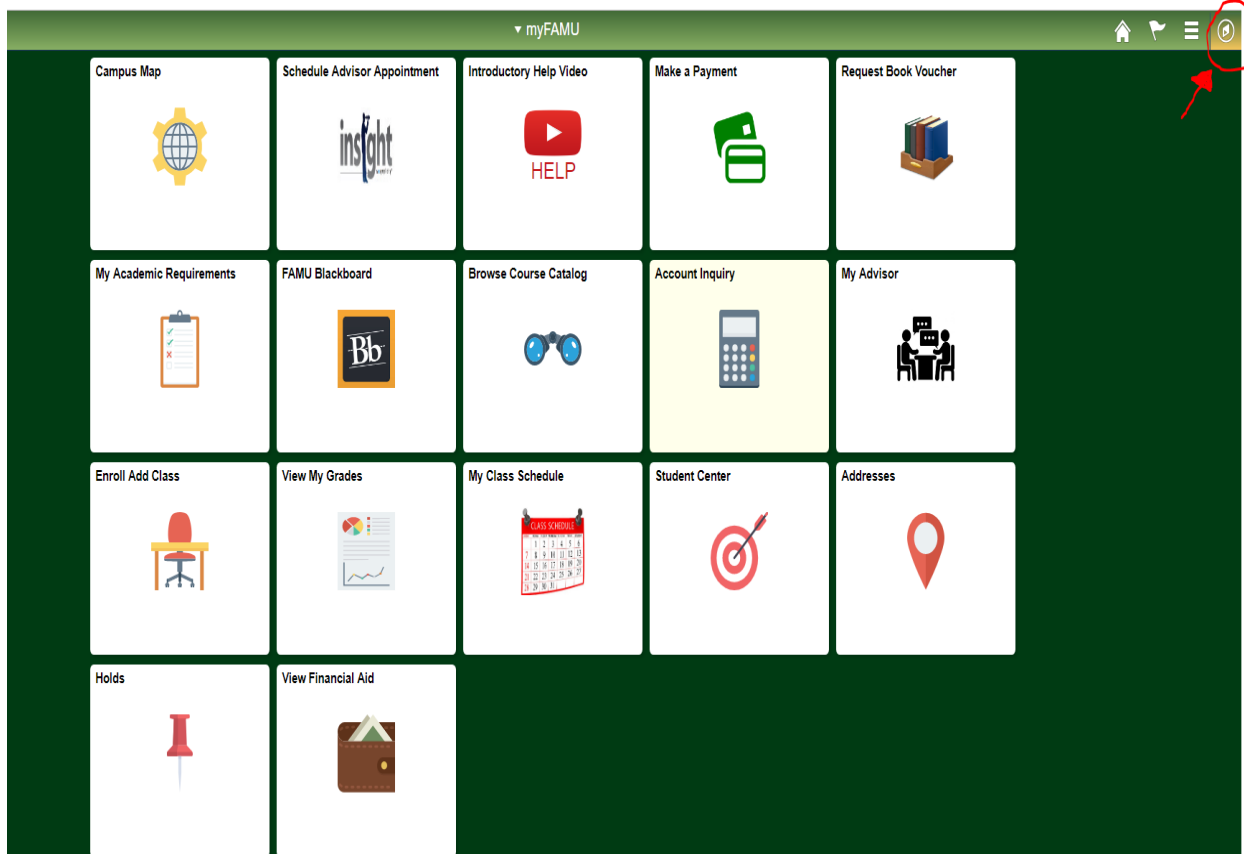
The screenshot displays the iRattler website interface. The browser address bar shows the URL: <https://irattler.famu.edu/psp/fameprdr/EMPLOYEE/EMPL/n/Tab=DI>. The page features a green header with the iRattler logo and navigation links for Home and Sign out. Below the header is a Main Menu with Personalize, Content, and Layout options.

The main content area is divided into several sections:

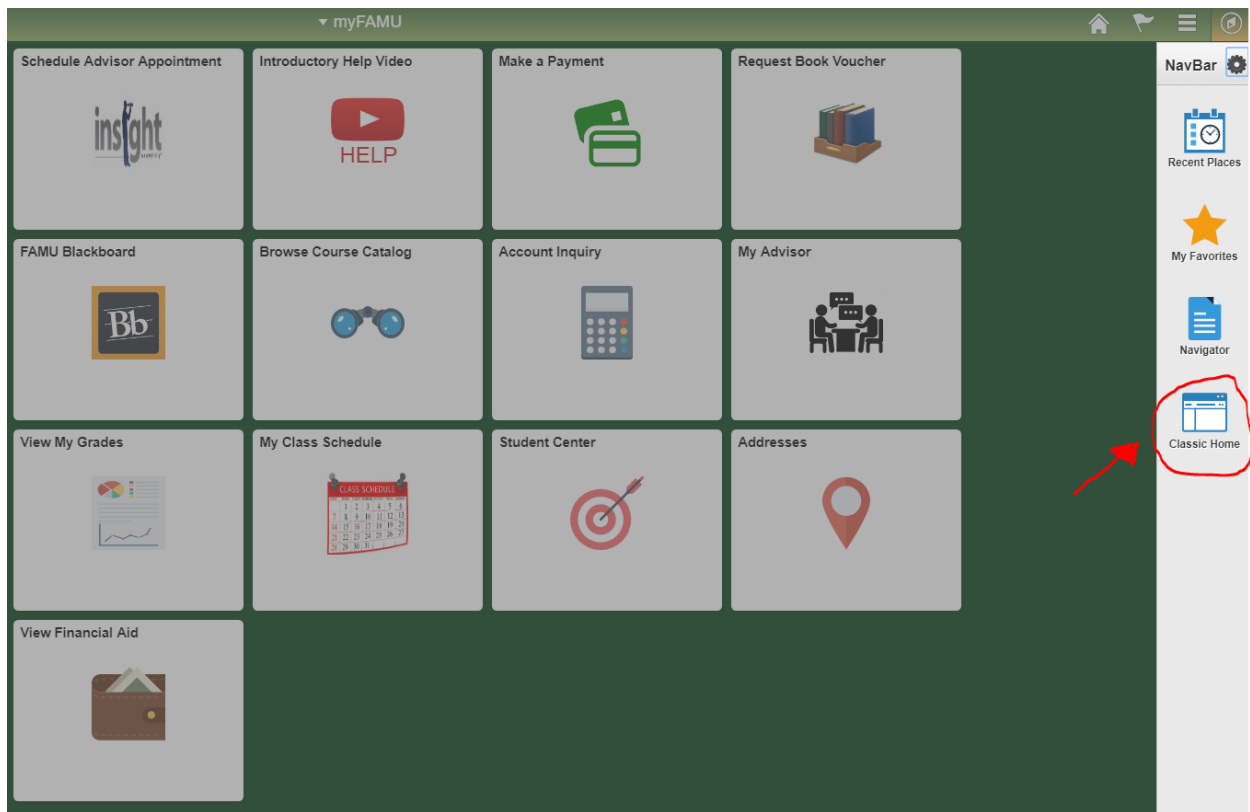
- Self-Service:** Includes links for Financial Aid (Begin Loan Process, Fin Aid Downloadable Forms, NSLDS Student Access Website, FAFSA on the web), Course Catalog (Schedule of Classes, 2008-2011 Course Catalog), and Student Navigation Instruction.
- Useful Information:** Includes Local Sites (The Famuan, About Tallahassee, Tallahassee.com), Government Sites (Florida Div of Colleges & Univ, Florida Dept of Education, MyFlorida.com, U.S. Department of Education, The Chronicle of Higher Ed), and Good Links (Map Quest, One Look Dictionary, Google Search).
- Careers Home (Employee Appl.):** Lists Faculty, Staff, or Temporary Job Openings at FAMU. Employees wishing to apply may do so here after signing in to the iRattler site with their FAMNET ID and password. It includes links for Faculty Job Openings, Staff Job Openings, and Temporary Job Openings.
- iRattler Applications:** Contains links for iRattler Campus Solutions (Access the FAMU Campus Solutions application) and iRattler Human Resources (Access the FAMU Human Resources application). An arrow points to the iRattler Campus Solutions link.
- iRattler News:** No articles currently available. Includes a Feed icon and a link to View All Articles and Sections.
- Keep In Touch:** Includes links for FamMAIL (FAMU's Email link), FAMCAST (Florida A&M WebCAST System), and FAMU Main Web Site (FAMU's main web site).
- iRattler Access Form:** Includes a link for iRattler Access Request Form (For Employees Only).
- Campus Links:** Includes Academic Life (SGA Official Website, Colleges & Schools, University Libraries, FAMU Bookstore, Housing), Academic Offices (Financial Aid, Registrar), Alumni, Donors & Friends (Alumni Affairs), Academic Catalog, and Schedule of Classes (View the FAMU courses offered for Spring, Summer, or Fall).
- Help:** Includes a link for "What To Do!".
- iRattler Zone:** Includes a link for iRattler PeopleSoft Training.

