

Florida Agricultural and Mechanical University
Board of Trustees



Budget, Finance and Facilities Committee

Meeting Materials September 18, 2019

**Florida Agricultural and Mechanical University
Board of Trustees**



Budget, Finance and Facilities Committee Meeting

Date: Wednesday, September 18, 2019

Time: 1:30 p.m.

Location: Florida A&M University, Grand Ballroom

Committee Members: Kimberly Moore, Chair
Kelvin Lawson, Harold Mills, Belvin Perry, Craig Reed

AGENDA

- | | | |
|-----|---------------|---------------|
| I. | Call to Order | Trustee Moore |
| II. | Roll Call | Mrs. Turner |

CONSENT ITEM

- | | | |
|------|--|---------------|
| III. | Approval of Minutes:
March 6, 2019
June 5, 2019
August 16, 2019 | Trustee Moore |
|------|--|---------------|

ACTION ITEMS

- | | | |
|-----|---|-----------------------|
| IV. | Approval of University's Carryforward Spending Plan (FY 2019/20) | Interim VP Schweigert |
| V. | Approval of Honeywell Performance Contract | Interim VP Schweigert |
| VI. | Approval of Additional Budget Authority and Authorization of
Additional Services – HUB Dining Facility | Interim VP Schweigert |

INFORMATION ITEMS

- | | | |
|-------|--|-----------------------|
| VII. | Financial Status | Interim VP Schweigert |
| VIII. | FAMU Service Excellence | AVP Ingram |
| IX. | Succession Planning Update | AVP Ingram |
| X. | Diversity and Inclusion Update | AVP Ingram |
| XI. | Project Updates | |
| | a) University Construction (At-a-Glance) | Interim VP Schweigert |
| | a. CASS Project Update/Timeline | |
| | b. Housing Project Plan – Phase 1a | |
| | c. HUB Dining Facility | |
| | b) Housing Facilities Update | Director Wilder |
| XII. | University of Distinction Proposal | Provost Edington |
| XIII. | Adjournment | Trustee Moore |

Supplemental Document:

List of Contracts over \$100,000

Florida Agricultural and Mechanical University
Board of Trustees



III.

Minutes

March 6, 2019

June 5, 2019

August 16, 2019

**Florida Agricultural and Mechanical University
Board of Trustees**



Budget, Finance and Facilities Committee Minutes

Trustee Kimberly Moore, Chair

Thursday, March 6, 2019

Location: Florida A&M University

MINUTES

Committee Members Present: Kimberly Moore, Kelvin Lawson, Harold Mills and Craig Reed

Call to Order/Roll Call

Chair Moore called the meeting to order. Mrs. Turner called the roll. A quorum was present.

CONSENT ITEMS

Approval of Minutes – January 24, 2019

There were no revisions to the minutes.

The motion to approve the consent item was made. The motion carried.

ACTION ITEMS

Approval of Brooksville Solar Farm Initiative

Attorney Self stated that the acreage was given to the University by the United States Department of Agriculture (USDA) with certain restrictions; one of the restrictions is that the University use the acreage as agricultural land and natural resources for the next 25 years.

The University received a number of unsolicited proposals that were unacceptable. Dr. Gainous and his staff then agreed to pursue a proposal with Duke Energy.

Dr. Gainous addressed the questions that were presented by the committee in the last meeting. In addition, Dr. Gainous shared that he confirmed with the USDA bureau chief that the land could be used as a solar farm and the bureau chief fully supported the University's plan. Dr. Gainous presented responses to questions posed by the BOT. Dr. Gainous stated that Duke Energy also agreed to offer internships to students. Duke also expressed a strong interest in becoming a corporate partner with the University. Attorney Self stated that they are requesting that the University enter into the agreement with Duke.

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Questions/Comments re: Approval of Brooksville Solar Farm Initiative

- Trustee Mills sought further clarification as to what it would mean for Duke Energy to become a corporate sponsor. Response: *Dr. Gainous stated that it gives the president an opportunity to establish a relationship with Duke Energy.*
- Trustee Lawson asked how the monies generated by this project would be used on an annual basis for the next 25 years. Response: *Dr. Gainous stated that Dr. Robinson would have to provide that response; however, some of the revenue could be used for goat herding, plant science and animal science.*
- Trustee Lawson asked whether there would be an opportunity to garner a percentage of the revenue generated by the electricity. Response: *Dr. Gainous stated that they had asked this question, and Duke responded that there would not be an opportunity for revenue sharing.*
- Trustee Lawson stated that MIT was the only university with a sizeable comparable solar farm; however, FAMU's would be the largest in the country. Trustee Lawson stated that he wanted to know whether MIT had entered into revenue sharing with their stakeholders. Response: *Dr. Gainous indicated that he could have a response to Trustee Lawson's question the next day.*
- Trustee Woody asked how much money would go towards scholarships. Response: *Dr. Gainous corrected Trustee Woody by indicating that the relationship with Duke would produce internships, not scholarships. Dr. Gainous continued to state that he did not have those numbers.*
- Trustee Woody also asked what would be the benefit for the African American farmer. Response: *Dr. Gainous stated that black farmers are currently moving cattle to the Brooksville Farm. They will continue a relationship with black farmers by holding conferences and workshops for them.*
- Trustee Dortch asked whether the funds from this project were going to the foundation under a restricted fund. Response: *Dr. Gainous stated that he plans on writing up a proposal to present to Dr. Robinson. Dr. Gainous suggested that a portion of the revenue be used for the CASS Building.*
- Trustee Mills asked the Duke Energy representatives how much electricity they project the solar farm would produce. Response: *Thomas Lowry of Duke Energy stated that the solar farm would produce just under that state required 75 megawatts.*
- Trustee Mills asked where this electricity would be distributed within the state. Response: *Mr. Lowry indicated that it would be distributed to south Florida but primarily in the Hernando County area.*
- Trustee Reed asked were there any restrictions that we would encounter by using the land in this manner. Response: *Attorney Self indicated that legally there are no restrictions and that they did receive approval from the USDA.*

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Attorney Self stated that the solar farm plan will be presented to the BOG as an informational item to demonstrate compliance with the University's strategic plan. Trustee Moore stated that the proposal also must go through the Public Service Commission as part of Duke Energy's requirement. Attorney Self stated that the agreement could move forward subject to the approval of the University's general counsel.

A motion was made to accept the agreement with contingencies related to inclusion of a guaranteed 15-year lease with optional years agreeable by both parties and a request for the university team to develop a plan of action on the placement and use of funds.

The motion to approve this agenda item with the stated contingencies was carried.

Approval of Carry Forward Budget

Director Mathis recommended that the board consider approving distribution of the 5% reserves to support existing priorities as outlined in the committee materials.

The motion to approve this agenda item was carried.

Approval to Amend Policy #2006-04 (P-Card Language Change)

Director Hood recommended that there be a change in the processing days for submission of receipts for PCard purchases. The recommended change was that the processing days move from seven calendar days to seven business days for general expenses and seven business days after the return of the traveler.

The motion to approve this agenda items was carried.

Approval of Budget Amendment for Housing Repairs

Director Mathis discussed the emergency that occurred in Gibbs Hall. Director Mathis requested approval of an additional \$500,000 budget authority for repairs and to enhance the structural integrity of Gibbs Hall. The funds would come from the housing R&R fund.

The motion to approve this agenda items was carried.

INFORMATION ITEMS

Succession Planning Overview

AVP Ingram stated that the University has moved forward with implementation of the succession plan. Human Resources has completed the development of the infrastructure to support transition plan. A training guide has been developed for use by managers and employees for executing the transition planning. All materials that have been developed are in an electronic format. Additionally, education and training have been provided to the president and his senior leadership team. Next steps include:

- Education and training for the senior leadership teams for the various colleges, schools and divisions

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- Career development and talent review discussions within the divisions
- Succession planning and replacement planning within the divisions at the assistant vice president level

The timeline for completion is June 2019.

Budget Development Overview

Director Mathis stated that the budget council met in January to review the policies and procedures for the 2019/20 budget. Budget requests were submitted to the council from the various vice presidents and their direct reports. In January, notice went out to the vice presidents with instructions for budget requests. The budget council will meet in March to review the requests. In April, the budget council will have the vice presidents present their individual budget requests. In May, the budget office will prepare a preliminary budget that will be presented in June. In August, the final budget will be prepared and submitted to the BOG.

Financial Status Report/Cost Savings

AVP Holmes reported that the year to date revenues exceed operating expenses by \$3.7 million. The majority of the cost savings originated from cost avoidance. The University saved over \$400,000 through cost savings measures.

Student Write Off and Property Write Off

AVP Holmes stated that the University has written off student accounts as well as property that had been missing for at least two inventory cycles. The University's property survey board has approved this amount.

Questions/Comments re: Student Write Off and Property Write Off

- Trustee Dortch: Will the student write offs impact the federal funding or were these small items related to their University expenses? *Response: AVP Holmes stated that these write-offs were related to student fees and did not come from federal funding.*

Project Updates – Housing Project Plan – Phase 1a

VP Ford stated that the FAMU team travelled to Washington, DC for the closing of the HBCU Capital Finance funding. The University has access to the funds needed to build the 700-bed dorm and address deferred maintenance. VP Ford added that this event is important because it allows the University to address strategic priority number one that is to enhance the student experience.

Project Updates – CASS Project

AVP Kapileshwari stated that the CASS Project is progressing very well. Excavation and foundation work are both complete. Framework will begin soon.

Project Updates – Housing Facilities

Dr. Wilder stated that expenses are continuing to be tracked monthly. The students are using the technology for housing assignments; new and returning students have both been able to use the new application technology. The housing management team is using the new work management system to streamline processes and to track

Florida Agricultural and Mechanical University Board of Trustees



work requests. Housing met with the Foundation in December to discuss fund-raising efforts. Monthly meetings with housing and facilities are continuing to occur.

