

2018-2019 FAMU-STARS Assessment Form (ADESU)

Center for Disability Access and Resources

General Information

Supporting Information (Optional)

Please attach any optional supporting information (e.g. meeting minutes, policies, etc).

Approved Assessment Budget (Optional)

Please provide approved budget for assessment activities for the current assessment cycle. Be advised that any budget allocation would be made at the Unit/Division level and is outside the purview of the Office of University Assessment.

FAMU-STARS Plan

Unit Mission Statement

State Unit Mission Statement

The Center for Disability Access and Resources at Florida A&M University provide supportive services to students with disabilities to enhance their skills for personal, academic and professional growth.

The mission of the CeDAR, is to provide enriching support programs, services, and reasonable accommodations to FAMU students with disabilities. Our mission is to also foster a sense of empowerment in students with disabilities by educating them about their legal rights and responsibilities so that they can make informed choices, be critical thinkers, and self advocates. Our goal is to ensure students with disabilities have access to the same programs, opportunities, and activities available to all FAMU students.

Unit Goals

State Unit Goals

*To provide support programs and services for students with disabilities

*To create equity in access to all aspects of pursuing a degree at Florida A&M University

*To ensure academic success for students with disabilities.

Select Standards/Outcomes option to align Assessment Plan to the following strategic initiatives related to your program/unit.

****Linkage to Division Goal(s) Statements**

****Linkage to University Strategic Plan (FAMU Rising 2017-2022)**

****Linkage to the BOG Performance Metrics**

****Linkage to the FAMU Sustainability Initiative Framework**

Assessment List

Goal/Objective	Provide services that promote and enhance the academic performance of students in the College Study Skills Institute, cohort 2018-19.
Legends	PO - Performance Outcome;
Standards/Outcomes	

Identifier	Description
2016-FAMU-09-STUDENT.1.2	Goal 1.2: Continuous enhancement and assessment of the student experience
2016-FAMU-09-STUDENT.1.3	Goal 1.3: Improve academic progression, performance, and graduation rates
2016-FAMU-09-STUDENT.1.3.1	Strategy 1.3.1: Continuous assessment and improvement of student retention, academic progression and graduation rates.
2017-FAMU-01-UNIVERSITY.1.1	Goal 1.1: Enhance pathways to degree attainment
2017-FAMU-01-UNIVERSITY.1.2.1	Strategy 1.2.1: Intensify student success initiatives to improve retention and persistence

Assessment Measures	Assessment Measure	Criterion	Attachments
	Direct - Academic Progression	70%of students in the CSSI cohort 2018-19 will have a GPA of 2.5 or higher by the end of the Spring 2019 term.	
	Direct - Academic Progression	The overall average of students in the CSSI cohort 2018-19 will be 2.5 or higher.	
	Direct - Activity Record	70% of the students in the CSSI cohort 2018-19 will complete a minimum of 10 study hours per week.	

Goal/Objective	Increase recruitment and outreach opportunities to inform potential candidates of the CSSI program.		
Legends	OO - Operational Outcome;		
Standards/Outcomes	Identifier	Description	
	2016-FAMU-09-STUDENT.4	Strategic Initiative 4: Enhance recruitment and admissions strategies to target Leon County and surrounding northwest Florida school districts.	
	2017-FAMU-01-UNIVERSITY.3	STRATEGIC PRIORITY 3: HIGH IMPACT RESEARCH, COMMERCIALIZATION, OUTREACH, AND EXTENSION SERVICES	
Assessment Measures	Assessment Measure	Criterion	Attachments
	Direct - Activity Record	CeDAR staff will attend 10 site visits to Leon County and surrounding area high schools to inform potential students of the CSSI program.	
	Direct - Activity Record	CeDAR staff will attend 5 resource fairs both on and off campus to provide information to potential students for the CSSI program.	

	Direct - Reports Analysis	Applications for the CSSI program will increase by 5% from 2017-18 to 2018-19 school year.	
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Goal/Objective	Enhance tracking and monitoring process for students certified eligible as CeDAR participants.												
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Optional Supplemental Information

Please attach any optional supporting information.

FAMU-STARS Report

Assessment List Findings for the Assessment Measure level for Provide services that promote and enhance the academic performance of students in the College Study Skills Institute, cohort 2018-19.

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Assessment Findings	Assessment Measure	Criterion	Summary	Attachments of the Assessments
	Direct - Academic Progression	Has the criterion 70%of students in the CSSI cohort 2018-19 will have a GPA of 2.5 or higher by the end of the Spring 2019 term. been met yet? Met	25/30 CSSI students have a GPA of 2.5 or higher which is 83%	CSSI_2019_GP A.xlsx
	Direct - Academic Progression	Has the criterion The overall average of students in the CSSI cohort 2018-19 will be 2.5 or higher. been met yet? Met	The GPA average for the 30 CSSI students from the summer is 3.29.	CSSI_2019_GP A.xlsx
				- Assessment Method Change: For next year's cohort I would increase the percentage by 5%
			- Assessment Method Change: I would continue this goal as is as every cohort is different in their learning abilities and transition to college. Also it will provide evidence of whether I need to change this measurement or that it is stable enough to continue as is.	

