

**FLORIDA A&M UNIVERSITY
NATIONAL ALUMNI ASSOCIATION
Tallahassee, Florida**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED
JUNE 30, 2017 and JUNE 30, 2016**



FLORIDA A&M UNIVERSITY NATIONAL ALUMNI ASSOCIATION
FOR THE YEAR ENDED
JUNE 30, 2017 and JUNE 30, 2016

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Independent Auditor's Report

To the Board of Directors of
Florida A&M University National Alumni Association
Tallahassee, Florida

Report on the Financial Statements

We have audited the accompanying statement of financial position of Florida A&M University National Alumni Association as of June 30, 2017 and June 30, 2016, and the related statements of activities and cash flows for the years then ended.

These financial statements are the responsibility of Florida A&M University National Alumni Association's management.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal

control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Florida A&M University National Alumni Association as of June 30, 2017 and June 30, 2016, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the basic financial statements of the Florida A&M University National Alumni Association taken as a whole. The accompanying Supplemental Schedule of Revenue and Expenses by Function is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Other Reporting Required by *Governmental Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 4, 2017, on our consideration of the Florida A&M University National Alumni Association's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Grayson Accounting & Consulting, P.A.

Tallahassee, Florida
November 4, 2017

FLORIDA A&M UNIVERSITY NATIONAL ALUMNI ASSOCIATION
STATEMENT OF FINANCIAL POSITION
JUNE 30,

	2017	2016
ASSETS		
Cash	207	17,296
Equity in pooled cash	1,918,492	1,923,987
Unconditional promises to give	12,328	12,868
Other receivables	-	-
TOTAL ASSETS	1,931,027	1,954,151
 LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts payable	1,660	1,063
Total liabilities	1,660	1,063
 NET ASSETS		
Unrestricted	65,179	161,300
Temporarily restricted	1,864,188	1,791,788
Permanently restricted	-	-
Total net assets	1,929,367	1,953,088
TOTAL LIABILITIES AND NET ASSETS	1,931,027	1,954,151

The accompanying notes are an integral part of these financial statements.

FLORIDA A&M UNIVERSITY NATIONAL ALUMNI ASSOCIATION
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2017

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
REVENUES AND OTHER SUPPORT				
Revenue and support				
Dues and life memberships	97,232	117,500	-	214,732
Contributions	30,798		-	30,798
Grants and scholarships	6,620	271,482	-	278,102
Interest and dividends	79,653	-	-	79,653
Registrations & advertising	124,056	-	-	124,056
Net assets released from restrictions	-	-	-	-
Restrictions satisfied by payments	316,582	(316,582)	-	-
Total Revenues and Other Support	654,941	72,400	-	727,341
 EXPENSES				
Program services				
Membership Services	81,173			81,173
Scholarships	316,582			316,582
University Support	28,368			28,368
Total program services	426,123	-	-	426,123
Management and general	324,939			324,939
Total Expenses	751,062	-	-	751,062
INCREASE (DECREASE) IN NET ASSETS	(96,121)	72,400	-	(23,721)
NET ASSETS, beginning of year	161,300	1,791,788	-	1,953,088
NET ASSETS, end of year	65,179	1,864,188	-	1,929,367