At the bottom of the page, it states: Florida A&M University PROPRIETARY and CONFIDENTIAL.

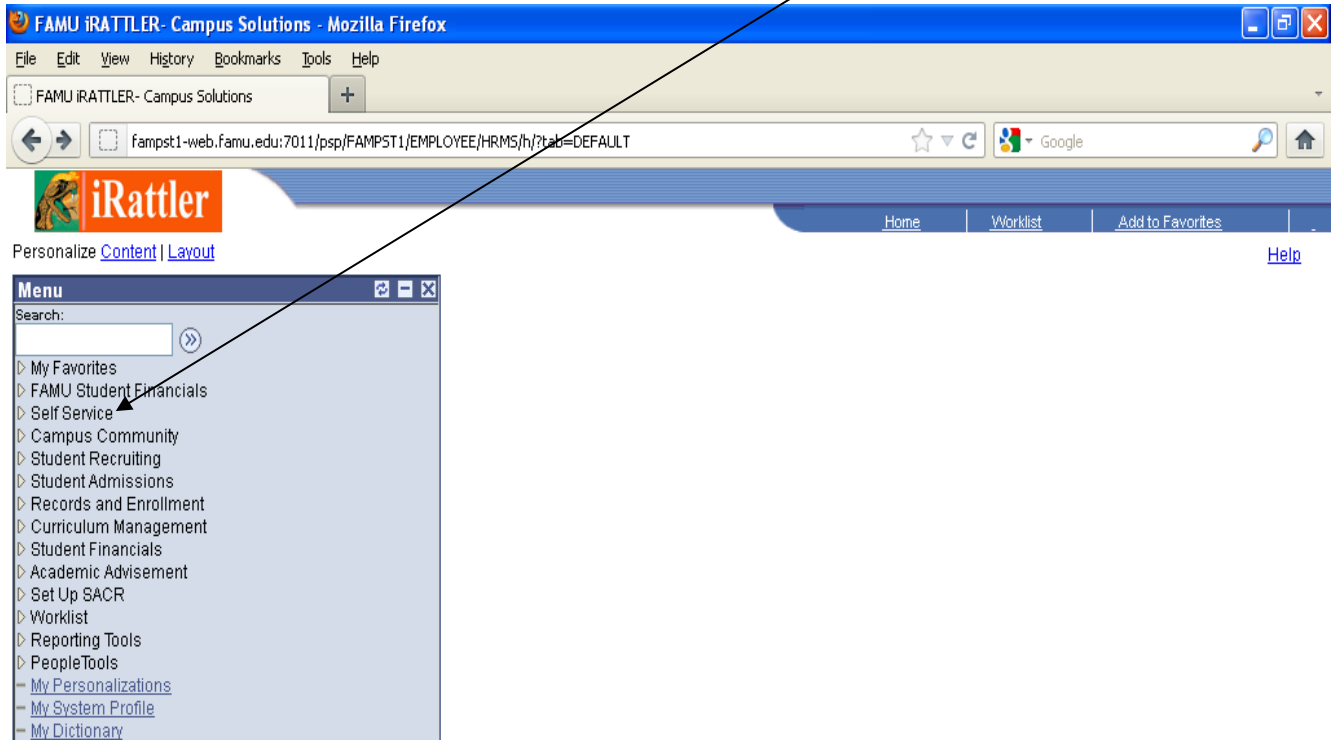
To navigate to classic view click on “NavBar” in the upper right corner.



Click on "Classic Home" icon.



To continue the Housing Online Payment Process, click on the “Self Service” link below.



FAMU iRATTLER- Campus Solutions - Mozilla Firefox

File Edit View History Bookmarks Tools Help

FAMU iRATTLER- Campus Solutions

fampst1-web.famu.edu:7011/psp/FAMPST1/EMPLOYEE/HRMS/h/?tab=DEFAULT

Home Worklist Add to Favorites Help

Personalize [Content](#) | [Layout](#)

Menu

Search:

- ▷ My Favorites
- ▷ FAMU Student Financials
- ▷ Self Service
- ▷ Campus Community
- ▷ Student Recruiting
- ▷ Student Admissions
- ▷ Records and Enrollment
- ▷ Curriculum Management
- ▷ Student Financials
- ▷ Academic Advisement
- ▷ Set Up SACR
- ▷ Worklist
- ▷ Reporting Tools
- ▷ PeopleTools
- [My Personalizations](#)
- [My System Profile](#)
- [My Dictionary](#)

Click on the "Campus Finances" link below.

