

FLORIDA **A&M** UNIVERSITY
Board of Trustees
ACTION ITEM

Governance Committee Minutes
Thursday, June 4, 2020
Agenda Item: III

Subject: Governance Committee Meeting Minutes

Proposed Board Action: **Subject:** Approval of the Minutes

Rationale: Section 5.10 of the Board of Trustees Operating Procedures provides that detailed minutes should be kept for any Board or Committee meeting. Those minutes should include a record of votes cast and attendance.

Recommendation: Approve the Board of Trustees meeting minutes for April 16, 2020.

Attachments: Yes, copies of the minutes are attached.



**Board of Trustees
Governance Committee Conference Call
Meeting Minutes
Thursday, April 16, 2020**

Chair Thomas Dortch called the meeting to order. The following Committee members were present and established a quorum: Trustees Dortch, Moore, Perry and Washington. Trustee Moricette joined the call after roll call was completed. Additionally, Trustees Cavazas, Harper and Woody participated in the call.

The first item on the agenda was approval of the minutes. Trustee Moore offered a motion for approval. The motion was seconded by Trustee Washington and the motion carried.

Next, Trustee Dortch recognized Dr. Melainie Wicinski, Director of University Assessment, for a presentation regarding the updated president evaluation form. He noted that Dr. Wicinski had met with each trustee individually to garner feedback regarding the revised evaluation tool.

Dr. Wicinski reviewed the cross-walk, which highlighted changes recommended by individual trustees, action taken regarding the recommendations and added/deleted questions. (*Note: The Cross-walk is incorporated by reference herein.*)

She shared that the evaluation draft included the following ratings: superior, above average, average, below average, and poor. The questions focused on seven factors, with 37 rated questions and two open-ended questions. Dr. Wicinski explained that following each factor/sub-factor, a box is provided for detailed feedback from the individual completing the evaluation.

Factors:

1. Annuals Priorities and Goals (9)
2. Strategic and Academic Leadership (6)
3. Organizational Management (3)
4. Financial Management
 - a. Fiscal Administration (2)
 - b. Fundraising (3)
5. Communications (3)
6. Relations
 - a. Internal and External (5)
 - b. Board and Governance (2)
7. Personal Values (4)

Dr. Wicinski then reviewed each goal, as displayed on the evaluation tool. For clarity, Trustee Harper offered a technical change to the verbiage in Goal 5(a): "create training for the development of services, creating service excellence standards."

Trustee Moore raised a question regarding Goal 4 - Increase annual giving by 5% and continue plans to launch a capital campaign. She wanted a clear explanation and guidance on how the Board would evaluate that goal. Trustee Moore asked if the evaluation would look at dollars brought in, as well as commitments that had been made. Trustee Dortch responded that they should look at what had been achieved over the past 12 months. They should also look at whether there had been positive change in the right direction. Chair Lawson indicated that the Board would look at whether the annual giving was five-percent above the combination of cash and pledges from the previous year. He stated that how the Board looks at the total number is consistent with the SUS.

Trustee Cavazos inquired about Goal 4. She wanted to know whether the Board should only look at pledges that had materialized. Trustee Dortch explained that the pledges are verified now and are monitored for legitimacy.

Trustee Moore addressed Goal 5(a) – “Implement the University’s comprehensive service excellence plan.” Her concerns were regarding how the plan was implemented and measured, since this was the third year the goal was being evaluated. She asked if it was a full implementation across the enterprise. She suggested that the lens needed to shift to completion and execution across the full enterprise. Trustee Moore pointed out that in previous years the Board had reviewed and accepted that the plan was in certain areas and divisions and not the full institution. Trustee Moore said that she wanted the expectation for the goal to be clear, that this year, the Board would be evaluating execution of the goal across the full enterprise.

Trustee Washington agreed that Goal 5(a) had been in the implementation phase for three years. She stated that President Robinson’s report on this metric should detail the extent that it has been implemented and not that the University was still in the development and devising stage.

Trustee Moore moved approval for the modification of the description and language around Goal 5(a) to include the expectation that there would be full implementation across the entire enterprise and that it should be noted as such in the President’s remarks that come back to the Board by way of his evaluation response. Trustee Washington provided the second and the motion was approved by a unanimous vote. Trustee Moore also asked Dr. Wincinski to provide the actual numbers in question 5(b), as only percentages were currently provided.