Reports

Trustee Moore informed that in addition to the other periodic reports distributed, BOT would begin receiving monthly Carry-Forward Reports.

Other Discussion

- Trustee Moore announced the Groundbreaking Ceremony for the 700-Bed Residence Hall at 4:00 p.m.
- Trustee Moore affirmed that the Supplier Diversity Plan would be distributed later in the day.

The meeting was adjourned.

DRAFT

**Florida Agricultural and Mechanical University
Board of Trustees**



**Budget, Finance and Facilities Committee Minutes
Trustee Kimberly Moore, Chair
Date: Wednesday, June 5, 2019
Time: 10:45 a.m.
Location: Florida A&M University, Grand Ballroom**

MINUTES

Committee Members Present: Kimberly Moore and Belvin Perry

Call to Order/Roll Call

Chair Moore called the meeting to order. Mrs. Turner called the roll. A quorum was not present.

CONSENT ITEMS*

Approval of Minutes - March 6, 2019

**The minutes for the March 6, 2019 committee meeting will be approved in a future committee meeting where a quorum is present.*

ACTION ITEMS**

***Action items were deferred for approval until the full board meeting because a quorum was not present. The items were presented as information items.*

Approval of Preliminary University Budget 2019-20

AVP Ronica Mathis described the process that the budget council used to gather information from the departments and divisions to discern what monies should be allocated. Using this process, AVP Mathis stated that recommendations were formed by the budget council and would be forwarded to the president for approval before sending the recommendations to the BOT. The recommended budget would then move forward to the BOG. The preliminary budget is due by June 23rd and the final budget is due August 23rd.

AVP Mathis stated that the preliminary budget has to be submitted annually to the BOG so the University can receive operating dollars before July 1st. The final budget will come before the Board for approval at the retreat.

AVP Mathis noted that the BOG added an additional step to the budget process. The BOG is now requiring that the 2019/2020 Fixed Capital, operating budget and carryforward spending plan has to be certified by the CFO, president and BOT chair. This document is due September 23rd.

Approval of Capital Improvement Plan (CIP)

AVP Sameer Kapileshwari stated that the University's CIP is a required five year plan for academic facilities for the University. The CIP team, which includes the provost's office begins working on the plan in early spring. The team works with each plan to ensure that it aligns with the strategic plans and goals of the University while working with the colleges and departments.

The top two projects for the team continue to be the CASS Building and infrastructure/central plant improvements. AVP Kapileshwari requested the approval of the recommended CIP for 2020-2025. After approval of the CIP, final steps include finalizing the report, getting signatures from the president and the Board chair. The BOG's due date for the plan is July 1st.

Approval of Amendment to Regulation 3.017, Schedule of Tuition and Fees

AVP Holmes stated that the BOG's only required amendment was the Repeat Course fee for the 2019-2020 fiscal year.

INFORMATION ITEMS

Financial Status Report

AVP Holmes indicated that the University had substantial improvements in its financial position. AVP Holmes stated that the third quarter financial status report offered a comparison for the same time period last fiscal year. The current period shows a net balance of approximately \$20 million. This represented a 60% increase over the prior year. The net balance can be attributed to housing and other auxiliaries. The net revenues will be reinvested into the campus for deferred maintenance and other capital needs. The BOG Shared Services Agreement has allowed the University to save approximately \$613,000 due to its involvement with shared contracts. The major areas where these savings occurred were repairs and maintenance, materials and supplies, and furniture and equipment.

Cost Savings Initiatives

AVP Bouie stated that the University has reduced expenses and maximized opportunities with the HBCU Capital Finance which gives the University a positive balance. AVP Bouie listed additional cost savings initiatives. The initiatives include evaluating vendor agreements to ensure savings and will report on this effort quarterly. The initiatives also include shared services, finding innovative funding sources such as the HBCU Capital Finance, ensuring that facility space is maximized and assisting in evaluating scalability.

Questions/Comments re: Cost Savings Initiatives

- Trustee Dortch asked if the study on the economic impact that FAMU has on the metro area in terms of jobs, economic opportunities and contracts can leverage more support

for the University. Response: AVP Bouie indicated that this information will be included in the final economic impact study.

- Trustee Moore asked about the timelines regarding the economic impact study. Response: AVP Bouie indicated that the report should be completed before the August meeting.

Community Partnerships Update

AVP Bouie stated that the University will continue to increase its partnerships with the alumni base and businesses to align with the University's strategic priority number four. AVP Bouie reported that an economic impact study had been commissioned by the University by a third party. AVP Bouie also reported that the University has relationships with 400 vendors.

AVP Bouie reported that the University's efforts to expand its partnerships through community involvement has become a priority; this is being done in an effort to secure more streams of funding for the University. The University leadership has been in attendance at several meetings held throughout Tallahassee including the city and county commission meetings. FAMU leaders participated in the City of Tallahassee Southside Update Planned Public Safety Campus. This was of interest to the University because there was economic development tied to the project. Additionally, the division will be partnering with student affairs to start an initiative that will help strengthen the relationship with the surrounding counties.

Questions/Comments re: Community Partnerships Update

- How many of these 400 vendors are investing in the University? Response: AVP Bouie stated that they will do that research going forward and report findings.

Project Updates

CASS Project Update/Timeline

AVP Kapileshwari reported that excavation and foundation work is complete on the north and south portions of the building. Structural steel installation has also began. The University is awaiting on approval from the governor's office for the remaining balance to complete the project. AVP Kapileshwari added that construction is on budget and on schedule.

Housing Project Plan - Phase 1a

AVP Kapileshwari reported that the 700 bed facility is also on budget and on schedule. In April an initial meeting with DOE HBCU Program Construction was held. An official kick off meeting with the project team also occurred in April. The fences have been erected and construction areas have been mapped; they are currently working on the storm water pond.

Questions/Comments re: CASS Project Update/Timeline

- Trustee Lawrence asked when will the CASS and Housing buildings be completed. Response: AVP Kapileshwari indicated that both projects will be completed by fall of 2020.

Housing Facilities Update/Move-In Preparations

Dr. Jennifer Wilder stated that housing has worked collaboratively with POM in preparation for the residence halls to be ready for fall move-in. This collaboration has allowed for several dorms to be closed over the summer. Work began on dorms immediately following commencement. This work includes painting, cleaning and pressure washing. This work was combined onto an Invitation to Bid and has saved the University over \$250,000 when compared to last year's spending.

Housing and POM custodial staff have been doing light cleaning while the heavy cleaning has been left to vendors.

Sampson, Young, Palmetto South, Phase III and the Village all received furniture which was purchased by the university and will be used in various locations in each of those facilities. Gibbs Hall secured donated furniture from Home Goods after a photo shoot was completed.

All housing action items are ongoing. Housing occupancy for fall 2019 is at 65%. The housing application is still up and available for students to submit their online requests.

Questions/Comments re: CASS Project Update/Timeline and Housing Project Plan - Phase 1a

- Trustee Woody asked how many minority contractors are being used on both projects. Response: Craig Talton responded by noting that fifteen to twenty percent of the contracts had gone to minority contractors working on the 700 bed project. Mr. Talton indicated that he would have to get the numbers for the CASS Building.
- A breakdown of the minority contracts was requested by Trustee Dortch for both projects. Trustee Dortch also wanted to see a report on the diversity and inclusion on projects and a plan for more diversity inclusion going forward.
- Trustee Lawrence wanted clarification on the percentages of minority contractors; he indicated that he felt that it was a low percentage for an HBCU. He wanted to know whether the fifteen to twenty percent was comparable to what FSU, UF or FIU would use on similar projects. Response: Trustee Moore noted that we don't have those numbers currently available, however the diversity and inclusion plan would be redistributed to the board members. Additionally, Trustee Moore indicated that each project would be dissected in terms of gathering numbers for FAMU's construction projects and comparable projects throughout the SUS.

Auxiliary Services Update

AVP Brown presented a video to highlight all of the services that fall under her purview. The video provided information about the renovations that occurred in the student services lobby and atrium as well as the additional seating in the food court. A new catering station, food concepts and administrative suites were also noted in the video. FAMU's Auxiliary Services were noted as being the first university in the nation to have an order and pay kiosk for a Chick Fil A

restaurant. Metz donated \$5 million dollars to the University for Capital Investments and discretionary spending and gave away \$300, 000 in meal plan waivers to the Army and Navy ROTC programs. Business and Auxiliary Services has also partnered with many programs to create healthy living initiatives. Business and Auxiliary Services also focused on environmental concerns by partnering with Environmental Health Services to advance recycling on campus. They created a mobile app and its features were also featured in the video. The mobile app features include student services and operations such as the hours of operations of campus restaurants, menus and pricing, campus announcements and giving students the ability to check the status of laundry. Business and Auxiliary Services also implemented initiatives with Barnes and Noble and Ricoh to create opportunities for students that align with strategic priorities number one and six.

DRAFT

**Florida Agricultural and Mechanical University
Board of Trustees**



Budget, Finance and Facilities Committee Minutes

Trustee Kimberly Moore, Chair

Date: Friday, August 16, 2019

Time: 9:00 a.m.

Location: BOT Retreat, Tampa, FL

MINUTES

Committee Members Present: Kimberly Moore, Matthew Carter, Kelvin Lawson, Harold Mills, Belvin Perry and Craig Reed

Call to Order/Roll Call

Chair Moore called the meeting to order. Mrs. Turner called the roll. A quorum was present.

ACTION ITEMS

Approval of a Banking Resolution Authorized

General Counsel Wallace presented the resolution to approve the designation of new signatories for the University. The signatories are the president of the university (Larry Robinson), the interim CFO (Richard Schweigert) and/or the interim associate vice president/chief accountant (Archie Bouie II).