The image shows a screenshot of the iRattler self-service portal. The browser window title is "iRattler" and the address bar shows "Page Safety Tools". The main content area is titled "Self Service" and contains several sections: "Student Center", "Personal Information", "Class Search / Browse Catalog", "Academic Planning", "Campus Personal Information", "Enrollment", "Degree Progress/Graduation", "Transfer Credit", "Academic Records", and "Student Admission". A left-hand menu is visible, listing various navigation options. An arrow points from the text above to the "Campus Finances" link in the menu. A tooltip is visible over the "Campus Personal Information" section, displaying "electronic payment, view and accept your financial aid awards." and a list of links including "FAMU Apply for Work Study Jobs", "FAMU Advance Housing Agreement", and "FAMU Book Voucher Request".

Menu

- My Favorites
- FAMU Student Financials
- Self Service
- Personal Information
- Class Search / Browse Catalog
- Academic Planning
- Enrollment
- Campus Finances
- Campus Personal
- Informall View your account, make an electronic payment, view and accept your financial aid awards.
- Academil and accept your financial aid awards.
- Degree Progress/Graduation
 - FAMU Apply for Work Study Jobs
 - FAMU Advance Housing Agreement
 - FAMU Book Voucher Request
 - 16 More...
- Transfer Credit
- Student Admission
 - Student Center
 - Class Search
- Workforce Administration
- Campus Community
- Student Recruiting
- Student Admissions
- Records and Enrollment
- Curriculum Management
- Student Financials
- Academic Advisement
 - Set Up HRMS
 - Set Up SACR
 - Reporting Tools
 - PeopleTools
 - Change My Password
 - My Personalizations
 - My System Profile
 - My Dictionary

Self Service

Navigate to your self service information and activities.

- Student Center**
Use the student center to manage school related activities.
 - Class Search / Browse Catalog
Find classes that match your selection criteria, or browse the course catalog by subject.
 - Class Search
- Personal Information**
Review and update your personal information.
 - Emergency Contacts
- Class Search**
Use search criteria to find a class or browse the course catalog.
- Academic Planning**
Build your academic planner
 - Enrollment Shopping Cart
 - My Course History
- Enrollment**
View appointments, plan and enroll in classes, view student and exam schedules
 - View My Assignments
 - Enrollment Dates
 - My Class Schedule
 - 5 More...
- Campus Personal Information**
Maintain your personal information and review holds and to dos pending to your record.
 - Personal Data Summary
 - Addresses
 - Names
 - 18 More...
- Academic Records**
View grades and advisors and request transcripts and verification reports.
 - View Unofficial Transcript
 - Request Enrollment/Verification
 - Learning Management System
 - 2 More...
- Degree Progress/Graduation**
View your degree progress report and apply for graduation.
 - My Academic Requirements
 - My Academic Requirements
 - View What-If Report
- Transfer Credit**
Evaluate classes for transfer and view your transfer credit report.
 - View Transfer Credit Report
- Student Admission**
Apply for admission and check your application status.

In the “Self Service” ->“Campus Finances” then on “FAMU Advance Housing Agreement” links.

The screenshot displays the FAMU Self Service portal interface. At the top, the browser window shows the URL and user information: "User: Cheyenne L Lamb on Database: FAMSAPRD". The main navigation menu on the left includes "Campus Finances" and "Campus Personal Information". The "Campus Finances" section is expanded, showing a grid of service links. The link "FAMU Advance Housing Agreement" is highlighted with a blue arrow pointing to it from the text above. Other visible links include "FAMU Apply for Work Study Jobs", "FAMU ECH Student Appeal", "FAMU Excess Credit Hrs Appeal", "FAMU Book Voucher Request", "FAMU Direct Deposit Auth", "FAMU Meal Plan Participation", "FAMU Rattler Card Replacement", "FAMU Repeat Course Appeal", "FAMU View Repeat Courses", "View Eligible Repeat Courses", "Account Inquiry", "Payment Profile", "Make a Payment", "Accept/Decline Awards", "View Financial Aid", "Sign Perkins Promissory Note", "View Perkins Promissory Note", "Report Aid from Other Sources", "Purchase Miscellaneous Items", "View 1098-T", and "FAM SAP Appeal Details".

Campus Finances		
FAMU Apply for Work Study Jobs FAMU Apply for Work Study Jobs	FAMU ECH Student Appeal FAMU ECH Student Appeal	FAMU Excess Credit Hrs Appeal FAMU Excess Credit Hrs Course Appeal
FAMU Advance Housing Agreement FAMU Advance Housing Agreement	FAMU Book Voucher Request FAMU Book Voucher Request	FAMU Direct Deposit Auth FAMU Direct Deposit Authorization
FAMU Meal Plan Participation FAMU Meal Plan Participation	FAMU Rattler Card Replacement FAMU Rattler Card Replacement	FAMU Repeat Course Appeal FAMU Repeat Course Appeal
FAMU View Repeat Courses FAMU View Repeat Courses	View Eligible Repeat Courses View Eligible Repeat Courses	Account Inquiry View details about your financial account.
Payment Profile Maintain your credit card or eCheck account details.	Make a Payment Make a credit card or eCheck payment toward your account.	Accept/Decline Awards Accept or decline your financial aid awards.
View Financial Aid View information about your financial aid awards, including scheduled disbursements.	Sign Perkins Promissory Note Complete your Perkins Master Promissory Note using an electronic signature.	View Perkins Promissory Note View Perkins Promissory Note data and history.
Report Aid from Other Sources View and report financial aid received from sources other than the school.	Purchase Miscellaneous Items Student Self-service Miscellaneous Purchases	View 1098-T View 1098-T statements electronically
FAM SAP Appeal Details FAM SAP Appeal Details		

The term link allows you to select the term(s) that are active to apply the online housing process.

- Select a term:

The screenshot shows a web application interface. On the left is a 'Menu' sidebar with a search bar and a list of navigation options. The main content area on the right is titled 'Housing Advanced Payment Term Selection'. It features a 'go to ...' dropdown menu, a warning note: 'NOTE: Housing Payments will NOT be processed after Deadline.', and a table with the following data:


Term	Term	Academic Career	New Student Deadline	Existing Student Deadline
Fall Semester 2016	Fall Semester 2016	Undergraduate	<input type="text"/>	<input type="text"/>

After selecting a term, the next screen is the online housing agreement authorization page. Please read over this page in its entirety and scroll to the bottom of the page.