Trustee Moore moved approval of the evaluation tool, with the changes discussed. The motion was seconded by Trustee Washington and it passed unanimously.

Next, Trustee Dortch recognized General Counsel Denise Wallace to address the revised evaluation submission date. Dr. Wallace shared that, Section 5.2 of President Robinson’s contract requires him to submit his evaluation by June 1st of each year, although some necessary data is not available until June 30th. Because of that, it was recommended that the President submit his annual evaluation to the Board on July 15th of each year, with the Board initiating its evaluation on July 16th. Section 5.2 of the President’s contract would need to be amended to reflect the new dates.

VP Barrington indicated that the following goals require information that is not available until June 30th:

- Goal 4: Increase annual giving by five percent
- Goal 7: Increasing total R&D expenditures
- Goal 8: Completion of CASS and residence hall on time and within budget
- Goal 9: Better estimate of University's financial health

Trustee Dortch then reviewed the timelines for the President's goal setting and evaluation. Trustee Moore moved for approval and implementation of the timeline, contingent upon the execution of an amendment to the existing contract with Dr. Robinson. Trustee Washington seconded the motion and the motion passed unanimously.

Trustee Dortch shared that the Board's self-evaluation form will be ready for consideration at the June 2020 meeting.

With there being no further business, the meeting adjourned.

FLORIDA **A&M** UNIVERSITY
Board of Trustees
ACTION ITEM

Governance Committee
Wednesday, June 4, 2020
Agenda Item: IV

Subject: Board of Trustees Self-Assessment

Proposed Board Action: The Board of Trustees' Governance Committee Charter provides that the Board will conduct a self-assessment annually. Additionally, the Southern Association of Colleges and Schools Commission of Colleges, Principles of Accreditation 4.2(g) requires governing boards to regularly evaluate their responsibilities and expectations.

The Board, in its efforts toward continuous improvement, asked the Governance Committee to provide suggested updates for its self-assessment. The revised self-assessment form needs to be approved by the Board.

Attachments:

1. Crosswalk
2. Self-Survey
3. Timeline

Location	Point of Discussion	Action Taken	Existing Question	Added Question	Deleted Question
Board Organization, Governance and Leadership					
Retreat	Move collectively as a team	Revised Question		The board operates as a cohesive unit and strives toward a shared vision	The board operates as a cohesive unit
	Is focused and cohesive				
	Ability of board members to work together				
	Clarify the board's role -- create one filter by which the board is evaluated (members are on the same page)				
board is aligned on what its goals are and its role in managing and improving the performance of the institution	Revised Question			Board Committees have clear and appropriate responsibilities and effectively assist the board in its work	
Singular focus on improving the overall performance of the enterprise					
Individual	Combine two statements	Revised Question		Board Committees have clear and appropriate responsibilities and effectively assist the board in its work	Board Committees have clear and appropriate responsibilities AND Board committees effectively assist the board in its work

Location	Point of Discussion	Action Taken	Existing Question	Added Question	Deleted Question
Individual	Combine two statements	<p>No action taken -- Requested 1st (<i>The board operates as a cohesive unit and strives toward a shared vision</i>) and 4th questions (<i>All board members participate in the decision-making process</i>) be combined, but they were already combined with others. If combined would be too long.</p>			
Individual	<p>ACCT Question: Board members make decisions after thorough discussion and exploration of many perspectives</p> <p>FSU Question: Are board members adequately informed in order to fully participate in decision making?</p> <p>Responsibilities of committee to educate themselves</p> <p>Develop a renewed commitment to shared governance</p>	Revised Question		<p>All board members participate in the decision-making process, through evaluation of data, discussion and exploration of many perspectives</p>	<p>All board members participate in the decision-making process</p>
AGB (2017)					

