

# **Faculty Senate Meeting Minutes**

**April 17, 2018**

**3:00 p.m. – 5:00 p.m.**

**Lee Hall Auditorium**

**Dr. Bettye A. Grable, Faculty Senate President, Presiding**

## **Officers (Present)**

Dr. Bettye Grable, President  
Atty. Ann M. Cavazos, Vice President  
Dr. Tiffany Ardley, Secretary  
Dr. James Muchovej, Parliamentarian

## **Senators (Present)**

Dr. Lillie Brown  
Dr. Courtnay Micots  
Dr. Kyle Eidahl  
Dr. John Warford  
Dr. Reginald Ellis  
Dr. Merlin Langley  
Dr. Longineu Parsons  
Dr. Lekan Latinwo  
Dr. Katie Brodhead  
Dr. Lavetta Henderson  
Dr. Ezzeldin Aly  
Dr. David White  
Dr. Muhammad Haseeb  
Dr. Satyanarayan Dev  
Dr. Jenelle Robinson  
Atty. Joseph Grant  
Dr. Maurice Holder  
Dr. Ebenezer Oriaku  
Dr. Torhonda Lee  
Dr. John Cooperwood  
Dr. Lon'Tejuana Cooper  
Dr. Tracy Thomas  
Dr. Aretha Hill  
Dr. David Guthrie  
Mr. Brian Crowell  
Ms. Karen Southwell

## **Senators (Absent)**

Dr. Darius Young  
Dr. Michael Thornton  
Dr. Komalavalli Thirunavukkuarasu  
Dr. Hassiem Kambui  
Dr. Anthony Ananga  
Dr. Yassir Abdelrazig  
Dr. Kelley Bailey

## **Senators (Excused)**

Dr. Novell Tani  
Dr. Desmond Stephens  
Atty. Phyllis Taite  
Dr. Clyde Ashley  
Dr. Roscoe Hightower  
Prof. Francine Huff  
Dr. Ashvini Chauhan  
Dr. Michael Martinez-Colon

## **EX-OFFICIO (Voting) (Present)**

Dr. Carl Goodman  
Dr. David Jackson, Jr.

## **EX-OFFICIO (Voting) (Absent)**

Dr. Robert Taylor  
Mr. Bryan Smith

## **SGA (Voting) (Present)**

Ms. Dajuh Sawyer

### **Call to Order:**

The meeting was called to order at 3:00 PM by Faculty Senate President, Dr. Bettye Grable. She stated that since we did not have a quorum we would proceed however if there was no quorum then items requiring a vote would be sent via email.

### **Opening Remarks:**

Dr. Grable stated the following:

\*At the March Faculty Senate meeting, she and Senate Secretary Dr. Tiffany Ardley left early due to another event that they had to attend. There was one additional agenda item which was the elections for the Deans Council, Emeritus and UPARC committees. Dr. Lon' Tejuana Cooper (School of Allied Health Sciences) provided an email which listed the results of that last agenda item.

1. Dr. Oriaku was elected by the Faculty Senate to the Dean's Council.
2. Dr. Maurice Holder was selected as the Emeritus Chair
3. These individuals volunteered to participate on the UPARC Committee: Dr. Kelley Bailey, Dr. David White and Dr. Satyanarayan Dev. Even though only two were required, all three expressed an interest, and the third could potentially serve as an alternative if permitted. Dr. David White expressed that he really wanted to be on this committee primarily to keep the committee on task.

\*Acknowledged Dr. David White (College of Education) received the Distinguished Technology and Engineering Professional (DTE) designation. He was asked to stand for applause.

\*There will be a research awards report by Dr. Latinwo which has been passed to Dr. Timothy Moore who will let us know about a luncheon recognizing the researchers.

\*All are encouraged to apply for these awards. There is a monetary award that will be presented at the luncheon.

\*The curriculum report is very extensive and senators are encouraged to read through it. The Dr. Muchovej, Parliamentarian will have to assist with managing the voting process for this item when it is presented.

\*The Strategic Plan and the Workplan Update have been shared with the BOG. Senators are encouraged to go to the BOG site and make comparisons to other institutions. This will help understand the metrics.

**At 3:12 PM Dr. James Muchovej announced that there was a quorum.**

### **Approval of the 4/17/18 Meeting Agenda**

Dr. Grable asked for a motion to accept the meeting's agenda. It was moved by Dr. Eidahl and seconded by Dr. Satyanarayan Dev (College of Agriculture & Food Sciences) to accept the 4/17/18 meeting's agenda. The motion passed by voice vote with no opposition.