Menu

Search:

- My Favorites
- FAMU Student Financials
- FAMU Student Records
- Self Service
 - Personal Information
 - Class Search / Browse Catalog
 - Academic Planning
 - Enrollment
 - Campus Finances
 - [FAMU Apply for Work Study Jobs](#)
 - [FAMU Advance Housing Agreement](#)**
 - [FAMU Book Voucher Request](#)
 - [FAMU Meal Plan Participation](#)
 - [Account Inquiry](#)
 - [Payment Profile](#)
 - [Make a Payment](#)
 - [Accept/Decline Awards](#)
 - [View Financial Aid](#)
 - [Sign Perkins Promissory Note](#)
 - [View Perkins Promissory Note](#)
 - [Report Aid from Other Sources](#)
 - [Purchase Miscellaneous Items](#)
 - [View 1098-T](#)
- Campus Personal Information
- Academic Records
- Degree Progress/Graduation
- Transfer Credit
- Student Admission
- Program Enrollment
 - [Student Center](#)
 - [Class Search](#)
- Campus Community
- Student Recruiting
- Student Admissions
- Records and Enrollment
- Curriculum Management
- Student Financials
 - Set Up HRMS
 - Set Up SACR
 - Reporting Tools
 - PeopleTools
- My Personalizations
- My System Profile
- My Dictionary



**FLORIDA A&M UNIVERSITY
HOUSING ONLINE AGREEMENT
AUTHORIZATION**

Term: FALL 2016

Name:

University Housing is offering a new service! The Housing Application Process is now online. For your convenience, you may now pay your Housing Advance Payment via iRATTLER. To begin the process, read and accept the terms below, then make your payment via the "Make a Payment" link in iRATTLER.

I hereby certify that I have read the Terms and Conditions of the agreement and agree to abide by the terms and conditions set forth in this agreement as noted in the attached document entitled [FAMU Housing Agreement Terms and Conditions](#) (Please click on the link FAMU Housing Agreement Terms and Conditions below to view the agreement).

By accepting this Agreement the applicant hereby contracts for a space in the Florida A&M University Residential Facilities and agrees to pay rent, at the rates established by the University, by the dates specified for each contracted term during the Agreement period. By accepting this Agreement, the applicant understands that this contractual agreement may not be terminated without approval of the housing staff.

If there is a termination without approval, obligation to pay rent for the semesters or terms of the Agreement period will be continued. Upon receipt of the application as indicated herein, the University agrees to provide housing accommodations for the specified period, subject to availability, and to the terms and conditions outlined in this agreement and the "FAM Housing Terms and Conditions" document.

If you are under the age of eighteen or require reasonable accommodations, please provide supporting documentation from the appropriate agency to include accommodation requirement(s). Medical accommodations require documentation from a physician. Please click on this link [FAMU Housing Agreement](#) to download a hardcopy Housing Agreement, if needed.

Charges must be paid by 11:59pm (EST) on the same day the request has been made or your request will be deleted and the charge will be removed from your account.

NOTE: You will not be able to apply for Housing for the Term if you have not clicked on and read the FAMU Housing Agreement Terms and Conditions, accepted the acknowledgement and paid your charge. An email confirmation of the posting of the charge to your account, if applicable, will be sent to the Email

Housing Adv Payment Acknowledgement

*Confirmation Email Addr:

[FAMU Housing Agreement Terms and Conditions](#) Read Data

Accept Decline Existing Student

In the “Housing Advance Payment Acknowledgement” box, click on and read the “FAMU Housing Agreement Terms and Conditions”. (**This link must be read in order to proceed**)

(Make sure an active email address is entered in the confirmation email box below. This email address will allow you to receive a confirmation notice and inform you on the next steps to completing the online process.)

Menu

Search:

- My Favorites
- FAMU Student Financials
- FAMU Student Records
- Self Service
 - Personal Information
 - Class Search / Browse Catalog
 - Academic Planning
 - Enrollment
 - Campus Finances
 - FAMU Apply for Work Study Jobs
 - FAMU Advance Housing Agreement
 - FAMU Book Voucher Request
 - FAMU Meal Plan Participation
 - Account Inquiry
 - Payment Profile
 - Make a Payment
 - Accept/Decline Awards
 - View Financial Aid
 - Sign Perkins Promission Note
 - View Perkins Promission Note
 - Report Aid from Other Sources
 - Purchase Miscellaneous Items
 - View 1098-T
- Campus Personal Informat
- Academic Records
- Degree Progress/Graduatic
- Transfer Credit
- Student Admission
- Program Enrollment
 - Student Center
 - Class Search
- Campus Community
- Student Recruiting
- Student Admissions
- Records and Enrollment
- Curriculum Management
- Student Financials
- Set Up HRMS
- Set Up SACR

I hereby certify that I have read the Terms and Conditions of the agreement and agree to abide by the terms and conditions set forth in this agreement as noted in the attached document entitled **FAMU Housing Agreement Terms and Conditions**. (Please click on the link [FAMU Housing Agreement Terms and Conditions](#) below to view the agreement).

By accepting this Agreement the applicant hereby contracts for a space in the Florida A&M University Residential Facilities and agrees to pay rent, at the rates established by the University, by the dates specified for each contracted term during the Agreement period. By accepting this Agreement, the applicant understands that this contractual agreement may not be terminated without approval of the housing staff.

If there is a termination without approval, obligation to pay rent for the semesters or terms of the Agreement period will be continued. Upon receipt of the application as indicated herein, the University agrees to provide housing accommodations for the specified period, subject to availability, and to the terms and conditions outlined in this agreement and the "FAM Housing Terms and Conditions" document.

If you are under the age of eighteen or require reasonable accommodations, please provide supporting documentation from the appropriate agency to include accommodation requirement(s). Medical accommodations require documentation from a physician. Please click on this link [FAMU Housing Agreement](#) to download a hardcopy Housing Agreement, if needed.

Charges must be paid by 11:59pm (EST) on the same day the request has been made or your request will be deleted and the charge will be removed from your account.

NOTE:: You will not be able to apply for Housing for the Term if you have not clicked on and read the FAMU Housing Agreement Terms and Conditions, accepted the acknowledgement and paid your charge. An email confirmation of the posting of the charge to your account, if applicable, will be sent to the Email address you enter below.

Housing Adv Payment Acknowledgement

*Confirmation Email Addr:

[FAMU Housing Agreement Terms and Conditions](#) Read Data

Accept Decline Existing Student

After clicking on the agreement link, please carefully read the agreement to be informed on University Housing's terms and conditions.

FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSITY
HOUSING AGREEMENT TERMS AND CONDITIONS
(FINANCIAL OBLIGATIONS ARE INVOLVED - READ CAREFULLY)

1. DURATION:
All freshmen (first-time-in-college students) and /or students with fewer than 30 semester credit hours graduating from a high school in excess of 35 miles from the University's Tallahassee campus are required to live in University-owned or operated residential facilities. Refer to University Regulation 2.001 (Housing).

A. This Housing Agreement is binding for TWO (2) ACADEMIC SEMESTERS (FALL AND SPRING) beginning with the fall semester the student is enrolled in at the University. An Agreement may be renewed for the summer semester. All agreements terminate at the end of the spring semester.

B. All student athletes shall reside on campus during the first two academic years of enrollment.

C. All University full scholarship recipients shall reside on campus during the first two academic years of enrollment. Full-scholarship recipients are students who receive the Life-Gets-Better Scholarship, the Distinguished Scholars Award, or the Adopted High School Scholarship.

