

Summary Minutes
FAMU BOARD OF TRUSTEES MEETING
Alfred Lawson Multi-purpose Center
Arena Floor
Thursday, June 30, 2011

Chairman C. William Jennings called the meeting to order at noon. He noted that the board had spent 1.5 days in a retreat; he thanked each member, President Ammons and the staff for the time invested in the meeting. The Chairman asked Attorney Fuse-Hall to call the roll.

Attorney Fuse-Hall called the roll and the following trustees were present: Chairman C. William Jennings, Vice Chairman Richard Dent, Trustee Torey Alston, Trustee Solomon Badger, Trustee Maurice Holder, Trustee Charles Langston, Trustee Kelvin Lawson, Trustee Breyon Love, Trustee Spurgeon McWilliams, Trustee Rufus Montgomery, Trustee Belinda Shannon, Trustee Marjorie Turnbull, and Trustee Karl White. A quorum was established.

Staff members present included President James H. Ammons, Provost Cynthia Hughes Harris, Vice President Teresa Hardee, Attorney Shira Thomas, Attorney David Self, Attorney Rosalind Fuse-Hall, Vice President Charles O'Duor, Interim Vice President William Hudson, Jr. and Interim Vice President Sharon Saunders.

BUDGET AND FINANCE

Chairman Jennings recognized Trustee Dent to present budget and finance items. Trustee Dent noted that there were three (3) action items and a few informational items. The first action item is the approval of an amendment to the FY 2010-11 operating budget, which has three amendments. The University requested additional budget authority of \$230,000 for the Capital Improvement Fee Trust Fund and the Building Fee Trust Fund. The additional authority is needed for the submission of payments to the Florida Department of Education. These payments are required by Florida Statute and Board of Governors regulations. These fees have already been collected. The Capital Improvement Fee is \$2.44 per credit hour per semester and the Building Fee is \$2.32 per credit hour per semester.

The second amendment requests \$709,828 in additional budget authority for the Housing Trust Fund. Funds are needed to pay for internet services and emergency repairs in the residence halls. Revenue from the fund balance as well as the facilities and equipment repairs reserves will cover these expenditures. Both the fund balance and the reserves have sufficient funds to cover these costs. Finally, the third amendment notes that due to the understatement of the College Work Study budget for the current fiscal year, the University requests \$367,655 in additional budget authority. The increased budget is needed to cover estimated expenditures.

The committee chairman moved approval of the three amendments to the 2010-11 operating budget. The motion was seconded by Trustee Badger and it carried.

Next Trustee Dent presented information regarding approval of the FY 2011-12 preliminary operating and the public notice of intent to amend Regulation 3.017: Schedule of Tuition and Fees. Pursuant to Section 1011.40(2), Florida Statutes, "each university board of trustees shall

adopt an operating budget for the operation of the university as prescribed by law and rules of the Board of Governors.” The University is also required to maintain a 5% unencumbered balance in the education and general fund. If at any time the unencumbered balance goes below 5%, the president shall provide written notification to the Board of Governors. This information was in the board materials, if they wanted more details, including the notes (A-Q) for the preliminary operating budget. Then, Trustee Dent provided an overview of the entire operating budget and directed the board members to refer to the legal-sized document entitled 2011-2012 Operating Budget Summary which gives the estimated revenues and expenditures for each fund.

Since there were no questions regarding the budget summary, Trustee Dent presented the public notice of intent to amend Regulation 3.017: Schedule of Tuition and Fees. The 2011 legislature approved an 8% tuition increase for undergraduates. Pursuant to a proviso in the General Appropriations Act, it notes that “[b]eginning with the fall 2011 semester, undergraduate tuition is established at \$103.32 per credit hour for the 2011-2012 fiscal year.”

Section 1009.24(16), Florida Statutes authorizes each Board of Trustees to establish a tuition differential for undergraduate courses. The sum of the tuition and tuition differential may not be increased by more than 15% of the total charged for the aggregate sum of these fees in the preceding year. This amendment includes the previously approved tuition differential increase of 7%. Seventy (70%) percent of the revenues must be used to enhance undergraduate education (i.e. increasing course offerings, improving graduation rates, and decreasing student-faculty ratios) and thirty (30%) percent of the remaining revenue must be used for need-based financial aid. During the 2011 session, the legislature authorized a tuition differential modification to allow excess revenue for need-based financial aid to be spent on other undergraduate education **if** all tuition and fee needs of resident Pell Grant recipients are met. The tuition differential increase was approved by the Board of Governors at their meeting on June 24, 2011. Pursuant to Section 1009.24 (4)(c), Florida Statutes, each Board of Trustees may establish tuition for graduate and professional programs, and non-resident tuition for all programs. The staff recommended that the tuition graduate and law matriculation increase by 15% for resident tuition.

In addition, the following fee increases pursuant to this section:

FEE	Undergraduate	Graduate
• Financial Aid	8%	15%
• Technology Fee	8%	15%
• Repeat College Prep Course	\$3.30	
• Repeat Regular Courses	\$159.87 (decrease)	

Trustee Dent moved that the board approve Regulation 3.017 for notice and adoption after the expiration of the thirty (30) day notice period, provided there are no public comments, in accordance with the Florida Board of Governors’ Regulation Development Procedure dated July 21, 2005 and approve the 2011-12 tuition and fee increases. Trustee White seconded the motion and it carried.