FLORIDA A&M UNIVERSITY NATIONAL ALUMNI ASSOCIATION
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2016

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
REVENUES AND OTHER SUPPORT				
Revenue and support				
In-kind contributions	33,211	-	-	33,211
Dues and life memberships	89,701	89,250	-	178,951
Contribution	-	-	-	-
Grants and scholarships	17,175	306,955	-	324,130
Interest and dividends	52,106	-	-	52,106
Registrations & advertising	146,674	-	-	146,674
Net assets released from restrictions	-	-	-	-
Restrictions satisfied by payments	127,525	(127,525)	-	-
Total Revenues and Other Support	<u>466,392</u>	<u>268,680</u>	<u>-</u>	<u>735,072</u>
 EXPENSES				
Program services				
Membership Services	49,168			49,168
Scholarships	127,525			127,525
University Support	7,532			7,532
Total program services	<u>184,225</u>	<u>-</u>	<u>-</u>	<u>184,225</u>
Management and general	<u>262,325</u>			<u>262,325</u>
Total Expenses	<u>446,550</u>	<u>-</u>	<u>-</u>	<u>446,550</u>
INCREASE (DECREASE) IN NET ASSETS	19,842	268,680	-	288,522
NET ASSETS, beginning of year	<u>141,458</u>	<u>1,523,108</u>	<u>-</u>	<u>1,664,566</u>
NET ASSETS, end of year	<u><u>161,300</u></u>	<u><u>1,791,788</u></u>	<u><u>-</u></u>	<u><u>1,953,088</u></u>

FLORIDA A&M UNIVERSITY NATIONAL ALUMNI ASSOCIATION
STATEMENT OF CASH FLOWS
YEAR ENDED JUNE 30,

	2017	2016
CASH FLOWS FROM OPERATING ACTIVITIES		
Increase in Net Assets	(23,721)	288,522
Adjustments to reconcile changes in Net Assets to net cash provided by operations:		
Bad debt expense	-	-
(Increase) / decrease in pledge receivables	540	(2,773)
Increase in allowance for doubtful accounts	-	-
Increase / (decrease) in accounts payable	597	(22,391)
Contribution restricted for investment in endowment	-	-
	<u>(22,584)</u>	<u>263,358</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
(Increase) / decrease in equity in pooled cash	5,495	(248,805)
CASH FLOWS FROM FINANCING ACTIVITIES		
Collection of contribution restricted for investment in endowment	-	-
	<u>-</u>	<u>-</u>
NET DECREASE IN CASH AND CASH EQUIVALENTS	(17,089)	14,553
CASH AND CASH EQUIVALENTS, beginning of the year	17,296	2,743
CASH AND CASH EQUIVALENTS, end of the year	207	17,296

SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION:

Interest Expense	-	-
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The accompanying notes are an integral part of these financial statements.

FLORIDA A&M UNIVERSITY NATIONAL ALUMNI ASSOCIATION
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017 and June 30, 2016

NOTE 1. DESCRIPTION OF THE ORGANIZATION AND NATURE OF ACTIVITIES

The Florida A&M University National Alumni Association (the “National Alumni Association”) is a non-profit organization whose function is to provide a link between the National Alumni Association and the Florida A&M University. Certain employees, including the Executive Director, of the University’s Office of Alumni Affairs, spend a portion of their time providing general management and administrative services to the National Alumni Association. The State of Florida provides the funding for the Office of Alumni Affairs, which is part of the University, and the results of its operations are not included in this report.

NOTE 2. SIGNIFICANT ACCOUNTING POLICIES

A summary of the National Alumni Association’s significant accounting policies, consistently applied in the preparation of the accompanying financial statements follow.

Basis of Accounting

These financial statements have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables, and other liabilities.

Basis of Presentation

The accompanying financial statements were prepared in accordance with the provisions of the Statement of Financial Accounting Standards FASB ASC 958 (formerly SFAS No.117), *Financial Statements of Not-for-Profit Organizations*. This pronouncement requires not-for –profit organizations to report information regarding their financial position and activities according to three classes of net assets as follows:

- **Unrestricted Net Assets** – represents resources, which have all applicable restrictions satisfied and/or resources generated by other sources.
- **Temporarily Restricted Net Assets** – represents resources recognized as restricted support until such a time when all associated restrictions have been met.

FLORIDA A&M UNIVERSITY NATIONAL ALUMNI ASSOCIATION
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017 and June 30, 2016

- **Permanently Restricted Net Assets** – represents resources that contain a stipulation, which permanently restricts the use of such funds but allows earnings from the funds to be used in a certain manner.