These individuals would have the authority to sign checks, pay the University's legal obligations and open accounts. This resolution would require the signature of the president and at least one of the other authorized signatories.

General Counsel Wallace added that this resolution also gives authority to the signatories the use of mechanically generated signatures.

The corporate secretary must provide each signatory's name to any financial institution serving as a depository of university funds.

Additionally, this resolution rescinds the authority of previous signatories.

Approval of Final 2019-2020 University Budget

Interim CFO/VP Schweigert acknowledged AVP Ingram's efforts as his immediate predecessor and indicated that AVP Ingram would make the presentation to gain approval of the final budget.

AVP Ingram stated in her overview that there were increases to the following areas in the final operating budget: education and general funds (E&G), contracts and grant funds, auxiliary enterprises and athletics.

AVP Ingram added that a permanent reduction in E&G funding for risk management insurance for university employees.

Trustee Moore asked the committee to discuss athletics.

Questions/Comments re: Approval of Final 2019-2020 University Budget

- Trustee Washington indicated that it was a structural issue. Athletics was already approved because it was a part of the overall budget approval; however there was an increase in the presentation materials.
- Trustee Lawson agreed with Trustee Washington and further explained Trustee Washington's assessment on athletics.
- Trustee Reed indicated that looking at the budget in its totality would give clarity with the budget when trying to determine incremental reallocations to support athletics.
- Trustee Lawson motioned to have athletics moved to an Informational Item for now. After a review of the athletics budget, then taking a vote at the full board meeting. Trustee Reed seconded the motion.
- Trustee Moore moved to have the Final Budget Approval put on the agenda as an Information Item. Motion carried.

INFORMATION ITEMS

Carry-Forward –Legislative Session

AVP Ingram stated that the president, along with the University's Budget Council, have identified two options for the five percent reduction imposed by the Board of Trustees. The recommendation is that option one be adopted because it allows funding for the support of critical functions such as audit and compliance, student success, needs of the College of Engineering, faculty and staff retention, and funds of minor projects.

AVP Ingram added that a new carry-forward plan will be presented for approval at the September Board of Trustee meeting.

Cyber Security Plan Update

AVP Henry provided an overview of the progress made on IT services since June.

Trustee Lawson asked AVP Henry to give an update of the projects that he had been working on without disclosing information that should be discussed in a closed session.

AVP Henry provided updates on the following projects:

- Firewall upgrades are complete.

- Two-factor authentication scheduled for September 2; AVP Henry indicated that they wanted to wait until after registration was over.
- Risk assessment is a budgetary requirement.
- Identified the critical systems that need to be added to the Disaster Recovery plan.
- End of life infrastructure needs that need to be taken care of in the library and science research.
- New Security Awareness Program will roll out this fall.

AVP Henry indicated that two individuals were identified as potential members of the Technology Advisory Committee. Two external industry experts were suggested to sit on this committee by Trustee Moore.

Items that will be discussed in a closed session included security compliance and the Technology Centralization Project.

Performance Based Funding

Provost Edington discussed the matrix that was developed to illustrate how the funding will be allocated to align with the University's strategic priorities. The matrix also illustrates how these allocations will affect key performance indicators.

Provost Edington added that tracking mechanisms were also in place to provide feedback on the allocations and their impact, as well as provide quarterly updates on spending.

Questions/Comments re: Performance Based Funding

- Trustee Mills noted that the matrix was the most efficient way to show the allocation of funds. Trustee Mills added that he hoped this model would be used going forward on other initiatives at the University.
- Trustee Lawson stated that he wanted the process to provide more flexibility for shifts in funding that may be required.
- Trustee Moore added that this was a living document and the committee will see it continuously.

Meeting Adjourned

**Florida Agricultural and Mechanical University
Board of Trustees**



Action Item:

**Approval of Preliminary University's Carryforward
Spending Plan (FY 2019/20)**



**Florida Agricultural and Mechanical University
Board of Trustees
ACTION ITEM**

Budget, Finance & Facilities Committee

Date: September 18, 2019

Agenda Item: IV

Item Origination and Authorization			
Policy _____	Award of Bid _____	Budget Amendment _____	Change Order _____
Resolution _____	Contract _____	Grant _____	Other <input checked="" type="checkbox"/> _____

Action of Board				
Approved _____	Approved w/ Conditions _____	Disapproved _____	Continued _____	Withdrawn _____

Subject: Approval of University’s Carryforward Spending Plan

Rationale: The carryforward funds are unexpended E&G balances from all prior-period appropriations. The 2019 Senate Bill 190 amends 1011.45 F.S. regarding university Education & General carryforward minimum reserve balances, reporting requirements, and allowable uses. 1011.45(2) states that "Each university that retains a state operating fund carry forward balance in excess of the 7 percent minimum shall submit a spending plan for its excess carry forward balance. The spending plan shall be submitted to the university's board of trustees for review, approval, or if necessary, amendment by September 1, 2020, and each September 1 thereafter. The Board of Governors shall review, approve, and amend if necessary, each university's carryforward spending plan by October 1, 2020, and each October 1 thereafter." 1011.45(3) adds "A university's carry forward spending plan shall include the estimated cost per planned expenditure and a timeline for completion of the expenditure."

Attachments: Carryforward Spending Plan Summary
Supplemental Detail
Carryforward Spending Plan Reporting Definitions

Recommendation: It is recommended that the Board of Trustees approve the FY2019-20 Carryforward Spending Plan.

Prepared by: Budget Office

Approved by: Interim Vice President Richard Schweigert

Florida A&M University
FY2018-2019 Approved Carryforward Spending Plan

<u>Commitments</u>	FY2018-2019 Budget	FY2018-2019 Expense
Facilities, Infrastructure, and Information Technology		
Campus Wide Water and Sewer Improvements	\$ 1,300,000	
Campus Wide Electrical Distribution Upgrade	\$ 1,000,000	\$ 1,000,000
Roofing (Lee Hall, Pool Locker Room)	\$ 1,200,000	
Lee Hall Improvements and Upgrade (A/V, Lighting, and Draperies)	\$ 100,000	
Research Equipment Replacement (Research Buildings)	\$ 275,000	
Steam Building Connections	\$ 175,000	
Second Return Well (Chilled Water)	\$ 850,000	
Building Boiler Replacements	\$ 350,000	
Campus Wide Smart Classroom Upgrades	\$ 700,000	
Fire Alarm System Upgrades	\$ 500,000	
Steam Distribution Repairs	\$ 75,000	
	<hr/>	
	\$ 6,525,000	\$ 1,000,000
Research Infrastructure Enhancements	\$ 1,000,000	\$ -
Academic and Student Affairs		
*Oracle Student Financial Planning Cloud Service Software	\$ 500,000	
**Sales Force Customer Relation Management System	\$ 500,000	
***Kognito Annual Licensing Cost	\$ 20,000	\$ 32,625
Update Telephones in Admissions and Financial Aid	\$ 20,000	
Enrollment Management Software	\$ 95,000	
Software and technology upgrades to enhance tracking of student progression	\$ 200,000	\$ 200,000
	<hr/>	
	\$ 1,335,000	\$ 232,625
Total Commitments :	 \$ 8,860,000	 \$ 1,232,625

NOTE: BOT-approved action item (March 2019)

FLORIDA A&M UNIVERSITY
 Education and General
 Carryforward Spending Plan Summary
 Approved by University Board of Trustees
 September 1, 2019

	<u>University E&G</u>	<u>Special Unit or Campus (Title)</u>
A. Beginning E&G Carryforward Fund Balance - July 1, 2019 :		
Cash	\$ 30,700,000	\$ -
Investments	\$ -	\$ -
Accounts Receivable	\$ 9,300,000	\$ -
Less: Accounts Payable	\$ 9,679,775	\$ -
Less: Deferred Student Tuition & Fees	\$ -	\$ -
Beginning E&G Fund Balance (Net of Payables/Receivables/Deferred Fees) :	<u>\$ 30,320,225</u>	<u>\$ -</u>
7% Statutory Reserve Requirement (per SB 190, 1011.45(1) F.S.)	\$ 13,345,200	\$ -
E. E&G Carryforward Fund Balance Less 7% Statutory Reserve Requirement (Amount Requiring Approved Spending Plan) :	<u>\$ 16,975,025</u>	<u>\$ -</u>
F. * <u>Restricted / Contractual Obligations</u>		
Restricted by Appropriations	\$ -	\$ -
Professional and Grad Degree Programs	\$ 687,720	\$ -
World Class Faculty and Scholar Programs	\$ 683,453	\$ -
Black Male College Explorers	\$ 23,119	\$ -
Restricted by Contractual Obligations :		
Compliance Program Enhancements	\$ -	\$ -
Audit Program Enhancements	\$ -	\$ -
Campus Security and Safety Enhancements	\$ -	\$ -
Student Services, Enrollment, and Retention Efforts	\$ 1,500,000	\$ -
Student Financial Aid	\$ 3,500,000	\$ -
Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ -	\$ -
Faculty Research and Public Service Support and Start-Up Funding	\$ -	\$ -
Blackboard	\$ 630,000	\$ -
Library Resources	\$ -	\$ -
Utilities	\$ -	\$ -
Information Technology (ERP, Equipment, etc.)	\$ -	\$ -
Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ -	\$ -
USF St. Pete Restricted Reserve-USC Funding Guarantee	\$ -	\$ -
PECO Projects - Supplemental Funds to Complete Projects That Received Previous Appropriation (SB 190)	\$ -	\$ -
Completion of Renovation, Repair, or Maintenance Project up to \$5M (SB 190)	\$ -	\$ -
Replacement of Minor Facility (< or = 10,000 gsf) up to \$2M (SB 190)	\$ -	\$ -
Complete Survey-Recommended Remodeling or Infrastructure Project (Including DRS Schools) up to \$10M (SB 190)	\$ -	\$ -
Total Restricted Funds : (Should agree with restricted column total on "Planned Expenditure Details" tab)	<u>\$ 7,024,292</u>	<u>\$ -</u>