Location	Point of Discussion	Action Taken	Existing Question	Added Question	Deleted Question
Retreat	Board leadership encourages all members to use his/her gifts appropriately				
AGB (2017)	Select an effective board chair				
	Add his/her to question	Revised Question		The Chair is effective in his/her role (allows all to be heard, delegates responsibility appropriately, is a champion for FAMU in all circles, resolves any conflict, and is well-prepared for meetings)	The Chair is effective in his role (allows all to be heard, delegates responsibility appropriately, and is well-prepared for meetings)
Individual	Add champion for the university in all circles				
	Effectively resolved conflict				
March 4 Governance Committee Meeting	External Influence				
	Impartial decisions				
	Remove external influence/remain objective	Added Question		Board retains its independence from external and internal stakeholders and acts in the best interest of the institution.	
Individual	Makes tough decisions, does what is best for the university, balanced approach to decision making				
	FSU Question: Clearly defines and protects against conflict of interest for voting members				
AGB (2017)	Establish a strong governance committee	Existing Question	Board committees effectively assist the Board in its work		
AGB (2017)	Delegate appropriate decision-making authority to committees				

Location	Point of Discussion	Action Taken	Existing Question	Added Question	Deleted Question
Board Relations					
	Developed new section for questions related to relationships	New Section			
Individual	Clarification of roles of staff and trustees and how communication between the two can be clarified	Added Question		<p><i>The board has an appropriate level of interaction with administrators who directly report to the board (president, general counsel, president's chief of staff, chief audit executive, and chief compliance officer)</i></p>	
	Receiving information timely; time to receiving information from staff appropriately				
	FSU Question: Does the board have the appropriate level of interaction with administrators who directly report to the board (president, general counsel, chief audit executive, and chief compliance officer)				
	Opportunities for efficiency relative to liaisons				
AGB (2017)	Cultivate a healthy relationship with president	2 Existing Questions	<p><i>The board works collaboratively with the President to set annual priorities AND The board's evaluation of the President is comprehensive and provides adequate feedback</i></p>		
Individual	Works collaboratively with the president				

Location	Point of Discussion	Action Taken	Existing Question	Added Question	Deleted Question
Individual	Include accountability	Revised Question		The board works collaboratively with the President to set and evaluate annual priorities	The board works collaboratively with the president to set annual priorities
Individual	Board chair or entire Board? (<i>The Board works collaboratively with the President to set annual priorities</i>)?	No Action Taken -- Chair and full Board participate			
Individual	Connection with BOG and BOT agenda items	Added Question		The board is aligned with and/or sets expectations for cooperating with other boards (DSOs, Board of Governors, state and local entities)	
	Strong relationship with BOG				
Individual	How connected is the board to the state legislative body? BOG?				
Individual	Accountability between individuals who have the information and those receiving	Existing Question	The board has an appropriate level of interaction with administrators who directly report to the board (president, general counsel, president's chief of staff, chief audit executive, and chief compliance officer)		

Location	Point of Discussion	Action Taken	Existing Question	Added Question	Deleted Question
Policy					
Retreat	Help the university secure resources that fulfill the plan that is in place	Revised Question		The board advocates for and defends FAMU with external stakeholders (elected officials, BOG, etc.)	The board advocates for and defends FAMU
Retreat	Politically savvy with elected officials and governing boards				
Individual	Question should be clarified	Revised Question		The board understands its policy role and the roles of the president, staff, and faculty	The board has clarified its policy role and the roles of the president, staff, and faculty
	Agenda items are appropriate -- policy/procedure, not operational				
Retreat	Ability to hold selves and the institution accountable for its performance metrics	Existing Question	The board works collaboratively with the President to set annual priorities		
Individual	Accountability -- President				
Individual	Accountability -- Board (if Board members don't follow through, how is it handled?)	No Action Take -- Policy rather than survey			

Location	Point of Discussion	Action Taken	Existing Question	Added Question	Deleted Question
Individual	Accountability -- supporting the institution and policies are carried out (self and system)	Existing Questions	<p>The board operates as a cohesive unit and strives toward a shared vision AND All board members participate in the decision-making process, through evaluation of data, discussion and exploration of many perspectives AND The board is aligned with and/or sets expectations for cooperating with other boards (DSOs, Board of Governors, state and local entities), etc.</p>		
Individual	<p>Accountability and efficiency: Focus on scorecards and consistent processes -- succession planning. Baseline consistent metrics shared regularly -- document so that processes can be consistent</p>	No Action Taken -- Policy rather than a question			