Contributions

Contributions received are recorded as unrestricted, temporarily unrestricted, or permanently restricted support depending on the existence and/or nature of any donor restrictions. Temporarily restricted contributions are required to be reported as temporarily restricted support and are then reclassified to unrestricted support upon the expiration of either time or use restrictions.

A. Purpose and Activities of Significant Funding

The following are descriptions of the significant funds of the National Alumni Association by function:

Membership Services- consists of the following funds:

- **Life Memberships** – Funds received from members for subscribing and fully paid life memberships.
- **Life Membership Earnings-** The fund is used to account for earnings from the investment of Life Membership Account.

Scholarships- consist of the following funds:

- **Restricted Scholarships-** The fund is used to account for money received for scholarships earmarked for a particular student and/or program.
- **Unrestricted Scholarships-** The fund is used to account for money received for scholarships not earmarked for a particular student and/or program.

FLORIDA A&M UNIVERSITY NATIONAL ALUMNI ASSOCIATION
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017 and June 30, 2016

University Support

- Funds received from Alumni for the support of Florida A&M University.

Management and General- consists of the following funds:

- **National Alumni Operating-** The fund is used to account for the activities of the National Alumni Association.
- **National Convention-** The fund is used to account for the revenues and expenses associated with the National Alumni Association's Annual Convention.
- **Alumni Homecoming-** This fund is designed to receive and disburse funds for coordinating the annual homecoming activities. Monies left over are being used as seed money for the following year's homecoming activities.
- **Spring Meeting –** This fund is designed to receive and disburse funds for coordinating the Spring Meeting. Monies left over are being used as seed money for the following year's Spring Meeting.
- **Alumni Housing Project-** Funds received from the Alumni for the housing of students.

B. Income Taxes

The National Alumni Association is a non-profit corporation exempt from federal income taxes under Internal Revenue Code Section 501 (c) (3). However, income from certain activities not directly related to the Alumni's tax-exempt purpose is subject to taxation as unrelated business income. In addition, the National Alumni Association qualifies for the charitable contributions deduction under Section 170(b) (1) (A) and has been classified as an organization that is not a private foundation under Section 509 (a) (2).

FLORIDA A&M UNIVERSITY NATIONAL ALUMNI ASSOCIATION
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017 and June 30, 2016

C. Affiliated Organizations

The Florida A&M University Foundation, Inc. (the “Foundation”), another direct support organization of the University, provides financial transaction processing services to the National Alumni Association at a fee of 2.50 per transaction.

The University has other direct support alumni organizations, which operate for similar purposes. Such other organizations, as well as local alumni chapter activities, have not been included in these financial statements.

D. Cash and Cash Equivalents

For purposes of the statement of cash flows, the National Alumni Association considers cash in bank and short term investments with an original maturity of three months or less to be cash and cash equivalents. As of June 30, 2017 and June 30, 2016 there were no cash equivalents.

E. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures.

NOTE 3. EQUITY IN POOLED CASH

Equity in pooled cash, in the amount of \$ 1,918,492 and \$ 1,923,987 as of June 30, 2017 and June 30, 2016, respectively, represents the National Alumni Association’s equity in pooled assets held by the Foundation, which are reported as investments and considered temporarily restricted net assets in the Foundation’s records. None of these balances are specifically insured on behalf of the National Alumni Association.

FLORIDA A&M UNIVERSITY NATIONAL ALUMNI ASSOCIATION
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017 and June 30, 2016

NOTE 4. PROMISES TO GIVE

Unconditional promises to give that are expected to be collected within one (1) year are recorded at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated future cash flows. The discounts on those amounts are computed using the risk-free interest rates applicable to the years in which the promises are received. Amortization of discounts is included in contribution revenue. Conditional promises to give are not included as support until the conditions are substantially met.