FLORIDA A&M UNIVERSITY
Education and General
Carryforward Spending Plan Summary
Approved by University Board of Trustees
September 1, 2019

G.	<u>* Commitments</u>	<u>University E&G</u>	<u>Special Unit or Campus (Title)</u>
	Academic Affairs, Student Affairs & Finance and Administration		
	Graduate Assistantships	\$ 2,100,000	
	Quality Enhancements Program	\$ 500,000	
	Contingency Funds	\$ 250,000	
	Facilities, Infrastructure, and Information Technology		
	Campus Wide Water and Sewer Improvements	\$ 1,000,000	\$ -
	Roofing (Lee Hall, Pool Locker Room)	\$ 800,000	\$ -
	Lee Hall Improvements and Upgrade (A/V, Lighting)	\$ 100,000	\$ -
	Research Equipment Replacememt (Research Buildings)	\$ 275,000	\$ -
	Steam Building Connections and Distribution Repairs	\$ 250,000	\$ -
	Second Return Well (Chilled Water)	\$ 850,000	\$ -
	Building Boiler Replacement	\$ 350,000	\$ -
	Campus Wide Smart Classroom Upgrades	\$ 600,000	\$ -
	Fire Alarm System Upgrades	\$ 500,000	\$ -
	Steam Distribution Repairs	\$ 75,000	\$ -
	Information Technology (ERP, Equipment, etc.)	\$ 500,000	\$ -
	Replacement of Fueling System and Tanks	\$ 450,000	\$ -
	2020 Full Master Plan Update	\$ 350,000	\$ -
	Five Year Inspections of Fire Sprinkler	\$ 75,000	\$ -
	Sidewalk Repair and Replacement	\$ 250,000	\$ -
	Campus Wide Wayfinding Signage	\$ 225,000	\$ -
	Fall Protection System Enhancements	\$ 125,000	\$ -
	Infrastructure and Building Repair	\$ 236,690	\$ -
	PECO Projects - Supplemental Funds to Complete Projects That Received Previous Appropriation (SB 190)	\$ -	\$ -
	Completion of Renovation, Repair, or Maintenance Project up to \$5M (SB 190)	\$ -	\$ -
	Replacement of Minor Facility (< or = 10,000 gsf) up to \$2M (SB 190)	\$ -	\$ -
	Complete Survey-Recommended Remodeling or Infrastructure Project (Including DRS Schools) up to \$10M (SB 190)	\$ -	\$ -
	Other UBOT Approved Operating Requirements		
	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ -	\$ -
	Total Commitments : (Should agree with committed column total on "Planned Expenditure Details" tab)	\$ 9,861,690	\$ -
H.	Available E&G Carryforward Balance as of September 1, 2019 :	\$ 89,043	\$ -

* Please provide supplemental detailed descriptions for these multiple-item categories in sections F and G using Board of Governors template (use worksheet tab "Planned Expenditure Detail" included with this file).

- Notes :**
1. Florida Polytechnic University amounts include the Phosphate Research Trust Fund.
 2. **2019 Senate Bill 190 amends 1011.45 F.S.** regarding university Education & General carryforward minimum reserve balances, reporting requirements, and allowable uses. 1011.45(2) states that "Each university that retains a state operating fund carry forward balance in excess of the 7 percent minimum shall submit a spending plan for it's excess carry forward balance. The spending plan shall be submitted to the university's board of trustees for review, approval, or if necessary, amendment by September 1, 2020, and each September 1 thereafter. The Board of Governors shall review, approve, and amend if necessary, each university's carry forward spending plan by October 1, 2020, and each October 1 thereafter." 1011.45(3) adds "A university's carry forward spending plan shall include the *estimated cost per planned expenditure and a timeline for completion of the expenditure.*" An additional tab is provided with this file to allow reporting of university detailed expenditure plans for each planned expenditure, a completion timeline, and amount budgeted for expenditure during the current fiscal year.

**Supplemental Detail - University E&G Carryforward Spending Plans for Fund Balance Amount Exceeding 7% Statutory Reserve
Senate Bill 190 / 1011.45 F.S. Requirement
September 1, 2019**

Carryforward Spending Plan Category	Specific Expenditure/Project Title	Budget				Estimated Timeline for Completion			Tie to Fixed	Comments/Explanations
		Estimated/Planned to be Funded from E&G Carryforward - Total Cost	RESTRICTED	COMMITTED	Amount Budgeted for Expenditure FY 2019-2020	Estimated Completion Date (Year)	Current Expenditure Year, #	Total Years of Expenditure / Project, #	Capital Outlay	
			Remaining Balance as of September 1, 2019	Remaining Balance as of September 1, 2019					Project Included in FY 2019-2020 University Fixed Capital Outlay Budget ?	
1. Restricted / Contractual Obligations	Professional and Graduate Degree programs	\$ 687,720.00	\$ 687,720.00	\$ -	\$ 687,720.00	2020	2020	1	No	
2. Restricted / Contractual Obligations	World Class Faculty and Scholar Programs	\$ 683,453.00	\$ 683,453.00	\$ -	\$ 683,453.00	2020	2020	1	No	
3. Restricted / Contractual Obligations	Black Male College Explorers	\$ 23,119.00	\$ 23,119.00	\$ -	\$ 23,119.00	2020	2020	1	No	
4. Restricted / Contractual Obligations	Student Services, Enrollment and Retention	\$ 1,500,000.00	\$ 1,500,000.00	\$ -	\$ 1,500,000.00	2020	2020	1	No	
5. Restricted / Contractual Obligations	Student Financial Aid	\$ 3,500,000.00	\$ 3,500,000.00	\$ -	\$ 3,500,000.00	2020	2020	1	No	
6. Restricted / Contractual Obligations	BlackBoard	\$ 630,000.00	\$ 630,000.00	\$ -	\$ 630,000.00	2020	2020	1	No	
7. Commitments	Graduate Assistantships	\$ 2,200,000.00	\$ -	\$ 2,200,000.00	\$ 2,200,000.00	2020	2020	1	No	
8. Commitments	Quality Enhancements Program	\$ 525,000.00	\$ -	\$ 525,000.00	\$ 525,000.00	2020	2020	1	No	
9. Commitments	Campus Wide Water and Sewer Improvements	\$ 1,000,000.00	\$ -	\$ 1,000,000.00	\$ 1,000,000.00	2020	2020	1	No	
10. Commitments	Roofing (Lee Hall, Pool Locker Room)	\$ 800,000.00	\$ -	\$ 800,000.00	\$ 800,000.00	2020	2020	1	No	
11. Commitments	Lee Hall Improvements and Upgrade (A/V, Lighting)	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 100,000.00	2020	2020	1	No	
12. Commitments	Research Equipment Replacemnt (Research Buildi	\$ 275,000.00	\$ -	\$ 275,000.00	\$ 275,000.00	2020	2020	1	No	
13. Commitments	Steam Building Connections and Distribution Repairs	\$ 250,000.00	\$ -	\$ 250,000.00	\$ 250,000.00	2020	2020	1	No	
14. Commitments	Second Return Well (Chilled Water)	\$ 850,000.00	\$ -	\$ 850,000.00	\$ 850,000.00	2020	2020	1	No	
15. Commitments	Building Boiler Replacement	\$ 350,000.00	\$ -	\$ 350,000.00	\$ 350,000.00	2020	2020	1	No	
16. Commitments	Campus Wide Smart Classroom Upgrades	\$ 700,000.00	\$ -	\$ 700,000.00	\$ 700,000.00	2020	2020	1	No	
17. Commitments	Fire Alarm System Upgrades	\$ 500,000.00	\$ -	\$ 500,000.00	\$ 500,000.00	2020	2020	1	No	
18. Commitments	Steam Distribution Repairs	\$ 75,000.00	\$ -	\$ 75,000.00	\$ 75,000.00	2020	2020	1	No	
19. Commitments	Information Technology (ERP, Equipment, etc.)	\$ 500,000.00	\$ -	\$ 500,000.00	\$ 500,000.00	2020	2020	1	No	
20. Commitments	Replacement of Fueling System and Tanks	\$ 450,000.00	\$ -	\$ 450,000.00	\$ 450,000.00	2020	2020	1	No	
21. Commitments	2020 Full Master Plan Update	\$ 350,000.00	\$ -	\$ 350,000.00	\$ 350,000.00	2020	2020	1	No	
22. Commitments	Five Year Inspections of Fire Sprinkler	\$ 75,000.00	\$ -	\$ 75,000.00	\$ 75,000.00	2020	2020	1	No	
23. Commitments	Sidewalk Repair and Replacement	\$ 250,000.00	\$ -	\$ 250,000.00	\$ 250,000.00	2020	2020	1	No	
24. Commitments	Campus Wide Wayfinding Signage	\$ 250,000.00	\$ -	\$ 250,000.00	\$ 250,000.00					
25. Commitments	Fall Protection System Enhancements Infrastructure/Bldg Repair HVAC; Mechanical/Electrical Repairs; Pressure Washing; Painting; Road; Sewer Repair; Roof Repair/Replacement; Infrared Inspection;	\$ 125,000.00	\$ -	\$ 125,000.00	\$ 125,000.00					
26. Commitments	Waterproofing; Windows	\$ 236,690.00	\$ -	\$ 236,690.00	\$ 236,690.00	2020	2020	1	No	
<i>Add Additional Lines as Needed</i>					\$ 16,885,982.00					
* Total Restricted as of September 1, 2019 :			\$ 7,024,292.00							
* Total Committed as of September 1, 2019 :			\$ 9,861,690.00							

*Note: Should agree with respective category totals on "CFWD Spending Plan Template" tab.