### **Approval of the 3/20/18 Meeting Minutes:**

Dr. Grable asked for a motion to accept the 3/20/18 meeting minutes. It was moved by Dr. Katie Brodhead (College of Science and Technology) and seconded by Dr. Lavetta Henderson (College of Education) to approve the 3/20/18 meeting minutes. The motion passed by voice vote with no opposition.

### **Announcements (Emeritus Plaques):**

Atty Ann Cavazos stated that she hoped that the recipients would come to the meeting to receive their plaques. Recipients are Dr. Diedra Powell (English) and Dr. Henry Lewis, III (Professor and Dean of the college of Pharmacy and Pharmaceutical Sciences).

### **University Administration Remarks:**

Dr. Robinson stated the following:

- \*Heard from Law School Dean & Staff about the February Bar Exam pass rate and we did not meet our expectations. Will work on it with them. There were 36 students in that cohort.
- \*Dr. Cynthia Hughes Harris reported to him that Occupational Therapy had a 100% pass rate on their exam. There were 19 in that cohort.
- \*The College of Science and Technology and the School of Journalism & Graphic Communications has a couple of years to address scholarly activity of faculty and diversity for accreditation.
- \*After the onsite SACS visit, FAMU is in full compliance with over 90 standards with no recommendations.
- \*Faculty Senator, Dr. Lekan Latinwo, who also serves on the Executive Council will volunteer to represent FAMU at the installation of NCCU's president.
- \*Looking to re-establish a research foundation and with that we have to have a board of directors and we need faculty participation.
- \*BOG is requiring that we move into a new era of audit and compliance.
- \*SUS requires a compliance function to be added to the audit piece.
- \* 1<sup>st</sup> Chief Compliance and Ethics officer, Mrs Rica Calhoun was introduced and she stated that her goal is to work with compliance officers around campus to establish a culture of compliance as well as data protection. She gave her number 850-412-7520 for anyone who wishes to contact her.
- \*Dr. Vivian Hobbs, former faculty member (retired) spent time in LA with the Honda Campus All Star team. We went six preliminary rounds, made it to the Great eight but lost to Jackson State who went on to win.
- \*Met with President of Honda who sponsors the battle of the bands and is also a title sponsor for the Rose Bowl. Asked to sponsor the Marching 100 for the Rose Bowl Parade and hopefully they will help.
- \*There will be leadership retreats this summer to include VPs, Deans, Department Chairs and Division Directors.
- \*Recognized Professor Emeritus Diedra Powell, who was a Professor of English

### **Committee Reports:**

#### **Curriculum Committee Report:**

Dr. Kyle Eidahl (College of Social Sciences, Arts & Humanities) presented a very extensive report including various modification requests from the following:

- \*College of Agriculture and Food Sciences
  1. BS in Agricultural Sciences – Agronomy Major
  2. BS Agricultural Sciences – General
  3. BS Food Science – Science and Technology
  4. BS in Biological System Engineering – Bioprocessing and Food Engineering option
  5. BS in Food Science – Business and Industry
  6. BS in Biological Systems Engineering – natural Resources and Conservation option
- \*School of Allied Health Sciences
  1. BS Cardiopulmonary Science
  2. Master of Health Administration
  3. Bachelor of Science in Health Science – General (New degree program)
- \*College of Pharmacy and Pharmaceutical Sciences
  1. Doctor of Pharmacy (PharmD) Experiential Program
- \*College of Science and Technology
  1. BS Computer Information Systems
  2. BS Computer Science Curriculum Modification
- \*School of Nursing
  1. Nursing, BSN Generic Professional Curriculum

Dr. Maurice Holder (College of Pharmacy and Pharmaceutical Sciences) asked if the BS in Health Sciences was a New Program. Senator (unidentified) responded that Pre-PT and Pre-OT/Health Sciences are non-science intensive. This can capture students not doing well. Also freshman can explore health care (Human services and Social sciences). Dr. Holder stated that if it is a new program, there are a series of classes that need to be examined from the proposal by the university and UPARC. Dr. Grable suggested that this item be pulled from the list as it has to go thru faculty separately for course changes from new programs. Dr. Cheree Wiltsher stated that the faculty does have the documentation. Dr. Goodman, Associate Provost for undergraduate education and student success, stated that