Unconditional promises to give as of June 30, 2017, consist of:

Subscribing Life memberships	\$24,655
Less: Unamortized discount	206
Subtotal	24,449
Less: Allowance for uncollectibles	12,122
Net unconditional promises to give	12,328
<hr/>	
Amount due in:	
Less than one (1) year	14,155
One to five (5) years	10,500
Total	\$ 24,655

Discount rate is two percent (2.0%), while the allowance for doubtful accounts approximates fifty percent (50%) of receivable accounts with no activity for a period of 12 months as of June 30, 2017.

Unconditional promises to give are a result of installment payments on life memberships.

FLORIDA A&M UNIVERSITY NATIONAL ALUMNI ASSOCIATION
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017 and June 30, 2016

NOTE 5. FAIR VALUE OF FINANCIAL INSTRUMENTS

The following methods and assumptions were used to estimate the fair value of each class of financial instruments:

Equity in Pooled Cash- Fair value approximates carrying value of each class of financial instruments being three months or less.

Unconditional promises to give- Fair value approximates carrying value less unamortized discount and allowance for uncollectibles.

The estimated fair values of the National Alumni Association’s financial instruments at June 30, 2017 follow:

	Carrying Amount	Fair Value
Financial assets:		
Equity in Pooled Cash	\$ 1,918,492	\$ 1,918,492
Unconditional promises to give -net	12,328	12,328

NOTE 6 – SUBSEQUENT EVENTS

Subsequent events are events or transactions that occur after the statement of financial position date but before the financial statements are issued. We have evaluated subsequent events through the date the audit report was available to be issued, November 4, 2017, and there were no subsequent events to be disclosed.

FLORIDA A&M UNIVERSITY NATIONAL ALUMNI ASSOCIATION
 SUPPLEMENTAL SCHEDULE OF REVENUES AND EXPENSES BY FUNCTION
 FOR THE YEAR ENDED JUNE 30, 2017

	PROGRAM SERVICES					Total
	Membership Services	Scholarships	University Support	Total Program Services	Management & General	
SUPPORT						
Dues and Life Membership	214,732	-	-	214,732	-	214,732
Scholarships - Alumni, Chapters	-	205,983	-	205,983	-	205,983
Gifts - Alumni, Friends & Students	-	-	3,991	3,991	30,798	34,789
Gifts - Corporation & Organizations	-	-	28,128	28,128	40,000	68,128
Investments and Dividends	-	-	-	-	79,653	79,653
Registrations, Conferences, Galas and Seminars	-	-	-	-	124,056	124,056
TOTAL SUPPORT AND REVENUE	214,732	205,983	32,119	452,834	274,507	727,341
EXPENSES						
Scholarships and Grants	-	316,582	-	316,582	-	316,582
Salaries and Benefits	-	-	-	-	-	-
Contractual Services	39,000	-	-	39,000	48,500	87,500
Materials and Supplies	37,580	-	-	37,580	-	37,580
Travel, Conferences and Meetings	-	-	-	-	234,296	234,296
Entertainment and Dinners	-	-	-	-	-	-
Postage	4,593	-	-	4,593	-	4,593
Credit Card, Bank and Check Charges	-	-	-	-	2,601	2,601
Printing	-	-	-	-	5,849	5,849
Occupancy	-	-	-	-	2,137	2,137
Taxes , Licenses and Insurance	-	-	-	-	-	-
Contributions to University	-	-	28,368	28,368	-	28,368
Miscellaneous	-	-	-	-	22,747	22,747
TOTAL EXPENSES	81,173	316,582	28,368	426,123	324,939	751,062
INCREASE / DECREASE IN NET ASSETS	133,559	(110,599)	3,751	26,711	(50,432)	(23,721)

FLORIDA A&M UNIVERSITY NATIONAL ALUMNI ASSOCIATION
SUPPLEMENTAL SCHEDULE OF REVENUES AND EXPENSES BY FUNCTION
FOR THE YEAR ENDED JUNE 30, 2016