State University System
Education & General Carryforward Spending Plan
Reporting Definitions

I. Definitions for Use With Carryforward Spending Plan Template

- | | | |
|-----|---|---|
| 1. | Expenditures to Date | Actual disbursements of E&G carryforward funds during the period July 1 through the spending plan reporting date. |
| 2. | Encumbrances to Date | Unpaid balances remaining in active purchase orders, travel authorizations, etc., to be paid using E&G carryforward funds. May also include nonrecurring employee compensation amounts through the end of the current fiscal year. |
| 3. | 7% Statutory Reserve Requirement | Required E&G reserve requirement per 2019 Senate Bill 190 and 1011.45 F.S. - amends previous 1011.40 F.S. requirement. Based on percentage of state operating budget. |
| 4. | Restricted/Contractual Obligations | Should generally be supported by documentation that memorializes an agreement with another party (e.g. contract, offer letter, construction contract/project number, etc.). |
| 5. | Commitments | Monies designated for a specific purpose which are not yet encumbered/contracted/restricted. Discretion may still be exercised with respect to the use of these funds. |
| 6. | University Board of Trustees Reserve Requirement | The amount of unrestricted funds set aside by the University Board of Trustees to address critical, unforeseen, or non-discretionary items that require immediate funding, such as unanticipated or uninsured catastrophic events, unforeseen contingencies, state budget shortfalls, or university revenue shortfalls. |
| 7. | Restricted by Appropriations | Funds appropriated by the Legislature for a specific purpose or intended use as identified by law or through legislative work papers. |
| 8. | Compliance Program Enhancements | Initiatives associated with being in compliance with federal law, state law, Board of Governors Regulations or any other entity with which the University must comply. |
| 9. | Audit Program Enhancements | Initiatives associated with implementing audit programs of the institution. |
| 10. | Campus Security and Safety Enhancements | The support of campus security and/or safety issues, such as the recruitment of police officers, vehicles, equipment, and investments which promote security and safety at the institution. This issue may also include mental health counseling and services. |
| 11. | Student Services, Enrollment, and Retention Efforts | Funds to promote student success through supporting student services programs, addressing enrollment, and assisting with retention efforts to support timely graduation. |
| 12. | Student Financial Aid | Funds aimed to reduce student costs and provide the opportunity to obtain a degree in an affordable and timely fashion. |
| 13. | Faculty/Staff Instructional and Advising Support and Start-Up Funding | Funds identified to support instructional and advising activities, and/or start-up packages for new faculty. Start up packages are often expended over a multi-year period. |
| 14. | Faculty Research and Public Service Support and Start-Up Funding | Funds identified to support research and public service, and any associated start up funding- Start up packages are often expended over a multi-year period. |
| 15. | Library Resources | Materials and database access required to support programs of study and research. |
| 16. | Utilities | Support of utility costs throughout the university. |
| 17. | Information Technology (ERP, Equipment, Etc.) | Funds to improve operational productivity, educational improvements, and technological innovation, implementation and/or maintenance of ERP systems, and technological equipment purchases. |
| 18. | Other Operating Requirements | Other expenditures/projects that support the university's mission, are nonrecurring in nature, and are approved by the university board of trustees. |

State University System
Education & General Carryforward Spending Plan
Reporting Definitions

- | | | |
|-----|---|---|
| 19. | PECO Projects - Supplemental Funds to Complete Projects That Received Previous Appropriation (SB 190) | Commitment of funds to a public education capital outlay project for which an appropriation has previously been provided that requires additional funds for completion and which is included in the list required by 1001.706(12)(d) F.S. |
| 20. | Completion of Renovation, Repair, or Maintenance Project up to \$5M (SB 190) | For projects that are consistent with the provisions of 1013.64(1), up to \$5 million per project. Refer to Board of Governors Regulation 9.007(3) for the definitions of renovation, repair, and maintenance. |
| 21. | Replacement of Minor Facility (< 10,000 gsf) up to \$2M (SB 190) | Replacement of minor facility project that does not exceed 10,000 gross square feet in size, up to \$2 million. |
| 22. | Complete Survey-Recommended Remodeling or Infrastructure Project (Including DRS Schools) up to \$10M (SB 190) | Completion of a remodeling or infrastructure project, including a project for a developmental research school, up to \$10 million per project, if such project is survey recommended pursuant to 1013.31 F.S. Refer to Board of Governors Regulation 9.007(3) for the definition of remodeling. |

II. Definitions for Use With Planned Expenditure Detail Worksheet

- | | | |
|----------------------|---|---|
| 1. | Spending Plan Category | Functional category brought forward from the Carryforward Spending Plan reporting template. |
| 2. | Specific Expenditure/ Project Title | Detailed title of planned expenditure item or project, with sufficient details to be tracked individually through the expenditure cycle to completion. |
| <u>Budget</u> | | |
| 3. | Estimated/Planned Total Cost to be Funded From E&G Carryforward | The grand total estimated cost to be paid from E&G carryforward funds for the specific expenditure item or project. Should agree with Total Project Cost on the Fixed Capital Outlay Budget if classified as fixed capital project. |
| 4. | Remaining Balance as of September 1, 2019 | The remaining balance of the specific expenditure or project as of the date of the report. The sum total of this column should equal the total of sections F and G of the University Board of Trustees-Approved Carryforward Spending Plan. |
| 5. | Amount Budgeted for Expenditure FY 2019-2020 | This column represents the current budgetary year's estimated disbursement of E&G carryforward towards the total planned expenditure item or project. |

Estimated Timeline for Completion

- | | | |
|----|---|--|
| 6. | Estimated Completion Date | Estimated target date (month and year) for the full expenditure of E&G carryforward funds for the specific expenditure plan item or project. |
| 7. | Expenditure Year, # | The current year in the project completion timeline, e.g. year 2 of a 4 year project. Input is number only. |
| 8. | Total Years of Expenditure / Project, # | The total number of years over which the expenditure item / project will span. |
| 9. | Project included in FY 2019-2020 University Fixed Capital Outlay Budget ? | Is this project reflected as being funded by E&G carryforward funds (in whole or part) on the current year Fixed Capital Outlay Budget ? |

Comments

- | | | |
|-----|-----------------------|--|
| 10. | Comments/Explanations | Additional information including, but not limited to, a description of the expenditure item / project and how it supports the university's mission and operations. |
|-----|-----------------------|--|

**Florida Agricultural and Mechanical University
Board of Trustees**



Action Item:

Approval of Honeywell Performance Contract



**Florida Agricultural and Mechanical University
Board of Trustees
ACTION ITEM**

Budget, Finance and Facilities Committee

Date: September 18, 2019

Agenda Item: V

Item Origination and Authorization			
Policy _____	Award of Bid _____	Budget Amendment _____	Change Order _____
Resolution _____	Contract _____	Grant _____	Other _____

Action of Board				
Approved _____	Approved w/ Conditions _____	Disapproved _____	Continued _____	Withdrawn _____

Subject: Approval of the Honeywell Guaranteed Energy Performance Savings Contract

Rationale: On December 22, 2017, the University advertised through the solicitation process for a company to be selected for energy savings performance contracting. This process resulted in Honeywell being selected to conduct and deliver:

- An Investment Grade Savings Audit’ that summarizes the costs associated with the energy, water, and wastewater efficiency and improvement measures.
- Energy-related operational cost-savings measures
- An estimate of the amount of cost savings
- Methodology for achieving the cost savings
- Project plan for implementation

On January 25, 2019 the University and Honeywell entered into an energy audit agreement which was amended on June 4, 2019 for Honeywell to deliver to the University proposed Guaranteed Energy Performance Savings projects. This contract authorized University staff to commence negotiations with Honeywell for energy performance contacting. The highlights of the proposed projects are:

- Honeywell would institute energy savings measures such as LED building lighting, vending misers, LED pedestrian lighting, water conservation, mechanical upgrades, building automation controls and laboratory exhaust controls.
- The total investment (\$17.6 million) required to implement the energy savings measures would be fully paid for by the energy and cost avoidance savings over a 15-year period.
- Pending BOT approval, Honeywell will act on the University’s behalf to secure third party financing for the project.

The University has contracted an independent engineering firm to verify Honeywell’s calculations of the energy savings to be accrued from the energy savings measures.

Attachments:

Section 1013.23, Florida Statutes

Financial Analyses for Honeywell’s Guaranteed Energy Savings Contract



Florida Agricultural and Mechanical University
Board of Trustees
ACTION ITEM

Recommendation:

That the BOT:

- (a) authorizes the President to conclude negotiations with Honeywell, pursuant to Section 1013.23, Florida Statutes, to institute energy saving Facility Improvement Measures (FIMs) for: LED Building Lighting; Vending Misers, LED Pedestrian Lighting, Water Conservation, Mechanical Upgrades, Building Automation Controls, and Laboratory Exhaust Controls (pending review of an independent engineering firm and the Office of the General Counsel), not to exceed an investment of \$17.6 million and for a project life not to exceed 15-years; and
- (b) authorizes the President to present the energy saving contract information to the Board of Governors for approval; and
- (c) authorizes the President to obtain financing (through a public solicitation process) for the FIMs for and subject to Board of Governor's Debt Management Guidelines (adopted by the BOT) and to the review and approval of the Office of the General Counsel.

1013.23 Energy efficiency contracting.—

(1) LEGISLATIVE INTENT.—The Legislature finds that investment in energy conservation measures in educational facilities can reduce the amount of energy consumed and produce immediate and long-term savings. It is the policy of this state to encourage school districts, Florida College System institutions, and state universities to invest in energy conservation measures that reduce energy consumption, produce a cost savings, and improve the quality of indoor air in facilities, and, when economically feasible, to build, operate, maintain, or renovate educational facilities in such a manner so as to minimize energy consumption and maximize energy savings. It is further the policy of this state to encourage school districts, Florida College System institutions, and state universities to reinvest any energy savings resulting from energy conservation measures into additional energy conservation efforts.