Location	Point of Discussion	Action Taken	Existing Question	Added Question	Deleted Question
University Operations and Performance					
Individual	Which goals? Accountability reporting, sustainability, etc. (<i>The Board participates appropriately in the process of defining vision, mission, and goals</i>)?	Revised questions		The Board participates appropriately in the process of defining vision, mission and goals (accountability reporting, sustainability reporting, etc.)	The Board participates appropriately in the process of defining vision, mission and goals
Individual	Clarify Question				
	Building a strong University for the future				
	FIU Question: The board's work has a real and positive impact on the institution	Revised Question		The board has a shared understanding of the strengths, challenges and priorities of FAMU and is proactive in using this knowledge to build a strong university for the future	The board is knowledgeable about FAMU programs that impact the mission
	Ability to be strategic in advance				
AGB (2017)	See issues before they arise; build Provide appropriate oversight of academic quality				
Individual	Include academic quality aspect				
	Quality of Programs (special committees)	Added Question		The board evaluates the effectiveness and provides appropriate oversight of academic programs	
	Academic Programs (<i>The board has a system to evaluate effectiveness of the educational programs of the university</i>)				
	Include academic quality (licensure pass rates, etc.) (<i>The board provides appropriate oversight of academic quality</i>)				

Location	Point of Discussion	Action Taken	Existing Question	Added Question	Deleted Question
Individual	Board's ability to be agile -- as needs arise, does what is in the best interest of the university	Existing Questions	<p>The board retains its independence from external and internal stakeholders and acts in the best interest of the institution (Board Organization, Governance and Leadership) AND The board has a shared understanding of the strengths, challenges and priorities of FAMU and is proactive in using this knowledge to build a strong university for the future (University Operations and Performance)</p>		

Location	Point of Discussion	Action Taken	Existing Question	Added Question	Deleted Question
Institutional Sustainability					
March 4 Governance Committee Meeting	Fundraising (Fund Development)	Added Question		<i>The board actively supports and strengthens the university's foundation and fundraising efforts.</i>	
Individual	The Board actively supports and strengthens the university's foundation and fundraising efforts -- more frequent reporting and transparency	No Action -- outcome to be relayed for consideration by President/Board			
AGB (2017)	Uphold basic fiduciary principles	4 Existing questions (Institutional Sustainability)			
Individual	Identification of core functions	4 Existing questions (Institutional Sustainability)			
Individual	FSU Question: Does the board review and approve the budget, institutional funding requests, and debt management?	Existing Question	<i>The budget review process allows the board to ensure that the budget reflects the mission and priorities of FAMU</i>		

Location	Point of Discussion	Action Taken	Existing Question	Added Question	Deleted Question
Board Education					
Individual	Succession planning: are there formal or informal roles or pipelines for identifying new members?	No Action Taken -- For discussion of the board			
Retreat	Succession planning and building goals/expectations that carry beyond tenure	2 Existing Questions	New members receive a comprehensive and effective orientation to the Board and the University AND The Board complies with established ongoing development/training requirements		
Retreat	Build skills matrices -- to fill new positions, etc. to ensure diversity and skills are addressed				
Individual	Add "Comprehensive" to question	Added Question		New members receive a comprehensive and effective orientation to the Board and the University	New members receive an orientation to the Board and the University
	Add "Effective" to question				
	Development of a more comprehensive, deliberate orientation -- ensure there is a strong onboarding process				
Individual	Question unclear	Revised Question		The Board complies with established ongoing development/training requirements	The Board has an ongoing program of development
	More communication regarding availability of trainings				
Individual	FSU Question: Do board members have sufficient opportunities for ongoing education about their duties and responsibilities?				