too many STEM students are moving to IDS (Interdisciplinary Studies). Programs like this are a way to capture students to help with our STEM Metric. Dr. Holder said that he understood it was just that the item was buried in the course request change. Stated that if the curriculum committee has seen this program then the faculty senate needs to now approve it. Dr. Eidahl stated that it was placed in the same format as before but will change the format to pull out new programs as needed. Dr. Holder motioned to separate the course change requests from new program requests, Dr. David Jackson, Jr. (Dean, School of Graduate Studies and Research) seconded. The motion passed with voice vote with no opposition. Dr. Jackson clarified that we would still vote on the new program this afternoon just separately. Atty Joseph Grant (College of Law) motioned to approve all course change requests and it was seconded by Dr. Maurice Holder. The motion passed by voice vote with no opposition. Dr. David Jackson move to approve Allied Health's new program request and it was seconded by Dr. David White. The motion passed by voice vote with no opposition. Dr. Goodman commended Dr. Eidahl and the committee for all of their work.

#### **Executive Council:**

Dr. Lekan Latinwo (College of Science and Technology) stated three issues:

1. Approach to Merit Pay
2. Teaching Load
3. Space distribution and condition of offices

Dr. Grable stated that there is data being gathered about teaching loads. Dr. Latinwo stated that the administration needs to work on the proper use of space and the condition of offices such as mold and temperature issues. Dr. Holder stated that the president recognizes faculty's seat on the leadership team and these items will be presented.

#### **Research Project Budgets/Interaction with PI's Research Expenditures:**

Dr. Timothy Moore, Vice President for Research, thanked Dr. Latinwo for the Research Committee's work. He stated that there will be a luncheon in the Fall. He stated that for time reporting there is not a lot for research faculty working on projects. For Research project funds, submit the proper form and that no cost extensions are not good. The PI on the record carries the liability for execution of the project. Many faculty are not submitting reports on time and his office will help you do your job.

#### **Institutional Research Award Report Update:**

Dr. Latinwo reported the following research award winners;

Emerging Researcher:

Dr. Thomas Sawicki, Assistant Professor, College of Science and Technology

Dr. Aavudai Swamy, Assistant Professor, College of Food Agriculture and Food Science

Dr. Michael Martinez-Colon, Assistant Professor, School of the Environment

Research Excellence:

Dr. Clayton Clark, Associate Professor, FAMU-FSU College of Engineering

Dr. Ramesh Katam, Assistant Professor, College of Science and Technology

#### **Teach of the Year Report:**

Dr. John Cooperwood (College of Pharmacy and Pharmaceutical Sciences) stated that they are in the process of evaluating the applications. Awards are based on teaching, research and service. Interviews will begin next week.

#### **Honorary Doctorate Report:**

Dr. Merlin Langley (College of Social Sciences, Arts and Humanities) reported that Lt. Col. Ret. David E. Pollard is being considered for the Doctor of Humane Letters. He is a 1963 graduate and was in ROTC. An email vote will be requested after the email with all of the information is sent.

#### **Space Allocation:**

Mr. Craig Talton stated that there is an educational plan survey for space and there are regular meetings. He stated that Facility planning and construction has a form on the website and after requests are made, the committee meets and allocates space. The BOG comes in to see use of space and everything has to be coded correctly. This helps the university be able to expand. Dr. David White asked what the policy and procedure is for space allocation because space was taken without his knowledge. Mr. Talton stated that an investigation is done to make sure that the space is not needed before it is given out. The committee also votes as a means of checks and balances. Dr. Latinwo

stated that the space has to function properly. Faculty can not do anything when the AC or heat is not working in the lab. When asked about renovating, we are told to take the money from our budgets. Dr. Talton replied that we use an outside company to do environmental safety and that student, faculty and staff's health is important however, we have limited funding. Dr. Holder stated that research faculty had coordinated to see where research space was available and was given an icebox and students had to be sent away for research. Mr Talton said to let his office know of issues and they are willing to help everyone.

**Faculty Workload Study:**

Dr. Lewis Johnson stated that the faculty workload study was about 95% done and would be presented at the June BOT meeting. Dr. Grable asked was there good participation and Dr. Johnson stated that there was.

**Processing Student Travel:**

Ms. Andrea Wilson was not present to give a report.

Dr. David Jackson moved to adjourn and Dr. Ann Cavazos seconded.

**The meeting was adjourned at 4:43**

Respectfully submitted by:

Tiffany W. Ardley, Ph.D.  
Faculty Senate Secretary