(2) DEFINITIONS.—For purposes of this section, the term:

(a) “Energy conservation measure” means a training program, facility alteration, or equipment to be used in new construction, including an addition to an existing facility, that reduces energy costs, and includes, but is not limited to:

1. Insulation of the facility structure and systems within the facility.
2. Storm windows and doors, caulking or weatherstripping, multiglazed windows and doors, heat-absorbing, or heat-reflective, glazed and coated window and door systems, additional glazing, reductions in glass area, and other window and door system modifications that reduce energy consumption.
3. Automatic energy control systems.
4. Heating, ventilating, or air-conditioning system modifications or replacements.
5. Replacement or modifications of lighting fixtures to increase the energy efficiency of the lighting system which, at a minimum, shall conform to the Florida Building Code.
6. Energy recovery systems.
7. Cogeneration systems that produce steam or forms of energy such as heat, as well as electricity, for use primarily within a facility or complex of facilities.
8. Energy conservation measures that provide long-term operating cost reductions and significantly reduce Btu consumed.
9. Renewable energy systems, such as solar, biomass, and wind.
10. Devices which reduce water consumption or sewer charges.

(b) “Energy cost savings” means:

1. A measured reduction in fuel, energy, or operation and maintenance costs created from the implementation of one or more energy conservation measures when compared with an established baseline for previous fuel, energy, or operation and maintenance costs; or

2. For new construction, a projected reduction in fuel, energy, or operation and maintenance costs created from the implementation of one or more energy conservation measures when compared with the projected fuel, energy, or operation and maintenance costs for equipment if the minimum standards of the Florida Building Code for educational facilities construction were implemented and signed and sealed by a registered professional engineer.

(c) “Energy performance-based contract” means a contract for the evaluation, recommendation, and implementation of energy conservation measures which includes, at a minimum:

1. The design and installation of equipment to implement one or more of such measures, and, if applicable, operation and maintenance of such measures.

2. The amount of any actual annual savings. This amount must meet or exceed total annual contract payments made by the district school board, Florida College System institution board of trustees, or state university board of trustees for such contract.

3. Financing charges to be incurred by the district school board, Florida College System institution board of trustees, or state university board of trustees over the life of the contract.

(d) “Energy performance contractor” means a person or business licensed pursuant to chapter 471, chapter 481, or chapter 489 and experienced in the analysis, design, implementation, and installation of energy conservation measures through the implementation of energy performance-based contracts.

(3) ENERGY PERFORMANCE-BASED CONTRACT PROCEDURES.—

(a) A district school board, Florida College System institution board of trustees, or state university board of trustees may enter into an energy performance-based contract with an energy performance contractor to significantly reduce energy or operating costs of an educational facility through one or more energy conservation measures.

(b) The energy performance contractor shall be selected in compliance with s. 287.055; except that in a case where a district school board, Florida College System institution board of trustees, or state university board of trustees determines that fewer than three firms are qualified to perform the required services, the requirement for agency selection of three firms, as provided in s. 287.055(4)(b), shall not apply and the bid requirements of s. 287.057 shall not apply.

(c) Before entering into a contract pursuant to this section, the district school board, Florida College System institution board of trustees, or state university board of trustees shall provide published notice of the meeting in which it proposes to award the contract, the names of the parties to the proposed contract, and the contract’s purpose.

(d) Prior to the design and installation of the energy conservation measure, the district school board, Florida College System institution board of trustees, or state university board of trustees must obtain from the energy performance contractor a report that discloses all costs associated with the energy conservation measure and provides an estimate of the amount of the energy cost savings. The

report must be reviewed by either the Department of Education or the Department of Management Services or signed and sealed by a registered professional engineer.

(e) A district school board, Florida College System institution board of trustees, or state university board of trustees may enter into an energy performance-based contract with an energy performance contractor if, after review of the report required by paragraph (d), it finds that the amount it would spend on the energy conservation measures recommended in the report will not exceed the amount to be saved in energy and operation costs over 20 years from the date of installation, based on life-cycle costing calculations, if the recommendations in the report were followed and if the energy performance contractor provides a written guarantee that the energy or operating cost savings will meet or exceed the costs of the system. The contract may provide for payments over a period of time not to exceed 20 years.

(f) A district school board, Florida College System institution board of trustees, or state university board of trustees may enter into an installment payment contract for the purchase and installation of energy conservation measures. The contract shall provide for payments of not less than one-twentieth of the price to be paid within 2 years from the date of the complete installation and acceptance by the district school board, Florida College System institution board of trustees, or state university board of trustees, and the remaining costs to be paid at least quarterly, not to exceed a 20-year term based on life-cycle costing calculations.

(g) Energy performance-based contracts may extend beyond the fiscal year in which they become effective; however, the term of any contract shall expire at the end of each fiscal year and may be automatically renewed annually up to 20 years, subject to a district school board, Florida College System institution board of trustees, or state university board of trustees making sufficient annual appropriations based upon continued realized energy cost savings. Such contracts shall stipulate that the agreement does not constitute a debt, liability, or obligation of the state or a district school board, Florida College System institution board of trustees, or state university board of trustees, or a pledge of the faith and credit of the state or a district school board, Florida College System institution board of trustees, or state university board of trustees.

(4) CONTRACT PROVISIONS.—

(a) An energy performance-based contract shall include a guarantee by the energy performance contractor that annual energy cost savings will meet or exceed the amortized cost of energy conservation measures.

(b) The contract shall provide that all payments, except obligations on termination of the contract before its expiration, are to be made over time, but not to exceed 20 years from the date of complete installation and acceptance by the district school board, Florida College System institution board of trustees, or state university board of trustees, and that the annual savings are guaranteed to the extent necessary to make annual payments to satisfy the contract.

(c) The contract must require that the energy performance contractor to whom the contract is awarded provide a 100-percent public construction bond to the district school board, Florida College System institution board of trustees, or state university board of trustees for its faithful performance, as required by s. 255.05.

(d) The contract shall require the energy performance contractor to provide to the district school board, Florida College System institution board of trustees, or state university board of trustees an annual reconciliation of the guaranteed energy cost savings. The energy performance contractor shall be liable for any annual savings shortfall which may occur. In the event that such reconciliation reveals an excess in annual energy cost savings, such excess savings shall not be used to cover potential energy cost savings shortages in subsequent contract years.

History.—s. 817, ch. 2002-387; s. 205, ch. 2011-5.

1.5 Financial Summary

Honeywell is pleased to present this financial summary of recommendations provided in this report. All facility improvements will be paid for through energy and operational savings over a 15-year term.

Program Savings	
Energy and Water (Year 1)	\$712,564
O&M (Year 1)	\$140,920
Total Annual Savings (Year 1)	\$853,484
Total Energy and O&M Savings (15 Years)	\$15,867,768
Capital Cost Avoidance (15 Years)	\$1,500,000
Total Program Savings	\$17,572,317
Program Costs	
Value of Improvements	\$11,830,309
Service Contracts	\$94,920
Support Services / M&V (Year 1)	\$43,578

The following chart provides a financial summary by ECM:

Energy Conservation Measures Cost Summary Table					
ECM ID	ECM Description	Total Cost	Year 1	Year 1	Simple Payback (years)
			Energy Savings	Operational Savings	
1	Building Lighting Upgrades	\$4,661,772	\$303,886	\$66,722	12.6
2	Exterior Lighting Upgrades	\$198,218	\$12,649	\$1,362	14.1
3	Water Conservation	\$941,080	\$144,516	\$5,871	6.3
4	Building Automation Systems	\$2,728,825	\$18,241	\$11,314	92.3
5	VAV Laboratory Exhaust Systems	\$1,660,747	\$197,897	\$0	8.4
6	HVAC Pumps, Motors, VFDs	\$182,329	\$19,393	\$6,188	7.1
7	Air Handling Unit Refurbishments	\$584,498	\$1,969	\$19,838	26.8
8	Laboratory Exhaust Fan Replacements	\$482,268	\$14,012	\$16,368	15.9
9	Replace HVAC control valves at coils	\$390,572	\$0	\$13,256	29.5
Total		\$11,830,309	\$712,564	\$140,920	13.86

Florida Agricultural and Mechanical University
Board of Trustees



Action Item:

Approval of Additional Budget Authority and
Authorization of Additional Services –
HUB Dining Facility



**Florida Agricultural and Mechanical University
Board of Trustees
ACTION ITEM**

Budget, Finance & Facilities Committee

Date: September 18, 2019

Agenda Item: VI

Item Origination and Authorization			
Policy ___	Award of Bid ___	Budget Amendment ___	Change Order ___
Resolution ___	Contract ___	Grant ___	Other <u>X</u>

Action of Board				
Approved ___	Approved w/ Conditions ___	Disapproved ___	Continued ___	Withdrawn ___

Subject: Approval of Additional \$1.6M Budget Authority and Authorization for Additional Services for the Dining Hub Contract

Rationale: The current developer contract for the dining hub includes the completion of the site work and shell of the Dining Hub that will be located on the South end of campus. Additional services under the developer contract to include the interior build out would allow the project to proceed without the interruption associated with demobilizing the exterior contractors and mobilizing the interior contractors. Adding buildout and finishing services to CTG’s development contract would reduce the project timeline and align the completion date of the dining hub project more closely to that of the residence hall.

This request will facilitate negotiation of a contract for finishing and buildout of the dining hub and provide funding for equipment for the new Dining Facility that will be housed on the south-end of campus. The Board of Governors staff supports this change.

The additional funding will be from several entities within the Business and Auxiliary Services reserves (i.e Bookstore, University Commons, Post Office and Business and Auxiliary Services Office).

Attachments: Equipment List for New Dining Facility

Recommendation: It is recommended that the Board of Trustees approve the \$1.6M additional budget authority needed for the new dining facility and grant the President authority to add additional services to the dining hub development contract to include the interior build out of the dining facility with CTG.