	PROGRAM SERVICES			Management & General	Total
	Membership Services	Scholarships	University Support		
SUPPORT					
In-Kind Contribution	-	-	-	33,211	33,211
Dues and Life Membership	178,951	-	-	178,951	178,951
Scholarships - Alumni, Chapters	-	243,110	-	243,110	243,110
Gifts - Alumni, Friends & Students	-	-	8,575	8,575	8,575
Gifts - Corporation & Organizations	-	-	72,445	72,445	72,445
Investments and Dividends	52,106	-	-	52,106	52,106
Registrations, Conferences, Galas and Seminars	-	-	-	146,674	146,674
TOTAL SUPPORT AND REVENUE	231,057	243,110	81,020	179,885	735,072
EXPENSES					
Scholarships and Grants	-	127,525	-	127,525	127,525
Salaries and Benefits	-	-	-	30,630	30,630
Contractual Services	-	-	-	42,246	42,246
Materials and Supplies	44,794	-	-	44,794	44,794
Travel, Conferences and Meetings	-	-	-	169,730	169,730
Entertainment and Dinners	-	-	-	-	-
Postage	4,374	-	-	4,374	4,374
Credit Card, Bank and Check Charges	-	-	-	1,828	1,828
Printing	-	-	-	12,768	12,768
Occupancy	-	-	-	4,748	4,748
Telephone and Communications	-	-	-	375	375
Taxes , Licenses and Insurance	-	-	-	-	-
Refunds	-	-	-	-	-
Contributions to University	-	-	7,532	7,532	7,532
TOTAL EXPENSES	49,168	127,525	7,532	262,325	446,550
INCREASE / DECREASE IN NET ASSETS	181,889	115,585	73,488	(82,440)	288,522

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Directors of
Florida A&M University National Alumni Association
Tallahassee, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the Florida A&M University National Alumni Association, which comprise the statement of financial position as of June 30, 2016 and June 30, 2015, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated November 4, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Florida A&M University National Alumni Association's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Florida A&M University National Alumni Association's internal control. Accordingly, we do not express an opinion on the effectiveness of Florida A&M University National Alumni Association's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies. [2017-001]

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Florida A&M University National Alumni Association's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Florida A&M University National Alumni Association's Response to Findings

Florida A&M University National Alumni Association's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. Florida A&M University National Alumni Association's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Grayson Accounting & Consulting, P.A.

Tallahassee, Florida
November 4, 2017

Florida A&M University National Alumni Association
Schedule of Audit Findings and Responses
For the Year Ended June 30, 2017

2017-001 Bank Reconciliations

Finding: During our audit we determined that bank reconciliations were not prepared in a timely manner (i.e., monthly). We consider the untimely preparation of bank reconciliations to be a significant deficiency.

Criteria: Bank reconciliations should be performed for every cash account on a monthly basis in order to prepare accurate monthly financial statements. Additionally, since cash is the most susceptible asset to misappropriation, banks reconciliations play a vital role in the prevention, or timely detection, of errors or irregularities.

Condition: It was discovered that there were unreconciled differences between the amount of cash held by the Florida A&M University Foundation and the books of the Florida A&M University National Alumni Association.

Cause: The preparation and review of bank reconciliations did not occur until after the fiscal year ended. During the fiscal year in question, the individual responsible for performing the monthly bank reconciliations left the organization and was not replaced.

Effect: By not performing timely bank reconciliations, unreconciled difference between several of the pooled cash accounts, maintained by the Florida A&M University Foundation, and the general ledger of the Florida A&M University National Alumni Association existed.

Recommendation: It is recommended that the Florida A&M University National Alumni Association employ or engage an individual or firm to ensure that its accounting books and records are maintained in a timely manner. Additionally, on a monthly basis, bank reconciliations for each account should be provided to the Treasurer for review so that any discrepancies may be investigated in a timely manner.

Response: The Florida A&M University National Alumni Association (FAMU NAA) concurs with the finding and will fully implement the recommendation.