

**Checklist for 24 Months OPT STEM Extension:**

(The earliest to apply for STEM OPT extension is 90 days prior to your current OPT end date).

1. Form I-983 (student and their employer must complete and sign as specified in the Form I-983 instructions): <https://www.ice.gov/doclib/sevis/pdf/i983.pdf>
2. Form G-1145 "E-Notification of Application/Petition Acceptance."
3. Form I-765. Follow link to USCIS and click on "Form I-765". Enter eligibility code (c)(3)(C) in item #20. <https://www.uscis.gov/i-765>
4. Two U.S. passport-style photos as specified in the I-765 instructions (with name and I-94 number written on back in pencil). Photos must be taken within the last 30 days and not previously used. (Please note that it is your responsibility to ensure that the photographs comply with the I-765 instructions, and that it is your decision and responsibility if the photographs are sent to USCIS as part of this application. ISSS does not assume any responsibility for USCIS' decision whether your photographs meet the Form I-765 specifications.)
5. Official STEM degree transcripts
6. Copy of your STEM degree diploma
7. Original SEVIS Form I-20 (signed by student on page 1)
8. Copy of all previous Forms I-20
9. Form I-94
10. Copy of passport pages (biographic data, photo, F-1 visa, and passport page with last entry stamp)
11. Copy of any previously issued EAD(s) (front and back)
12. Money order for \$410.00 made payable to the Department of Homeland Security (obtainable from your bank, any US Post Office, CVS, Western Union).

**Please Note:** Do not let your OPT expire or you will not be eligible for STEM. As previously mentioned, please also make sure that your employer is registered in the e-verify system: <https://www.e-verify.gov/>