Prepared by: Budget Office

Approved by: Interim Vice President Richard Schweigert

Equipment List for New Dining Project

Item	Description	Qty	Estimated Cost
BA1	Heated Low Temp Holding Cabinet	1	\$ 2,629.83
BA2	Carving Station / Shelf	1	\$ 1,567.02
BA3	Hot / Cold Food Well Unit, Drop-In, Electric	1	\$ 8,066.63
BA4	Hot / Cold Food Well Unit, Drop-In, Electric	1	\$ 7,366.91
BA5	Induction Range, Built In / Drop In	1	\$ 13,143.27
BA6	Hot / Cold Food Well Unit, Drop-In, Electric	1	\$ 7,366.91
BC1	Plastic Shelving Unit	2	\$ 1,718.44
BR1	Waffle Maker	2	\$ 1,938.22
BR2	Cold Food Well Unit, Drop-In, Refrigerated	1	\$ 5,339.46
BR3	Hot Food Well Unit, Drop-In, Electric	3	\$ 1,259.07
BS7	Work Table, Stainless Steel Top	1	\$ 1,363.43
BS7.1	Drop In Sink	1	\$ 1,107.65
BS8	Rice / Grain Cooker	2	\$ 731.32
BS9	Shelving Wall Mounted	1	\$ 1,363.43
BS10	Corner Sink	1	\$ 3,475.82
BS10.1	Wall / Splash Mount Faucet	2	\$ 341.04
BS10.2	Drain, Lever / Twist Waste	3	\$ 416.76
BS11	Shelving Wall Mounted	1	\$ 264.40
BS12	Reach-In Refrigerator	1	\$ 11,485.85
BV1	Drop In Stainless Steel Glass Rack Pan	1	\$ 630.00
BV1.1	Drop In Stainless Steel Glass Rack Pan	2	\$ 1,260.00
BV1.2	Glass Dishwasher Rack	6	\$ 426.90
BV2	Soda and Ice Beverage Dispenser, In Counter	1	\$ 15,364.33
BV2.1	Water Filtration System, for Fountain Bev Disp	1	\$ 318.55
BV3	Ice Machine, Nugget Compressed	2	\$ 18,305.46
BV3.1	High Capacity Water Filter System	1	\$ 834.75
BV5	Juice Dispenser, Electric	1	\$ 5,060.44
BV6	Juice Dispenser, Electric	1	\$ 7,155.01
BV10	Coffee Brewer	1	\$ 1,721.37
BV11	Airpot Serving Rack	1	\$ 105.84
BV12	Refrigerated Dairy Dispenser	1	\$ 1,260.00
BV13	Sugar Dispenser	1	\$ 840.00
CF1	Walk-In Freezer / Cooler	1	\$ 88,200.00
CF2	Shelving	3	\$ 1,058.40
CF2.1	Shelving	16	\$ 5,644.80
CF3	Dunnage Racks	3	\$ 749.49
CF4	Shelving	1	\$ 352.80
CF4.1	Shelving	8	\$ 3,528.00
CL1	Custom Cereal Disp	6	\$ 724.50
CL1.3	Glass Dishwasher Rack	2	\$ 142.30
CL2	Milk Dispenser	1	\$ 3,387.62
CL3	Drop In Stainless Steel Glass Rack Pan	1	\$ 630.00
CL3.1	Glass Dishwasher Rack	1	\$ 71.15
CL4	Conveyer Toaster	1	\$ 2,120.48
CV1	Walk In Freezer / Cooler	1	\$ 11,760.00
CV2	Walk-In Freezer / Cooler Custom Shelving Casters	4	\$ 1,323.00
CV3	Open Display Merchandiser	2	\$ 25,042.92
CV4	Plastic Shelving Unit	5	\$ 6,137.25

Equipment List for New Dining Project

DL1	Convection Oven / Proofer, Electric	1	\$ 12,330.68
DL2	Cabinet, Enclosed, Bun / Food Pan	1	\$ 2,501.94
DL3	Microwave Convection / Impingement Oven	1	\$ 18,742.50
DL5	Work Table, Stainless Steel Top	1	\$ 769.55
DL6	Panini Sandwich Press	2	\$ 2,362.44
DL7	Mega Top Sandwich / Salad Prep Refrigerator	1	\$ 8,415.20
DS1	Track Shelving Parts	1	\$ 469.37
DS2	Track Shelving Parts	1	\$ 469.37
DS3	Shelving Unit, Plastic with Poly Exterior Posts	2	\$ 1,859.26
DS4	Shelving Unit, Plastic with Poly Exterior Posts	5	\$ 4,648.15
DS5	Ice Cuber	1	\$ 10,523.55
DS5.1	Ice Bin for Ice Machines	1	\$ 4,285.05
DS5.2	Custom - Cartridges	1	\$ 441.00
DS6	Custom Posts- Dry Storage	2	\$ 705.60
Floor Trough	Trench Drain	13	\$ 4,914.00
GS1	Work Table, Stainless Steel Top	1	\$ 1,363.43
GS1.1	Drop In Sink	1	\$ 1,107.65
GS2	Shelving, Wall Mounted	1	\$ 394.70
GS3	Reach-In Refrigerator	1	\$ 11,485.85
GS4	Hot Dog Grill	1	\$ 1,270.82
GS5	Hot Food Well Unit, Drop-In, Electric	1	\$ 1,927.91
GS5.1	Custom Control Knob	1	\$ 525.00
GS6	Cold Food Well Unit, Drop-In, Refrigerated	1	\$ 3,642.51
GS7	Custom Keystone Ketchup Dispenser	3	\$ 346.50
GS8	Custom Kestone Mustard Dispenser	3	\$ 346.50
GS9	Custom Keystone Mayo Dispenser	2	\$ 231.00
GS10	Custom Keystone Relish Dispenser	2	\$ 231.00
HE1	Hot Food Well Unit, Drop-In, Electric	2	\$ 4,457.04
IC2	Soft Serve Machine	1	\$ 14,700.00
IC2.1	Custom Right Electrical Connection	1	\$ -
IC5	Cone Holder	1	\$ 195.30
IC6	Cold Food Well Unit, Drop-In, Refrigerated	1	\$ 5,339.46
IC7	Hot Food Well Unit, Drop-In, Electric	2	\$ 1,121.62
IC7A	Drop In Warmers	2	\$ 735.00
IC8	Condiment Holder Parts	12	\$ 63.96
IC8.1	Condiment Syrup Pump Only	4	\$ 548.32
IC8.2	Custom Half Size Alum Bun Pan	2	\$ -
IC8.2	Custom Half Size Alum Bun Pan	10	\$ -
IC8.3	Wire Pan Rack / Grate	12	\$ 246.96
KT1	Fryer Battery, Gas	1	\$ 24,898.65
KT1.1	Fryer Filter, Mobile	1	\$ 3,620.61
KT1.2	Safety System Moveable Gas Connector	2	\$ 838.26
KT2	Fryer Dump Station	1	\$ 1,733.87
KT3	Gas Countertop Griddle	1	\$ 11,643.87
KT3.1	Safeyt System Moveable Gas Connector	1	\$ 419.13
KT4	Equipment Stand, Refrigerated Base	1	\$ 9,369.05
KT5	Charbroiler, Gas, Countertop	1	\$ 8,433.39
KT5.1	Safety System Moveable Gas Connector	1	\$ 419.13
KT6	Equipment Stand, Refrigerated Base	1	\$ 9,085.34

Equipment List for New Dining Project

KT7	HD Range, 36", 6 Open Burners	1	\$ 15,590.82
KT7.1	Safety System Moveable Gas Connector	1	\$ 969.71
KT8	HD Range, 36", 6 Open Burners	1	\$ 15,590.82
KT8.1	Safety System Moveable Gas Connector	1	\$ 969.71
KT9	Fryer Dump Station	1	\$ 2,056.64
KT10	Fryer Battery, Gas	1	\$ 26,080.53
KT10.1	Fryer Filter, Mobile	1	\$ 4,271.82
KT10.2	Safety System Moveable Gas Connector	2	\$ 838.26
KT11	Exhaust Hood	1	\$ 88,200.00
KT12	Utility Distribution System	1	\$ 14,700.00
KT14	WorkTop Freezer	1	\$ 9,342.59
KT15	Shelving, Wall Mounted	1	\$ 332.22
KT16	Refrigerated Work Top	1	\$ 8,822.21
KT17	Shelving, Wall Mounted	2	\$ 789.40
KT18	Work Table, Stainless Steel Top	1	\$ 1,253.91
KT18.1	Drop In Sink	1	\$ 1,107.65
KT18.2	Custom Drawer Accessory	1	\$ 231.00
KT19	Shelving Wall Mounted	1	\$ 341.04
KT21	WorkTop Freezer	1	\$ 9,342.59
KT22	Refrigerated Work Top	1	\$ 5,540.43
KT23	Refrigerated Work Top	1	\$ 5,540.43
KT24	Convection Oven, Gas	1	\$ 9,917.36
KT24.1	Custom Quik Disconnect	1	\$ -
KT24.2	Safety System Moveable Gas Connector	2	\$ 679.56
KT25	Tilting Skillet Brasing Pan, Gas	1	\$ 27,449.10
KT25.1	Safety System Moveable Gas Connector	1	\$ 339.78
KT25.2	Faucet, Kettle / Pot Filler	1	\$ 367.87
KT26	Kettle, Gas, Tilting	1	\$ 38,806.53
KT26.1	Safety System Moveable Gas Connector	1	\$ 339.78
KT27	Combi Oven, Gas	1	\$ 39,702.29
KT27.1	Custom Quik Disconnect	1	\$ -
KT27.2	Safety System Moveable Gas Connector	2	\$ 838.26
KT29	Two Compartment Sink	1	\$ 6,377.17
KT30.1	Wall / Splash Mount Faucet	1	\$ 170.52
KT30.2	Drain, Lever / Twist Waste	2	\$ 277.84
KT32	Work Table, Stainless Steel Top	1	\$ 1,029.74
KT32.1	Drop In Sink	1	\$ 1,107.65
KT32.3	Custom Drawer Accessory	1	\$ 231.00
KT33	Shelving, Wall Mounted	1	\$ 307.23
KT34	Work Table, Stainless Steel Top	1	\$ 892.29
PR1	Blast Chiller, Roll In	1	\$ 30,955.27
PR2.1	Custom Quik Disconnect	1	\$ -
PR2.2	Safety System Moveable Gas Connector	1	\$ 339.78
PR4	Planetary Mixer	1	\$ 12,399.45
PR5	Two Compartment Sink	1	\$ 6,337.17
PR5.1	Wall / Splash Mount Faucet	1	\$ 170.52
PR5.2	Drain Lever / Twist Waste	2	\$ 277.84
PR6	Work Table, Stainless Steel Top	1	\$ 948.15
PR6.1	Drop In Sink	1	\$ 1,107.65

