

Agnes Coppin, Director of International Student and Scholars Services
Diana Garner, Coordinator of Academic Programs
famuoied@gmail.com

OPTIONAL PRACTICAL TRAINING

Florida A&M University Departmental Recommendation Form

Last Name

First Name

Major

Classification

Email Address

Describe how the work is related to your study:

Employer (if known)

Employer Address

Student's Local Address

Student's Local Day Time Phone

To be completed by OIED

Expected Completion Date:

The student will complete all degree requirements at the end of the is semester

The student completed all requirements, except thesis/dissertation

Advisor's Signature _____ Date _____

Note: An F-1 student who has maintained lawful student status for one academic year, may apply to BCIS for employment authorization through optional practical training. A student must obtain a recommendation from the Director of International Students and Scholars Services. OPT must be related to the student's field of study. Authorization can be done (1) during annual summer vacation (full or part-time), (2) while pursuing a degree (20 hours or less per week), (3) after completion of all degree requirements except for the thesis or dissertation (full or part time), or (4) after completion of a degree (full time). An EAD card is required as evidence of work authorization. A student has 12 months of OPT for each degree level.