

**Academic and Student Affairs Committee Minutes  
Trustee Nicole Washington, Chair  
June 4, 2020**

The meeting was called to order by Trustee Nicole Washington. Ms. Valeria Singleton called the roll and the following committee members were present: Ann Marie Cavazos, Kristin Harper, Dave Lawrence, Xavier McClinton, and Nicole Washington. A quorum was established.

Trustee McClinton moved to approve the minutes for the meeting on March 4, 2020. The motion was seconded by Trustee Harper and the motion carried.

The Committee recommended approval of the following items:

**Tenure** - Applications for tenure were reviewed by the departments, the colleges/schools, the University Tenure and Promotion Committee, Provost Edington, and President Robinson. The applicants were evaluated based on their professional experiences, teaching effectiveness, university service, public service, demonstrated contributions to their teaching discipline, technical and performance competencies, records of publications and research, certifications and exceptional scholarly or creative activities.

The following faculty members were nominated for tenure:

Applicant	College/School	Rank
Terrell Brown	CSSAH	Asst. Professor
Jenise Hudson	CSSAH	Asst. Professor
Kenya Washington Johnson	CSSAH	Asst. Professor
Jeneen Surrency	CSSAH	Asst. Professor
Zachary Showers	CSSAH	Asst. Professor
Phyllis Welch	CSSAH	Asst. Professor
Daniel Osborne	CST	Assoc. Professor
Thomas Sawicki	CST	Asst. Professor
Keerthisinghe Senevirathne	CST	Asst. Professor
James Strohaber	CST	Asst. Professor

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Applicant	College/School	Rank
Donald Axelrad	COPPS	Assoc. Professor
Tammie Johnson	COPPS	Assoc. Professor
John Luque	COPPS	Assoc. Professor
Rajiv Dalal	SOAHS	Asst. Professor
Samique March-Dallas	SBI	Asst. Professor
Errick Farmer	SBI	Assoc. Professor
Sevilla Bronson	SON	Asst. Professor
Daniel Solis	CAFS	Asst. Professor
Aavudai Anandhi Swamy	CAFS	Asst. Professor
Rebecca Blankenship	COE	Asst. Professor
Cheron Davis	COE	Asst. Professor
Alishea Rowley	COE	Asst. Professor
Nicholas Thomas	COE	Asst. Professor

A question was asked concerning the faculty workload study and the balance of faculty members being nominated for tenure. Dr. Edington stated that there was an excellent representation and distribution with respect to gender of the faculty members that are being nominated for tenure.

Trustee McClinton moved to approve the nominations for tenure. The motion was seconded by Trustee Cavazos and the motion carried.

**College of Pharmacy and Pharmaceutical Sciences Name Change** - In an effort by the College of Pharmacy and Pharmaceutical Sciences to include the Institute of Public Health in the name of the unit, a request to change the name of the college was submitted for approval. The request was approved by

the Faculty Senate. The new name for the college will be College of Pharmacy and Pharmaceutical Sciences + Public Health. In addition, we are requesting a renaming of the four experiential sites to reflect the nomenclature that is relevant to academic pharmacy.

The instructional sites will include “Florida A&M University College of Pharmacy and Pharmaceutical Sciences, Institute of Public Health” followed by the regional names:

- The Davie site will now be **South Florida Pharmacy Practice Center.**
- The Jacksonville site will now be **Northeast Florida Pharmacy Practice Center.**
- The Tampa/Orlando site will now be **Central Florida Pharmacy Practice Center.**
- The Northwest Florida site will now be **Durell Peaden Jr. Rural Pharmacy Education Campus.**

An observation was made concerning the long name for the College of Pharmacy and Pharmaceutical Sciences + Public Health. Dr. Edington stated that the Institute of Public Health has always been a high profile and prominent component of the college, but it failed to get the recognition. In addition, the institute is playing a prominent role around the state during the pandemic. So, this name change will help provide proper branding for the unit.

Trustee McClinton moved to approve the renaming of the College of Pharmacy and Pharmaceutical Sciences. The motion was seconded by Trustee Cavazos and the motion carried.

**Academic Calendar 2021 - 2022** - The academic calendar for 2021 - 2022 was presented to the Board of Trustees for approval, in accordance with Florida Board of Education Rule 6A-10.019. Additionally, the Board of Governors Regulation 8.001 requires each university to adopt an annual calendar which includes the beginning and ending dates for each semester, the dates for final examinations, and the dates for the issuance of diplomas.