Equipment List for New Dining Project

PR6.2	Custom Drawer Accessory	1	\$	231.00
PR7	Shelving, Wall Mounted	1	\$	296.21
PR8	Work Table, Stainless Steel Top	2	\$	2,274.10
PR9	Ingredient Bin	6	\$	1,703.34
PR10	Shelving, Wall Mounted	2	\$	576.24
PZ1	Pizza Oven, Deck Type, Gas	2	\$	28,712.78
PZ1.1	Custom Second Utility Connectino	1	\$	-
PZ1.2	Safety System Moveable Gas Connector	2	\$	838.26
PZ3	Pizza Prep Refrigerator	1	\$	13,716.36
PZ4	Shelving, Wall Mounted	1	\$	326.34
PZ5	Refrigerated Work Top	1	\$	5,807.24
PZ6	Work Table, Stainless Steel Top	1	\$	796.01
PZ7	Drop In Sink	1	\$	1,107.65
PZ8	Refrigerated Work Top	1	\$	5,807.24
PZ9	Heated Shelf Food Warmer	1	\$	1,374.45
PZ10	Heated Shelf Food Warmer	1	\$	1,374.45
SA1	Self Service Refrigerated Merchandiser	2	\$	26,033.70
SA2	Hand Sink	1	\$	2,073.44
SA3	Work Table, Stainless Steel Top	1	\$	1,739.75
SA3.1	Drop In Sink	1	\$	1,107.65
SA3.2	Custom Drawer Accessory	1	\$	231.00
SA4	Mega Top Sandwich / Salad Prep Refrigerator	1	\$	8,415.20
WA1	Hand Sink	1	\$	2,073.44
WA2	Three Compartment Sink	1	\$	5,835.17
WA2.1	Pre-Rinse Faucet Assembly	1	\$	402.41
WA2.2	Wall/ Splash Mount Faucet	1	\$	170.52
WA2.3	Drain Lever / Twist Waste	3	\$	416.76
WA3	Overshelf	1	\$	606.38
WA4	Shelving Unit, Plastic with Poly Exterior Posts	1	\$	264.60
WA5.1	Service Faucet	1	\$	428.73
WA6	Shelving Unit, Plastic with Poly Exterior Posts	3	\$	1,102.58
WA7	Hand Sink	1	\$	2,073.44
WA8	Dishroom Accumulator System	1	\$	44,100.00
WA9	Dirty Dish Conveyer	1	\$	7,350.00
WA10	Dishwasher, Conveyer Type, Ventless	1	\$	40,425.00
WA10.1	Booster	1	\$	2,940.00
WA11	Clean Dish Conveyer	1	\$	3,675.00
WA12	Disposal System	1	\$	13,648.95
WA12.1	Scrapping System Accessories	3	\$	555.66
WA12.2	Scrapping System Accessories	1	\$	185.22
WA13	Tray Dryer	1	\$	3,652.95
WA14	Soak Sink	2	\$	4,784.86
WA15	Shelving Unit, Plastic with Poly Exterior Posts	2	\$	735.00
WA16	Pulper	1	\$	47,775.00
WA16.1	Waste System, Pulper	1	\$	1,470.00
WA17	Mop Sinnk Cabinet	1	\$	5,725.65
XF1	Sneeze Guard, Stationary	1	\$	3,822.00
XF2	Sneeze Guard, Stationary	1	\$	1,764.00
XF3	Sneeze Guard, Stationary	1	\$	2,646.00

Equipment List for New Dining Project

XF4	Sneeze Guard, Stationary	1	\$ 2,499.00
XF5	Sneeze Guard, Stationary	1	\$ 2,499.00
XF6	Sneeze Guard, Stationary	1	\$ 735.00
XF7	Sneeze Guard, Stationary	1	\$ 735.00
XF8	Sneeze Guard, Stationary	1	\$ 2,793.00
XF9	Sneeze Guard, Stationary	1	\$ 1,176.00
XF10	Sneeze Guard, Stationary	1	\$ 1,470.00
XF15	Sneeze Guard, Stationary	2	\$ 3,528.00
XF16	Sneeze Guard, Stationary	1	\$ 955.50
XF17	Sneeze Guard, Stationary	1	\$ 1,911.00
XF18	Sneeze Guard, Stationary	1	\$ 1,470.00
XF19	Sneeze Guard, Stationary	1	\$ 735.00
XF20	Sneeze Guard, Stationary	1	\$ 735.00
XF21	Sneeze Guard, Stationary	1	\$ 1,470.00
XF22	Custom Food Shield Lighting	4	\$ 1,176.00
XF23	Custom Food Shield Lighting	7	\$ 2,572.50
XF24	Heat Lamp	1	\$ 1,837.50
XF25	Heat Lamp	3	\$ 6,615.00
XF26	Heat Lamp	1	\$ 2,572.50
XF27	Heat Lamp	1	\$ 3,307.50
XF28	Heat Lamp	4	\$ 13,230.00
Z101	Bun / Sheet Pan Rack	1	\$ 440.27
Z102	Dish Cart / Dolly	3	\$ 3,677.94
Z103	Custom Drop In Cold Pan St Stl Flange Trim	2	\$ 1,050.00
Z104	Custom Drop In Hot Topping Well	2	\$ 630.00
Z104.1	Custom Drop in Soup Well St St Flange Trim	3	\$ 945.00
Z105	Custom St Steel Soup Control Panel	2	\$ 735.00
Z106	Custom Floor Sink, Sediment Bucket, St Grate	9	\$ 3,307.50
Z107	Custom Trench Drain System, Perf St St Grate	14	\$ 5,145.00
Z108	Custom Anti Splash Kettle Drain, St Stl Subway Anti Slip	2	\$ 3,150.00
Z109	Custom Anti Splash Kettle Drain, St Stl Subway Anti Slip	1	\$ 1,575.00
Z110	Stainless Steel Trim	11	\$ 1,732.50
Z112	Stainless Steel Trim	14	\$ 1,837.50
Z113	Leg Post	21	\$ 3,087.00
	Subtotal		\$ 1,247,068.83
	Shipping		
	Installation		\$ 113,785.00
	Hood Mech Installation		\$ 52,500.00
	UDS Install		\$ 5,250.00
	Walk In Install		\$ 21,000.00
	Subtotal		\$ 1,439,603.83
	Smallwares (not listed - incl plates, pans, etc)		\$ 150,000.00
	Total		\$ 1,589,603.83

**Florida Agricultural and Mechanical University
Board of Trustees**



Supplemental Document

- List of Contracts > \$100,000



Florida Agricultural and Mechanical University

Contracts over \$100,000

1. Contractor: A1-Day1 Services

Contract #: C-RFP 0010-2019 A1 (multi-vendor contract)

Contract Start Date: April 29, 2019

Contract Expiration Date: April 29, 2022

Contract Amount: This amount will exceed \$100,000 over the term of the contract.

This contractor will provide painting and cleaning services, in accordance with the referenced contract, for the FAMU Housing Facilities, located in Tallahassee, Florida.

2. Contractor: 305 Brothers All In One

Contract #: C-RFP 0010-2019 3B (multi-vendor contract)

Contract Start Date: April 29, 2019

Contract Expiration Date: April 29, 2022

Contract Amount: This amount will exceed \$100,000 over the term of the contract.

This contractor will provide painting and cleaning services, in accordance with the referenced contract, for the FAMU Housing Facilities, located in Tallahassee, Florida.

3. Contractor: 7 Hills Commercial Cleaning & Painting, LLC

Contract #: C-RFP 0010-2019 7H (multi-vendor contract)

Contract Start Date: April 29, 2019

Contract Expiration Date: April 29, 2022

Contract Amount: This amount will exceed \$100,000 over the term of the contract.

This contractor will provide painting, cleaning and pressure washing services, in accordance with the referenced contract, for the FAMU Housing Facilities, located in Tallahassee, Florida.

4. Contractor: Paint Quest, LLC

Contract #: C-RFP 0010-2019 PQ (multi-vendor contract)

Contract Start Date: April 29, 2019

Contract Expiration Date: April 29, 2022

Contract Amount: This amount will exceed \$100,000 over the term of the contract.

This contractor will provide painting and cleaning services, in accordance with the referenced contract, for the FAMU Housing Facilities, located in Tallahassee, Florida.

5. Contractor: The RDW Group, Inc. (dba: iFactory)

Contract #: C-RFP 0009-2019

Contract Start Date: May 6, 2019

Contract Expiration Date: August 1, 2019 or upon completion of the Scope of Work.

Contract Amount: This amount will not exceed \$300,000 over the term of the contract.

This contractor will provide website design, implementation, development and hosting services to FAMU, in accordance with the referenced contract.