D. Access Summer Bridge participants shall live in on-campus Housing for the first two academic years (fall and spring semesters) of enrollment.

E. If the student is officially released from the agreement for a given semester and then re-enrolls in the University during the subsequent semester of the Agreement period, the student's obligation is renewed for the remainder of the agreement period. In this case the student must notify the housing staff in writing so that a room may be reassigned to the student.

2. DATES OF OCCUPANCY:

A. Students who have submitted a properly completed housing agreement for the semester may occupy assigned space on the date designated as the official opening of the residence halls and apartments.

B. The Residence Halls are closed during official University vacations and at the conclusion of the FALL, SPRING, and SUMMER semesters. These periods are not included in the agreement. The right to use the residence halls during these periods is reserved by the University.

3. ACCEPTANCE AND ASSIGNMENT:

A. Housing Agreements are accepted until available space is depleted and a sufficient overflow pool is established. Acceptance of the agreement by the University shall be presumed binding unless rejection is communicated to the student prior to room assignment. Acceptance of this Agreement does not guarantee placement, a specific room assignment, or admission to the University. Assignment of a room is contingent upon official admission to the University, receipt of agreement, and availability of space.

B. Rooms may be occupied ONLY by students to whom they are assigned. Rooms may not be sublet to other persons. Transfers may be made only AFTER approval of the HOUSING STAFF. Monetary charges and/or disciplinary action may be taken against violators of this policy.

C. If one or more vacancies occur in a room or apartment, the remaining students agree to accept other roommates as assigned. The students further agree to be moved to other comparable facilities if requested by the University.

D. **The University reserves the right to consolidate vacancies by closing rooms, apartments, floors, or halls.**

E. Room assignments may be changed, or agreements terminated by the director of Housing in the interest of order, health, discipline, energy conservation, or best use of facilities.

F. If a student exhibits disruptive, irresponsible, or inconsiderate behavior, or is a detriment to orderly community living, he/she may, upon the recommendation of the resident director after a conference/hearing with the student, have his/her assignment changed or contract terminated. **The student remains fee liable for the duration of any terminated contract.**

4. VISITATION POLICY:

A. In-room visitation is permitted in all University Housing facilities. However, each facility has a limited number of spaces that will be assigned on a first-come-first-served basis which prohibit in-room visitation by persons of the opposite sex. A projected 100 percent occupancy of these prohibited spaces will not automatically release students from the requirement to reside on campus for the established time designated by University Regulation 2.001.

5. ADDITIONAL CONDITIONS:

A. Rooms are to be kept clean and orderly at all times. Charges may be made for damages to or unauthorized use or alterations of rooms, equipment, or buildings, and for special cleaning necessitated by improper care of rooms or equipment. Students are jointly responsible for care of public areas and equipment and may be charged for damages in public areas on the floor.

B. Authorized University Personnel may enter student rooms at any time for the protection or preservation of the premises and/or in case of emergency only. University Personnel may also enter student rooms from time to time in order to inspect the premises for safety, make necessary repairs, decorations, alteration, housekeeping, and for disciplinary purposes. The student's personal property is not subject to search without legal action or permission of the student unless there is sufficient belief on the part of the University that a student is using a room for purposes, which would constitute violation of Housing or University Regulations 2.001.

C. **The University is not liable for loss or damage of personal property or failure or interruption of utilities. Students are encouraged to provide their own personal property insurance.**

The next page is an acknowledgment/confirmation page. Please read the acknowledgment message and click the “OK” button to proceed to the next screen or “Cancel” to cancel the posting process. (Only click OK once or you could/will be charged a duplicate amount)

The screenshot displays the iRattler web application interface. At the top left is the iRattler logo. A navigation menu on the left lists various services, with 'FAMU Advance Housing Agreement' selected. The main content area shows a confirmation page for a student named Cheyenne. The page title is 'Advance Housing Authorization' and 'Student Acknowledgment Confirmation'. The text explains that the student is acknowledging indebtedness to Florida A&M University and authorizing advance housing charges. It also states that if payment is not made within the specified time frame, the advance housing will be deleted and charges removed. At the bottom, there are 'OK' and 'Cancel' buttons.

iRattler

Home | Worklist | Add to Favorites

New Window | Help | Customize Page |

Menu

Search:

- My Favorites
- FAMU Student Financials
- Self Service
 - Personal Information
 - Class Search / Browse Catalog
 - Academic Planning
 - Enrollment
- Campus Finances
 - FAMU Advance Housing Agreement**
 - FAMU Book Voucher Request
 - FAMU Direct Deposit Auth
 - FAMU Meal Plan Participation
 - FAMU Rattler Card Replacement
 - FAMU Repeat Course Appeal
 - FAMU View Repeat Courses
 - View Eligible Repeat Courses
 - Account Inquiry
 - Payment Profile
 - Make a Payment
 - Accept/Decline Awards
 - View Financial Aid
 - Sign Perkins Promissory Note
 - View Perkins Promissory Note
 - Report Aid from Other Sources
 - Enroll in Payment Plan
 - Purchase Miscellaneous Items

Cheyenne [REDACTED]

Advance Housing Authorization

Student Acknowledgment Confirmation

The student acknowledges indebtedness to Florida A&M University in the amount listed below and authorizes this request for Advance Housing Charges and the student promises to pay this debt.

The student acknowledges that he/she will not be able to apply for housing until the charges are paid. If payment is not made within the specified time frame, your Advance Housing will be deleted and the charge(s) will be removed from your account.

Please press 'OK' to Continue and Post the Charge of \$[REDACTED] or press 'Cancel' to cancel request and return back to the Request page and no charges will be added to your account.

After clicking “OK” to submit charge, the next page will list housing advance payment charge under “Outstanding Charges”. Please enter the advance payment amount in the “Payment Amount” box and continue with steps 1 through steps 4 in the electronic payments/purchases process.

The screenshot displays the iRattler web application interface. At the top left is the iRattler logo. A navigation menu on the left lists various services such as 'FAMU Advance Housing Agreement', 'FAMU Book Voucher Request', and 'Account Inquiry'. The main content area shows a user named 'Anderson' with a 'go to ...' dropdown menu. Below this are three tabs: 'Account Inquiry', 'Electronic Payments/Purchases', and 'Account Services'. Under 'Electronic Payments/Purchases', there are sub-tabs for 'make a payment' and 'payment profile'. The 'Make a Payment' section is active, showing a progress indicator with four steps, where the first step is highlighted. The heading is '1. Specify Payment Amount'. Below this, a message states: 'Listed below are the charges you are allowed to pay online. Your other charges can be paid through the Cashiers office or mailed in separately.' A table titled 'What I Owe' contains the following data:

Description	Outstanding Charges	Payment Amount
Florida A&M University		

Below the table, it says 'Currency used is US Dollar' and provides 'CANCEL' and 'NEXT' buttons. At the bottom, there is a 'My Charges' section with a 'go to ...' dropdown menu and navigation tabs for 'Account Inquiry', 'Electronic Payments/purchases', and 'Account Services'.