	Direct - Activity Record	Has the criterion 70% of the students in the CSSI cohort 2018-19 will complete a minimum of 10 study hours per week. been met yet? Not met	This objective needs to be written differently going forward to state that the students met the required study hours each week. Some weeks we didn't require 10 hours due to a holiday or an all day event . In looking at the attached data, on a weekly basis this goal was met except for Week #3 which was the July 4th holiday. For next year I would change the # of study hours for the July 4th holiday and write the goal as noted above.	CSSI2019_weekly_study_hours.pdf	- Assessment Method Change: This objective needs to be written differently going forward to state that the students met the required study hours each week. Some weeks we didn't require 10 hours due to a holiday or an all day event . In looking at the attached data, on a weekly basis this goal was met except for Week #3 which was the July 4th holiday. For next year I would change the # of study hours for the July 4th holiday and write the goal as noted above.
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Assessment Findings	Assessment Measure	Criterion	Summary	Attachments of the Assessments	Improvement Narratives
	Direct - Activity Record	Has the criterion CeDAR staff will attend 10 site visits to Leon County and surrounding area high schools to inform potential students of the CSSI program. been met yet? Met	We had 11 events that were specific to recruitment of potential students. These were a combination of on campus and off campus opportunities.	recruitmentopps.pdf	- Operational Change: This coming year, we can work more closely with the recruiting officeto increase those opportunities.
	Direct - Activity Record	Has the criterion CeDAR staff will attend 5 resource fairs both on and off campus to provide information to potential students for the CSSI program. been met yet? Met	The CeDAR department attended five resource fairs on and off campus	resourcefairs.pdf	- Operational Change: As more opportunities become available, CeDAR will attend and provide resources to interested stakeholders
	Direct - Reports Analysis	Has the criterion Applications for the CSSI program will increase by 5% from 2017-18 to 2018-19 school year. been met yet? Not met	Due to staff changes we don't have the baseline data from 2017-18. For 2018-19 we had 96 CSSI applications that were reviewed.		- Operational Change: Going forward, we need to develop spreadsheets for all applications that were reviewed. Currently, this is all done manually. The application process for this program is changing for next year. There is no longer a question on the application asking if a student wants to be considered

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		been met yet? Not met	students. This took some time to complete because of formatting issues between the two parties. Now we need to develop templates and criteria which we are in the process of being trained for.		school year.
	Indirect - Focus group	Has the criterion 80% of the staff will be satisfied with the new electronic database system. been met yet? Not met	See above,		- Operational Change: we have not fully implemented the system so this objective will be continued into the 19-20 school year.

Improvement Narrative List

Assessment List Findings for the Assessment Measure level

Goal/Objective	Provide services that promote and enhance the academic performance of students in the College Study Skills Institute, cohort 2018-19.	
Assessment Measure	Direct - Academic Progression	
Assessment Findings	Met	
Improvement Narrative		
	Improvement Type	Summary
	Assessment Method Change	For next year's cohort I would increase the percentage by 5%

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Goal/Objective	Increase recruitment and outreach opportunities to inform potential candidates of the CSSI program.					
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Assessment Measure	Direct - Analysis of Work Order, Time on Task, Records	
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Improvement Narrative	Improvement Type	Summary
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Assessment Measure	Indirect - Focus group	
Assessment Findings	Not met	
Improvement Narrative	Improvement Type	Summary
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Reflection - Overall Report

Overall Reflection

This section is designated for you to provide your overall reflection on the Assessment Report. Your overall reflection should include statements that define the following questions: 1. What worked well over the course of the current assessment cycle? (Tell us your success story) 2. What changes for improvement were made in the current assessment cycle that were tied to results and action plans from the previous assessment cycle? (Tell us how you are continuously improving) 3. What needs improvement and what will be done to address areas of opportunity? (Summarize your action plans for improvement)

1. This year the selection of students for the CSSI cohort more closely aligned to the regular admissions requirements which led to better GPA's for the cohort for the most part. With the award of a grant from the Johnson Scholarship of \$200,000 for enhancement of the CSSI program we look to improve the services available to our next cohort such as learning specialists that can provide intensive academic support. 2. This past assessment cycle allowed opportunities for the development of goals going forward such as admitting students into the CSSI program that have demonstrated academic success in their secondary environments as compared to past participants. Reviewing the current plan provided insight into the development of the future plan especially because many of the goals were not met due to lack of criteria/data. This demonstrates a need for data collection that is readily available which is being remedied by the purchase of an electronic database system that will allow queries, data collection, survey distribution etc. 3. The development and implementation of that database system needs to continue to be an objective because it is not fully implemented yet. Additionally, the future plan will be collecting data for measurable objectives regarding the overall academic performance of the 2018-19 CSSI cohort during their first year of college which will ultimately inform our practices in our effort to continuously improve our services.

Supporting Information (Optional)

Please attach any optional supporting documentation.

Proposed Assessment Budget for upcoming Assessment Cycle (Optional)

Please provide planned Assessment Budget and justification. Be advised that any budget allocation would be made at the Unit/Division level and is outside the purview of the Office of University Assessment.