Location	Point of Discussion	Action Taken	Existing Question	Added Question	Deleted Question
Individual	Availability of a Contact List Include training on fiduciary responsibilities Clarification of sub-committee responsibilities	No Action -- Outcome to be relayed for training			
Individual	Remove board evaluation question (redundant) Keep board evaluation question	No Action Taken -- Question remained as it was not redundant to any other question in the survey			
Individual	Stay abreast of higher education issues to support FAMU	Added Question	<i>The board stays abreast of local, state, and national higher education issues to support FAMU</i>		

Location	Point of Discussion	Action Taken	Existing Question	Added Question	Deleted Question
Open-ended Questions					
Individual	Remove demographic questions	Removed 2 Questions			Gender AND Years of Service removed.
	Liked all open-ended questions				
	Remove first question				
	Likes improvement open-ended question	No Action Taken -- Majority liked open-ended questions with minor changes			
	Change 3rd question to reference "What would help me be a more effective board member?"				
Individual	Likes areas of improvement question				
	"Particularly" likes the improvement question				
	What are areas of improvement for the Board?	Revised Question		Please provide your suggestions regarding how can the BOT improve performance in alignment with its roles and responsibilities.	In your opinion, how can the BOT improve performance in alignment with its roles and responsibilities?
	Reword improvement question				
Individual	Keep accomplishments question				

Location	Point of Discussion	Action Taken	Existing Question	Added Question	Deleted Question
Other Comments					
Retreat	SMART goals				
	Include Board Goals				
	Pre-post survey for discussion by committee to set goals				
	List current priorities				
	List priorities for the next 3 years				
Individual	Is board accomplishing what they value?	No Action Taken -- The Board has no stated goals. Outside the scope of this project to add them.			
	The board establishes and follows through on institutional goals				
	FSU Question: The board establishes goals that are consistent with the university mission				
Retreat	Remove bottom/top three items	Removed 2 Questions			In your opinion, what are the <u>top three strengths</u> of the Board? <u>AND</u> In your opinion, what are the top three opportunities (i.e., weaknesses) of the Board?
AGB (2017)	Focus on Accountability	Inclusion in multiple questions	Throughout the survey, includes, president, board, board committees, supporting staff, etc.		
Individual	Add comments under each section	Added			

Location	Point of Discussion	Action Taken	Existing Question	Added Question	Deleted Question
Individual	5 point scale acceptable (multiple comments)	No Action Taken			
Individual	Likes survey overall	No Action Taken			
	Draft is comprehensive				
	Likes organizational structure				
Individual	Links to Manual, Orientation, etc.	Possible to add			
Individual	Procedures and Board Manual (include date of last review)				
Individual	Board and President not capitalized	Corrected in document			
Individual	How effective is the overall board in completing its overall tasks?	No Action Taken -- overall statement, included throughout the survey			

Location	Point of Discussion	Action Taken	Existing Question	Added Question	Deleted Question
Individual	Strong advocacy for the university -- policy and advocacy	In multiple questions	<p>The Chair is effective in his/her role (allows all to be heard, delegates responsibility appropriately, is a champion for FAMU in all circles, resolves any conflict, and is well-prepared for meetings)</p> <p><u>AND</u> The board advocates for and defends FAMU with external stakeholders (elected officials, BOG, etc.) <u>AND</u> The board actively supports and strengthens the university's foundation and fundraising efforts</p>		

BOT Draft Survey - 5.19.20

Spring 2020 Board of Trustee Performance Survey

Greetings Colleagues,

The Board of Trustees (BOT) is conducting a brief survey of its members to gain insight into your perceptions relative to the performance of the Board over the course of the 2019-20 academic year. Your insight is critical in helping us to understand performance in alignment with our fiduciary responsibilities. The survey should take approximately 7-10 minutes to complete.

Be advised that the survey and results will be discussed by the Board and are subject to the public records law. We ask that you complete the survey in its entirety. Please know that results will be reported in aggregate form and your responses cannot be linked to you as an individual respondent.

Thank you in advance for your partnership and commitment to the Board.

Respectfully,
BOT Governance Committee

Note: If you have any questions or concerns about this survey, please contact Linda Barge-Miles at (850) 412-5485 or at linda.bargemiles@famu.edu.