**Please note: Some scholarship recipients with room and board credit, will receive the below page informing completion of the first steps in applying for housing. Your page maybe different. Please read and follow the instructions on the page.

The screenshot shows a Mozilla Firefox browser window titled "FAMU Advance Housing Agreement". The address bar displays the URL: `fampst1-web.famu.edu:7011/psp/FAMPST1/EMPLOYEE/HRMS/cj/SA_LEARNER_SERVICES.FAM_SS_HOUSING_TRM.GBL?Folc`. The page content includes the FAMU logo, the text "FLORIDA A&M UNIVERSITY CONGRATULATIONS", and a congratulatory message to a user (name redacted) who has completed the first steps in applying for housing. The message states that as a student with a full scholarship or Florida Prepaid with room credit, they are EXEMPT from paying the advance housing charge. It provides instructions on room selection and a URL to complete the process: `https://rms.famu.edu`. A "Return" button is visible at the bottom of the message.

Menu

- Class Search / Browse
- Catalog
- Academic Planning
- Enrollment
- Campus Finances
 - FAMU Advance Housing Agreement
 - FAMU Book Voucher Request
 - FAMU Direct Deposit Auth
 - FAMU Meal Plan Participation
 - FAMU Rattler Card Replacement
 - FAMU Repeat Course Appeal
 - FAMU View Repeat Courses
 - View Eligible Repeat Courses
 - Account Inquiry
 - Payment Profile
 - Make a Payment
 - Accept/Decline Awards
 - View Financial Aid
 - Sign Perkins Promissory Note
 - View Perkins Promissory Note
 - Report Aid from Other Sources
 - Enroll in Payment Plan
 - Purchase Miscellaneous Items
 - View 1098-T
 - View Student Permissions
- Campus Personal Information
- Academic Records
- Degree
- Progress/Graduation
- Transfer Credit

FLORIDA A&M UNIVERSITY CONGRATULATIONS

Congratulations [redacted], you have completed the first steps in applying for housing.

As a Florida A&M University student with a full scholarship or Florida Prepaid with room credit you are EXEMPT from paying the advance housing charge.

One hour after making your request, you will be authorized to complete your room selection.

After the hour has past, please navigate to this URL <https://rms.famu.edu> and follow the instructions on the webpage.

Thank You-FAMU Housing Staff.

If you have any questions, please contact the Housing Staff at (850) 599-3651 Monday - Friday 8:00am - 5:00pm (EST)

[Return](#)

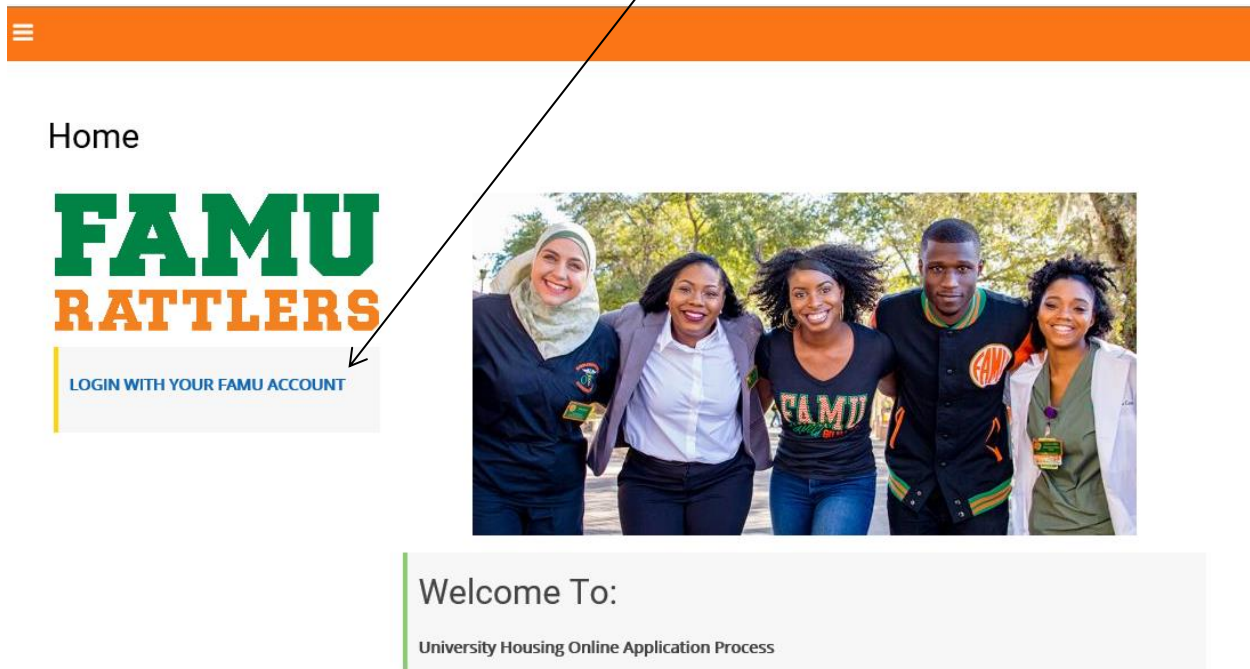
Housing Online Process – Student Web Self Assignment

Congratulations, you have completed the payment steps for online housing. After waiting an hour for processing, you are ready to complete the steps for self-assignment of your facility and room/bed space online. You should have received an email to redirect you to the application and room selection site.

For any questions concerning the online process, please contact the housing office at:

(850) 599 – 3651 or (850) 599 – 3652.


To gain access, click on “LOGIN WITH YOUR FAMU ACCOUNT” link on the screen.



Home

FAMU
RATTLERS

[LOGIN WITH YOUR FAMU ACCOUNT](#)



Welcome To:
University Housing Online Application Process

Welcome to Housing Portal. University Housing offers a wide range of residential experiences for students. Living in close proximity with others, with a constant exchange of ideas, possibilities for friendships and awareness of the rights and responsibilities of all concerned, is part of what makes the residential environment one of the most educational and fun facets of campus life.

Please click on "LOGIN WITH YOUR FAMU ACCOUNT" link to the left of this page to be redirect to the famu email login page. Enter your FAMNET credentials to begin the housing online application process.

Please contact us for any questions.

University Housing is located at: 1596 Gibbs Hall Trail Tallahassee, FL 32307 (850) 599-3651

Next enter your FAMNET ID and password. Then click “Sign In” to proceed to the next screen. (This will redirect you back to the room selection site to book your room)

Sign In for FAMU Office 365 Email

FLORIDA **A&M** UNIVERSITY
FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSITY

MyMail.Famu.Edu

Type your FAMU email address and password.