Trustee Love inquired about the waivers for tuition differentials. Ms. Hardee noted that it was not approved last year; however, it could be considered for this semester.

ACADEMIC AFFAIRS

Chairman Jennings recognized Trustee Solomon Badger to present information regarding the approval of a multi-year employment contract for Dr. Patricia Hodge, the newly hired Superintendent for the Florida A&M University Developmental Research School.

Trustee Badger provided background information that Dr. Hodge received her Bachelor of Arts in Liberal Arts from the University of Florida, a Master of Science degree in Library Science from Atlanta University, a Specialist Certificate in Education from Florida Atlantic University, and a Doctorate of Philosophy in Educational Leadership from Florida Atlantic University.

Dr. Hodge comes to the FAMU DRS from the Developmental Research School at Florida Atlantic University, where she served as the Assistant Principal from 2004 - 2008 and as the Principal/Director for the last three years. It should be noted that during her tenure with Florida Atlantic Schools, the schools were graded "A." Dr. Hodge also previously served as the Assistant Principal in the Broward County School System from 2002-2004. When she began as Assistant Principal at Lloyd Estates Elementary School, the school was ranked as a "D" school. By the end of her two years at the school, the school's grade had been upgraded to a "B", because of strategies that were implemented and designed by Dr. Hodge.

The University is recommending a two-year employment contract, which should give Dr. Hodge adequate time to make some discernable progress at the DRS. FAMU DRS was graded "C" for 2009/2010 and we believe that, if given the extended contract period, she should be able to establish goals for the DRS and create a plan of action that will address raising the academic achievement levels of our students.

Trustee Badger moved approval of the two-year contract for Dr. Hodge as the Superintendent of the FAMU DRS and it was seconded by Trustee Torey Alston. The motion carried.

Trustee Turnbull welcomed Dr. Hodge and noted that this school should serve as a research center for our School of Education. She encouraged Dr. Hodge to create a model for the rest of the state and "we look forward to hearing from you about great strides and improvements." Trustee Dent also welcomed Dr. Hodge, noting her impressive credentials. He noted that during the retreat she looked at what are the needs for FAMU to be great. He encouraged that you set goals and put DRS on the path for greatness. Trustee Alston noted that he was very excited to reconnect with a former librarian and he knows that DRS will become a national authority on educating African American students.

DIRECT SUPPORT ORGANIZATIONS

Chairman Jennings recognized Trustee Langston for two action items for approval.

Trustee Langston noted that during the legislative session, the legislature enacted a bill that capped the salaries of all state employees at \$200,000, including universities; but, excluding faculty. The balance of the salary can be paid from Foundation funds. This legislation is applicable for only one year and expires on June 30, 2012.

At FAMU there are three (3) positions that were affected by this legislation, namely, Vice President and CFO Teresa Hardee in the amount of \$26,000, and the vacant CIO position in the amount of \$998. Also, we will pay the amount of \$25,000 of the President's salary to the cap of \$225,000 as permitted by state statutes. Please note that the Foundation will continue to pay the additional salary amount above \$225,000 to his current rate. It should be noted that although the Provost's salary exceeds this cap, a portion of her salary is funded from a faculty line and therefore, her salary is not affected by this legislation.

The total to meet the salary needs as of July 1, 2011, is \$51,998. The legislation permits the University to pay the benefits for these employees and the position from state funds. As such, this amount covers the salary amount above \$200,000 for these employees and the CIO position.

On June 23, 2011, the FAMU Foundation voted to approve the use of Foundation funds in the amount of \$51,998 to cover the salaries for the President, the CFO and the vacant position of the CIO. This does not represent an increase for these employees. Pursuant to the FAMU INN 2003-03, any Foundation funds used to compensate University employees must be approved by the Board of Trustees.

Trustee Langston moved that the Board approve the use of the Foundation funds in the amount of \$51,998 to cover the salaries for these employees, who earn over \$200,000 annually. Once again, this does not represent an increase for these employees or the position. Trustee White seconded the motion and it carried.

In another matter, Trustee Langston noted that the DSO operating budgets were submitted for approval. He noted that the trustees had seen the budgets which were included in the board materials and representatives were available to answer any questions. Since there were no questions, Trustee Langston moved approval of the 2011-12 DSO operating budgets. The motion was properly seconded and it carried.

EQUITY REPORT

Chairman Jennings noted that the board had received the University's Equity Report. He noted that Attorney Carrie Gavin the EEO Officer was available to answer any questions. There being no questions, Trustee White moved approval of the Equity Report. The motion was seconded by Trustee Badger and it carried.

PUBLIC COMMENT

Chairman Jennings opened the floor for those individuals that had signed up for public comment.

Ms. Cornelius Floyd-Lucas made a written request to make public comments; however, she was not present at the meeting.

Dr. William P. Tucker spoke about the lay-off of FAMU employees and noted that ten faculty members had filed grievances. Chairman Jennings thanked Dr. Tucker for his comments. He noted that since this is at the level of a grievance, then the board should not comment at this time.

Chairman Jennings asked President Ammons for any comments. President Ammons thanked the board leadership and the committee chairs for their work during the retreat. “We’ve chartered the future of the University.”

Chairman Jennings noted that the next meeting of the board would occur on August 3-4, 2011, in Tallahassee on campus.

There being no further business, the meeting adjourned at 12:30 p.m.

Respectfully submitted,

Rosalind Fuse-Hall

Rosalind Fuse-Hall
Assistant Corporate Secretary