Please note that the beginning and ending dates of each semester, the holidays, and the breaks have been agreed upon by the Calendar Committee, which includes representatives from Florida A&M University, Florida State University, and Tallahassee Community College. The Calendar Committee meets annually to coordinate the calendars of the three educational institutions in Tallahassee.

Trustee Harper moved to approve the academic calendar for 2021 - 2022. The motion was seconded by Trustee McClinton and the motion carried.

**Sabbatical and Professional Development Leave** - Each year the university provides the faculty an opportunity to apply for sabbatical or professional development leave for the succeeding year. This year, eight faculty members are being recommended for approval. In addition, there were no applications for professional development leave.

In reviewing the applications, the Sabbatical and Professional Leave Committee considered the programs and activities that will occur while on leave; the expected increase in value of the employee to the university and to the employee’s academic discipline; specific results anticipated from the leave; and any other prior leaves that had been provided to the faculty members. A brief synopsis of each sabbatical

project was provided in the committee packet: Dr. Dawn Brown-Cross, School of Allied Health Sciences; Dr. Emma Waters Dawson, College of Social Sciences, Arts, and Humanities; Dr. Edward Jones, College of Science and Technology; Dr. Carl Moore, FAMU-FSU College of Engineering; Dr. Mandip Sachdeva, College of Pharmacy and Pharmaceutical Sciences; Professor Omar Saleem, College of Law; Dr. Daaim Shabazz, School of Business and Industry; and Dr. Henry Neal Williams, School of the Environment.

Trustee Cavazos moved to approve the request for sabbatical leave for the eight faculty members. The motion was seconded by Trustee McClinton and the motion carried.

**Request for Leave Without Pay for Dr. Carol Scarlett** - In accordance with BOT Policy Number 2005-21, the university will consider requests for unpaid leave of absence from regular employees who have at least one year of continuous service. The university grants leave of absence for the following reasons: parental, medical, educational, military service, and personal. Dr. Scarlett requested leave without pay to conduct work at Argonne National Laboratory from August 10, 2020 through May 10, 2021.

Trustee Harper moved to approve the request for leave without pay for Dr. Carol Scarlett from August 10, 2020 through May 10, 2021. The motion was seconded by Trustee Cavazos and the motion carried.

**Amendments to Student Affairs Regulations** – Dr. William Hudson, Jr., presented revisions to the following regulations:

- Regulation 2.001 – Housing
- Regulation 2.011 – Assessment and Care Team
- Regulation 2.012 – Student Code of Conduct
- Regulation 2.013 – Due Process, Other Rights and Responsibilities
- Regulation 2.026 – Student Meal Plan
- Regulation 2.028 – Anti-Hazing

Trustee Lawrence moved to approve the revised regulations. The motion was seconded by Trustee McClinton and the motion carried.

**Student Affairs Updates** – The following informational updates were provided:

- Updates were provided on student support services, enrollment management, and hazing prevention initiatives.
  - The university has hired 13 new advisors and has extended offers to 12 additional advisors. It is anticipated that the new advisors will begin employment on July 10, 2020. These new hires will bring the total core group of academic advisors to 48. In addition, the university added three mental health positions to our Counseling Center this academic year. Two positions have been filled and there is an active search to fill the remaining position.

- An update was also provided on the enrollment numbers for summer 2020 and fall 2020.
- Mr. Bryan Smith provided an update on the hazing prevention initiatives.
  - There is currently one active hazing related investigation that is ongoing.
  - We will be facilitating a virtual SUS Hazing Prevention Summit and the tentative date is July 31, 2020.

**Academic Affairs Updates** – The following informational updates were provided:

- Provost Edington provided updates on key initiatives.
  - The Licensure Pass Rate Task Force has completed its work and the team is now conducting comprehensive evaluations of the nursing and law programs. In addition, recommendations have been prepared to assist both programs in improving and sustaining high licensure or pass rates for first time test takers. The recommendations for pharmacy and physical therapy will be finalized in July.
  - FAMU continues to make progress on the state’s performance funding model. FAMU earned a total of 73 points this year and this is the highest score the university has ever achieved. Dr. Robinson will provide additional information during the President’s Report.
  - We are actively preparing for the fall semester where we will deliver instruction via a hybrid mix, which is a combination of online instruction and face-to-face instruction. In addition, faculty is going through a formal certification process to teach online courses. Also, part of the training is focused on pedagogical best practices. Further, the university is working to secure additional equipment and technology to support online instruction.

There being no further discussion, the meeting was adjourned at 10:44 a.m.

Respectfully submitted,

Nicole Washington, Committee Chair