User name: Example: firstname.lastname@famu.edu

Password:

To reset your FAMnetID (email) password or establish a profile to enable FAMnetID SelfService,

Please [Click here](#)

Are you new to the University and don't have your FAMU email? You can activate your account by contacting the IT Help Desk at 412-HELP.

Once logged in, please select a term to book your room.


[Click here to Apply](#) [Log Out](#)

Term Selector

Please select a term below to start or continue with your application.

<p>2018-2019 Academic Year (23/08/2018 - 05/05/2019)</p> <p>You started your application for 2018-2019 Academic Year on 16/04/2018 , and have not signed the contract .</p> <p>You have not paid the deposit, and have not paid the application fee.</p> <p>The status of your application is not complete.</p>	<p>CONTINUE</p>
--	---------------------------------


Please enter all personal detailed information in this section.



FLORIDA A&M UNIVERSITY
FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSITY

☰ Click here to Apply
Log Out

Personal Detail Emergency Contact Standard Profile Selections Evacuation Plan Contract Room Selection Application Status LLC



Personal Detail

This is the default text to display, refer to the widget settings to update the content.

First Name
[REDACTED]

Last Name
[REDACTED]

Birth Gender

Gender

Date of Birth
 Sat, 11 Jul 1998

Student Number

Personal Address

Street

Street 2

Zip Postcode

State Province

City


Email

Phone Mobile Cell

Please enter the emergency contact person and missing person contact in this section. (This information maybe the same)


The screenshot displays the Florida A&M University application portal. At the top, the university's logo and name are visible. Below the header, there is a navigation bar with a menu icon, a "Click here to Apply" link, and a "Log Out" button. The main content area features a progress bar with eight steps: Personal Detail, Emergency Contact, Standard Profile Selections, Evacuation Plan, Contract, Room Selection, Application Status, and LLC. The "Emergency Contact" section is currently active, indicated by a blue circle. Below the progress bar, the "Emergency Contact" section is titled and followed by the instruction: "Please fill out the below information:". This section contains four input fields: "Contact Name", "Relationship", "Email", and "Phone", each with a placeholder "<empty>". Below this is the "Missing Person Contact" section, also titled and followed by the instruction: "Please fill out this infoamtion if it is different than your emergency contact above." This section also contains four input fields: "Contact Name", "Relationship", "Email", and "Phone", each with a placeholder "<empty>". At the bottom left of the form, there is a blue button labeled "SAVE & CONTINUE".

The dropdown boxes on this screen allow the user to setup a standard profile to possibly be used for matching purposes with a potential roommate.



☰ Click here to Apply
Log Out

Personal Detail
Emergency Contact
Standard Profile Selections
Evacuation Plan
Contract
Room Selection
Application Status
LLC



Standard Profile Selections

Please answer the "Standard Profile" questions below. These questions will generate your profile type, which can or will be used for matching with a potential roommate.

Room Environment

How often do you watch TV/stream and Movies? :

How often do you play video games? :

How noisy do you like your room to be? :

How often do you have/like to have visitors? :

How tidy do you keep your room? :

What is your room temperature preference when you are sleeping? :

How do you prefer the room temperature when you are not asleep? :

Sleep Habits

What time do you go to bed? :

What time do you wake up? :

How often do you study? :

General Questions

What do you typically do on weekends? :

In case of evacuation please provide to us how you will evacuate and a plan for pickup if possible.

FLORIDA **A&M** UNIVERSITY
FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSITY

☰ Click here to Apply Log Out

Personal Detail Emergency Contact Standard Profile Selections **Evacuation Plan** Contract Room Selection Application Status LLC

Evacuation Plan


In case of an emergency evacuation, please fill out the information below to inform staff on how you will evacuate (parents, self, etc.) and what is your plan.

How will you evacuate

Evacuation Plan


SAVE & CONTINUE

Enter your student number below to sign your contract.



☰ Click here to Apply
Log Out

Personal Detail
Emergency Contact
Standard Profile Selections
Evacuation Plan
Contract
Room Selection
Application Status
LLC



Contract

Fall 2018/Spring 2019 University Housing Agreement

The purpose of this document (Agreement or Agreement) is to establish a mutual agreement between each housing student and the Florida Agricultural and Mechanical University Board of Trustees, a public body corporate of the State of Florida, acting for and on behalf of University Housing, with regard to living in University Housing Facilities.

1. DURATION: Refer to University Regulation 2.001 (Housing).

A. All freshmen (first-time-in-college students) and/or students with fewer than 30 semester credit hours graduating from a high school in excess of 35 miles from the University's Tallahassee campus are required to live in University-owned or operated residential facilities. Refer to University Regulation 2.001 (Housing).

B. This Housing Agreement is binding for TWO (2) ACADEMIC SEMESTERS (FALL AND SPRING) beginning with the fall semester the student is enrolled in at the University. ; or if entered after the start of the fall semester, for the remainder of the Fall 2018 and Spring 2019 semesters. All agreements terminate at the end of the spring semester. An Agreement may be

Enter your student number below to sign your contract.

Signature:

Now it's time to book your room! The following page has a list of FAMU Housing buildings to select from.

Select the building.









FLORIDA A&M UNIVERSITY
FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSITY

Click here to Apply Log Out

Personal Detail Emergency Contact Standard Profile Selections Evacuation Plan Contract **Room Selection** Application Status LLC

Initial Selection

Staying between 8/21/2019 and 5/3/2020 for Term: 2019-2020 Academic Year

 <p>FAMU Village FAMU Village</p> <p>SELECT</p>	 <p>Gibbs Hall Gibbs Hall</p> <p>SELECT</p>	 <p>Paddyfote Complex Paddyfote Complex</p> <p>SELECT</p>
 <p>Palmetto North Apartments Palmetto North Apartments</p> <p>SELECT</p>	 <p>Palmetto Phase 3 Apts. Palmetto Phase 3 Apts.</p> <p>SELECT</p>	 <p>Palmetto South Apartments Palmetto South Apartments</p> <p>SELECT</p>
		

Once you have selected the building, you will be asked to select the type of room. A filter list is also located on the left to narrow your search. Click on “ADD TO CART” to select the room.