Directions: Please complete each question, providing quantitative and qualitative feedback for each evaluation factor:

Board Organization, Governance and Leadership
Board Relations
Policy
University Operations and Performance
Institutional Sustainability
Board Education
Four (4) Open-ended Questions

Each factor is to be rated on the following scale:

- Superior (5): Significantly and consistently exceeds expectations. Quality and quantity of work is exemplary and considered best practice.
- Above Average (4): Significantly exceed expectations in most areas. Many functions are performed beyond expectations.
- Average (3): Competently performs job functions. Some tasks are performed beyond expectations.
- Below Average (2): Inconsistently demonstrates the skills and abilities to perform job functions.
- Poor (1): Consistently demonstrates the inability to perform job functions.

Board Organization, Governance and Leadership

Please rate the Board performance on each statement.

	Superior	Above Average	Average	Below Average	Poor
The board operates as a cohesive unit and strives toward a shared vision	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
All board members participate in the decision-making process, through evaluation of data, discussion and exploration of many perspectives	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Board committees have clear and appropriate responsibilities and effectively assist the board in its work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The Chair is effective in his/her role (allows all to be heard, delegates responsibility appropriately, is a champion for FAMU in all circles, resolves any conflict, and is well-prepared for meetings)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The board retains its independence from external and internal stakeholders and acts in the best interest of the institution	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional comments on your ratings related to **Board Organization, Governance and Leadership**.

Board Relations

Please rate the Board performance on each statement.

	Superior	Above Average	Average	Below Average	Poor
The board has an appropriate level of interaction with administrators who directly report to the board (president, general counsel, president's chief of staff, chief audit executive, and chief compliance officer)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The board is aligned with and/or sets expectations for cooperating with other boards (DSOs, Board of Governors, state and local entities)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The board works collaboratively with the president to set and evaluate annual priorities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional comments on your ratings related to **Board Relations**.

Policy

Please rate the Board performance on each statement.

	Superior	Above Average	Average	Below Average	Poor
The board periodically reviews and evaluates its policies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The board understands its policy role and the roles of the president, staff, and faculty	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The board advocates for and defends FAMU with external stakeholders (elected officials, BOG, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional comments on your ratings related to Policy.

University Operations and Performance

Please rate the Board performance on each statement.

	Superior	Above Average	Average	Below Average	Poor
The board participates appropriately in the process of defining vision, mission and goals (accountability reporting, sustainability reporting, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The board has a shared understanding of the strengths, challenges and priorities of FAMU and is proactive in using this knowledge to build a strong university for the future	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The board understands state and federal accountability requirements	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The board evaluates the effectiveness and provides appropriate oversight of academic programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The board's evaluation of the president is comprehensive and provides adequate feedback	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional comments on your ratings related to **University Operations and Performance**.

Institutional Sustainability

Please rate the Board performance on each statement.

	Superior	Above Average	Average	Below Average	Poor
The board is well-informed of the overall financial health of FAMU	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The budget review process allows the board to ensure that the budget reflects the mission and priorities of FAMU	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The board participates appropriately in the oversight of the FAMU audit process	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The board actively supports and strengthens the university's foundation and fundraising efforts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional comments on your ratings related to Institutional Sustainability.

Board Education

Please rate the Board performance on each statement.

	Superior	Above Average	Average	Below Average	Poor
New members receive a comprehensive and effective orientation to the board and the university	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The board complies with established ongoing development/training requirements	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The board stays abreast of local, state, and national higher education issues to support FAMU	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The board self-evaluation process provides useful information on board performance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please provide additional comments on your ratings related to Board Education.

What are the major accomplishments of the Board of Trustees in the last year?

Please provide your suggestions regarding how the Board of Trustees can improve performance in alignment with its roles and responsibilities.

As a trustee, I would like to see the following changes in how the board operates.

Please provide any other general feedback that you feel will help to improve the performance of the board.

Self-Survey

Due Date	BOT Survey Timeline
July 1, 2020	The BOT Liaison will send the self-assessment survey link to the Board of Trustees.
July 15, 2020	Board members will complete the self-assessment survey.
July 16-27, 2020	The University's Office of Assessment will analyze the assessment and draft a report, which will be disseminated to the BOT. The report will include a comparison between the 2017/2018, 2018/2019 and 2019/2020 survey results.
July 29, 2020	The self-assessment report will be provided to Trustees. (7 days before retreat)
August 5-6, 2020	The Governance Committee will recommend next steps that should be addressed, as a result of the self-assessment survey.