FLORIDA A&M UNIVERSITY
FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSITY

Click here to Apply Log Out

Personal Detail Emergency Contact Standard Profile Selections Evacuation Plan Contract **Room Selection** Application Status LLC

Staying between 8/21/2019 and 5/3/2020 for Term: 2019-2020 Academic Year

Room Rate
\$0 - \$1000

Room Types

- Double-1BR Apt.
- Double-2BR Apt.
- Double-Traditional
- Quad-Traditional
- Single-1BR Apt.
- Single-2BR Apt.
- Single-Suite

Locations

- FAMU Village
- Gibbs Hall
- Paddyfoxe Complex
- Palmetto North Apartments
- Palmetto Phase 3 Apts.
- Palmetto South Apartments

Floors

- FV-B201
- FV-B202
- FV-B203
- FV-B204
- FV-B209
- FV-B210
- FV-B211

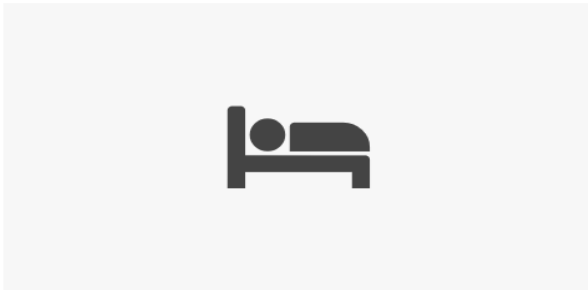
 FV-E439B 1 <small>bed</small> Calculate Total FV-E439 FAMU Village ADD TO CART	 FV-W327B 1 <small>bed</small> Calculate Total FV-W327 FAMU Village ADD TO CART	 FV-W328B 1 <small>bed</small> Calculate Total FV-W328 FAMU Village ADD TO CART
 FV-W337A 1 <small>bed</small> Calculate Total FV-W337 FAMU Village ADD TO CART	 FV-W337B 1 <small>bed</small> Calculate Total FV-W337 FAMU Village ADD TO CART	 FV-W338A 1 <small>bed</small> Calculate Total FV-W338 FAMU Village ADD TO CART
 FV-W338B 1 <small>bed</small> Calculate Total FV-W338 FAMU Village ADD TO CART	 FV-W341B 1 <small>bed</small> Calculate Total FV-W341 FAMU Village ADD TO CART	 FV-W342B 1 <small>bed</small> Calculate Total FV-W342 FAMU Village ADD TO CART

Next, depending on the room type you will select a bed space.



Assign Beds

My Room



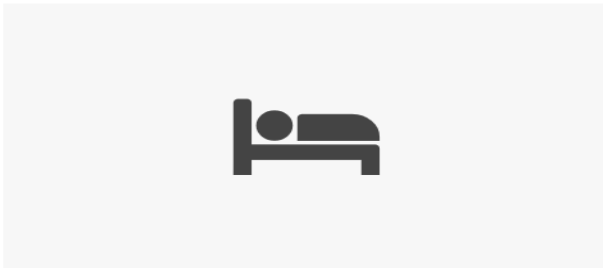
Age: 21
Gender: Male

Select Bed

Select a bed space and click on "Assign Bed"

Assign Beds

My Room



Age: 21
Gender: Male

Select Bed
SA-105A (2 total spaces, 2 available, 0 unavailable)
SA-105A
SA-105B

ASSIGN BEDS

You have **10 minutes** to assign yourself to the selected bedspace. The room will be locked until you select the space. Click save and continue.

The screenshot shows the Florida A&M University application process. At the top, the university logo is displayed. Below it, a navigation bar contains a menu icon, the text "Click here to Apply", a shopping cart icon, the time "08:05", and a "Log Out" link. A progress bar below the navigation bar shows eight steps: Personal Detail, Emergency Contact, Standard Profile Selections, Evacuation Plan, Contract, Room Selection, Application Status, and LLC. The "Room Selection" step is highlighted with a blue circle and a checkmark, indicating it is the current step. Below the progress bar, the word "Confirmation" is displayed. Underneath, the text "FV-E439B, FV-E439, FAMU Village" is shown, followed by a list item "1. FV-E439B:". At the bottom of the page, there are two buttons: "GO BACK" and "SAVE & CONTINUE".

FLORIDA A&M UNIVERSITY
FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSITY

Click here to Apply 08:05 Log Out

Personal Detail Emergency Contact Standard Profile Selections Evacuation Plan Contract Room Selection Application Status LLC

Confirmation

FV-E439B, FV-E439, FAMU Village

1. FV-E439B:

GO BACK SAVE & CONTINUE

The final screen is your on screen receipt page showing your room assignment.
Congratulations! You have completed the room assignment process.

FLORIDA A&M UNIVERSITY
FLORIDA AGRICULTURAL AND MECHANICAL UNIVERSITY

☰ Click here to Apply
Log Out

Personal Detail Emergency Contact Standard Profile Selections Evacuation Plan Contract Room Selection Application Status LLC

Application Status

You started your application for 2019-2020 Academic Year on 06/12/2018, have a room reservation for FV-E439B, and have signed the contract as of 02/01/2019. Your application is complete as of 12/03/2019

Booking Summary

Room: FV-E439B
Room Type: Single-Suite
Location: FAMU Village
Floor: FV-E439

Available Terms:

- Academic Year

Available To:

- New

Bed	Occupant	Check In Date	Check Out Date
FV-E439A	-Occupied-	8/21/2019	5/3/2020
FV-E439B	-Occupied-	8/21/2019	5/3/2020

SAVE & CONTINUE

If you are a First Time In College (FTIC) student and are in one of the below Schools or Colleges, you will continue to the below Living Learning Community page.

- College of Agriculture and Food Sciences**
- College of Education**
- College of Science and Technology**
- FAMU-FSU Engineering**
- School of Allied Health Sciences**
- School of Business and Industry**
- School of the Environment**
- School of Journalism and Graphic Communication**
- School of Nursing**

For any questions please contact Housing Main Office at:

Line 1: (850) 599 – 3651

Line 2: (850) 599- 3652

The screenshot shows the Florida A&M University application portal. At the top left is the university logo. Below it is a navigation bar with a menu icon, "Click here to Apply", and "Log Out". A progress bar contains eight steps: Personal Detail, Emergency Contact, Standard Profile Selections, Evacuation Plan, Contract, Room Selection, Application Status, and LLC. The first seven steps are marked with checkmarks, and the eighth step, LLC, is highlighted with a blue circle. Below the progress bar, the heading "LLC" is displayed. The main content area contains the following text:

Welcome to our Living Learning Community (LLC) selection preference. LLC selections are optional and are only for incoming first year students.

FAMU's LLCs provide a holistic and diverse style to student growth and education. Our residents live in housing facilities which support these ideals through academic partnerships, service-learning opportunities and in-hall education. Each community facilitates a uniquely-designed platform which connects students, faculty, and staff through the classroom, programming and personal interaction.

Please select the LLC that is the same as your College or School. All LLC students will reside FAMU Village housing facility. You are able to select one LLC by clicking on a link below. LLC spaces are only for the Colleges/Schools listed below. Also additional documents may be needed based on the LLCs requirements.

Please click on a link below to access the LLC application form for your College/School.

Living Learning Community (LLC):

- [College of Agriculture and Food Sciences](#)
- [College of Education](#)
- [College of Science and Technology](#)
- [FAMU-FSU College of Engineering](#)
- [Honors - \(By Presidential Invitation Only\)](#)
- [School of Allied Health Sciences](#)
- [School of Business and Industry](#)
- [School of the Environment](#)
- [School of Journalism and Graphic Communication](#)
- [School of Nursing](#)